

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

January 18, 2024

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 18th day of January 2024.

A quorum was present; the meeting was called to order by Board Vice President Romero. The meeting began with the Pledge of Allegiance.

SWEARING IN OF NEWLY ELECTED BOARD OF EDUCATION MEMBERS:

The Honorable Christian E. Montañó, San Miguel County Magistrate Judge, swore in Dennis E. Romero; Honorable Phillip Leger, San Miguel County Magistrate Judge swore in Paul G. Gonzales; and Honorable Gerald Baca, New Mexico Court of Appeals Judge swore in Joyce D. Meserve as the newly elected Board of Education Members to Las Vegas City Schools.

Those present were as follows:

ROLL CALL: Board Vice President Romero called for roll call:

Board Member Quintana – Present
Board Member Meserve – Present
Board Member Gonzales – Present
Board Member Cordova – Present
Board Vice President Romero - Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Mari Hillis	Ovidio Romero	Aggie Romero	Juan Carlos Fulgenzi
Thomas P. Trujillo	John Tiernan	Kristina Korte	Fenicia Ordoñez
Philip Leger	Janice Mora	David Gonzales	Chastity Garcia
Justyce Garcia	Cristina Cordova	Isabella Cordova-Marlow	Eva Romero
Christina Gonzales	Maria Sanchez	Mike Yara	Vanessa Garcia
Judith Trujillo	Denette Martinez	Gerald E. Baca	Donna Valdez
Randel Gartin	Cody Rivera	Carol E. Aragon	Merlyn Gonzales
Gabriel Gonzales			

APPROVAL OF AGENDA:

Board Vice President Romero asked to review the agenda and make any adjustments that may be required. ***Motion by Board Member Meserve to approve the agenda as presented. Motion seconded by Board Member Cordova. Motion passed unanimously.**

DISCUSSION/ACTION: Reorganization of the Board of Education – Board Vice President Romero asked for nominations for Board President. ***Motion by Board Member Gonzales to nominate Board Member Quintana as President. Motion seconded by Board Member Meserve. Motion passed unanimously.**

Board President Quintana asked for nominations for Board Vice President. ***Motion by Board Member Meserve to nominate Board Member Gonzales as Vice President. Motion seconded by Board Member Cordova. Motion passed unanimously.**

Board President Quintana asked for nomination for Board Secretary. ***Motion by Board Vice President Gonzales to nominate Board Member Meserve as Secretary. Motion seconded by Board President Quintana. Motion passed unanimously.**

PUBLIC INPUT:

Carol E. Aragon addressed and congratulated the new board of education. Stated she hopes that the board bases their decisions for all students. Shared that the focus needs to be on academic needs and the staff.

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – December 21, 2023 - ***Motion by Board Vice President Gonzales to table the minutes of the regular board meeting December 21, 2023. Motion seconded by Board Secretary Meserve. Motion passed by majority vote; Board Member Romero opposed.**

NEW BUSINESS:

- A. Discussion: Board of Education Committees – The board reviewed the committees and discussed assignments for each. Finance: Board Member Romero and Board Vice President Gonzales; Capital Outlay: Board Member Cordova and Board President Quintana; Audit: Board Member Romero and Board Vice President Gonzales; Student Teacher Appreciation: Board Secretary Meserve; Student Health Advisory Council (SHAC): Board Member Romero and Board Secretary Meserve; Acequia: Board President Quintana; Head Start: Board Secretary Meserve and the District Property involves all board members. Board Vice President Gonzales cited that the policy states that committee members shall be appointed by the president and confirmed by a majority vote of the Board. Superintendent Archuleta stated that until approved by a majority vote, committees would not be confirmed until the next meeting as the current item was only discussion. In the interim, appointees were assigned to the respective committees by Board President Quintana.
- B. Discussion/Action: Southwest Capital Bank Schedule A Resolution – Wire Transfer Agreement – Mari Hillis, Director of Finance, stated that the resolution was required to remove Marie Kavanaugh and add Vanessa Gonzales due to Ms. Kavanaugh’s recent retirement. The form requires approval by the district’s governing body. ***Motion by Board Member Romero to approve the Southwest Capital Bank Schedule A Resolution. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- C. Discussion/Action: Robertson Tennis request for out of state travel to Lubbock, TX February 16-17, 2024 – Juan Carlos Fulgenzi, Head Tennis Coach, requested out of state travel for the Robertson Tennis Team. Stated that the tournament provides the student athletes an opportunity to prepare for the season. ***Motion by Board Member Romero to approve the out of state travel to Lubbock, TX February 16-17, 2024 for the Robertson Tennis Team. Motion seconded by Board Vice President Gonzales. Motion passed unanimously.**
- D. Discussion/Action: Business Professionals of America (BPA) transportation request to State Leadership Conference in Albuquerque, NM February 15-17, 2024 – Denette Martinez, BPA Sponsor, shared that the BPA students would be competing at the State Leadership Conference in the Digital Citizenship, Financial Literacy, Interview Skills, Graphic Design Promotion, Video Promotion, Video Production Team, Visual Design Team, Extemporaneous Speech and Economic

Research categories. 7 students from Memorial and 2 students from Robertson will be representing the district. National Leadership Conference will take place in Chicago, IL for those who qualify. ***Motion by Board Member Romero to approve the transportation bus and bus driver for the BPA students to attend the State Leadership Conference in Albuquerque, NM February 15-17, 2024. Motion seconded by Board Member Cordova. Motion passed unanimously.**

- E. Finance Committee – The finance committee met January 17, 2024 and reviewed and approved the minutes for the December 20, 2023 meeting. The December 31, 2023 bank reconciliation reports for the General Fund, Student Activity Fund and Student Activity Fund Balance Report were reviewed and no variances were noted.

The committee reviewed the Cash Report by Fund, Budget versus Actual Report by Fund, list of open purchase orders \$50,000 and above, list of donations, Pledged Collateral Report and Supplemental Pay Report. The Capital Outlay and Bond-SB9 were also reviewed.

Federal revenues collected in December 2023 total \$209,084; outstanding Requests for Reimbursements (RFRs) as of December 2023 total \$432,654.

- F. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She shared that the double doors in the gym at Mike Mateo Sena were replaced – cost \$982; the kitchen tile in the dry storage area was replaced – cost \$253; and the district is still waiting for the quote from J3 for the gym. Memorial Middle School’s heating was fixed by replacing the inducer motor – cost \$387; west patio door parts and frame were replaced – cost \$3,200; east patio door and parts were replaced – cost \$2,500 and Mooring is working in the nurse’s office – cost \$10,000 deductible for the flooding damage. The wood chips and plastic border were placed around the playground equipment at Los Niños - \$52,130.66; all playground equipment installation was completed 1/15/2024 and the remainder of the manufactured playground wood chip material arrived 1/17/2024. The Sierra Vista Project includes replacement of the kitchen dock doors – cost \$1,869. Honeywell will complete the test and balancing of the HVAC unit at Robertson Marr Gym. The gutter project at Robertson and Memorial Middle is at a cost of \$541,138.95 by Northeastern Construction. The skylights at Robertson Marr Gym will be more efficient when constructed by a more durable material. Adjustment from the insurance will be no cost to district. Timeline has been moved to February. March is the timeframe for phase one of the bleacher replacement project at Robertson Marr Gym. Phase two is scheduled after graduation. Northeastern Construction requested to move the February 13 completion date of the Paul D. Henry demolition to a completion date of April 13, 2024 due to the weather. United States Forestry will be conducting a survey in February of the Legion Park facility; an appraisal will follow – process is estimated at 6 months. The district is working with New Mexico State University on the water system at the green house at Old Memorial; working on obtaining quotes. Working with CCMSI insurance company on a quote for the elevator at Central Office. A legislative request for a vehicle for the media program was submitted at no cost to the district for approximately \$72,000. Vehicle will be used to transport equipment and materials for the media program. Working with the Los Vigiles Land Grant regarding a quick deed to the Acequia Madre de los Romeros from 1966.
- G. Audit Committee Report – Mari Hillis, Director of Finance, stated that no updates were available.
- H. Superintendent’s Report:
 - 1. Personnel Report – Staff – Superintendent Archuleta reported the new hire of Adam Saiz.
 - 2. District Updates – Superintendent Archuleta shared that the New Mexico Environmental Department was working with the Maintenance Department to sample water at Robertson. The district has submitted for a new school bus. High school staff and director

of instruction will be attending a Career Technical Education conference in Albuquerque. The district received and distributed bleed kits to all sites at a cost of \$18,000. MESA students will be attending a conference in February. A round table discussion is scheduled for 1/22/2024 with ENLACE. Luna Community College student nurses will be working with students and staff at Los Niños for the Spring semester. Students in grades 7-12 will be participating in a writing workshop at New Mexico Highlands University. The Legislative Education Study Committee is working on a bill during the legislative session regarding the graduation requirements. Weekly meetings with Senator Soules and Representative Romero take place discussing the budget and Elementary and Secondary School Emergency Relief Fund (ESSER). Las Vegas Day at the legislature took place January 16, 2024. Stated she is working with legislators to develop a system that identifies students in Children Youth Families Department (CYFD) and helps them when they move from district to district.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant.

***Motion by Board Member Romero to convene in closed session pursuant to matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant. Motion seconded by Board Vice President Gonzales.**

ROLL CALL: Board President Quintana called for roll call:

- Board Member Romero - Yes
- Board Member Cordova – Yes
- Board Secretary Meserve - Yes
- Board Vice President Gonzales - Yes
- Board President Quintana - Yes

Board entered into executive session at 6:11 pm.

Motion by Board Member Romero to reconvene to regular session from Executive Session. Motion seconded by Board Member Cordova.

ROLL CALL: Board President Quintana called for roll call:

- Board Member Romero - Yes
- Board Member Cordova – Yes
- Board Secretary Meserve - Yes
- Board Vice President Gonzales - Yes
- Board President Quintana - Yes

Board reconvened to regular session from Executive Session at 7:20 pm. Board President Quintana stated that the Board of Education convened into Executive Session pursuant to matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The New Mexico School Boards Association 2024 Board Member Institute is scheduled for February 1-3, 2024 in Santa Fe, NM.
- B. The next regular board meeting is scheduled for February 15, 2024 at 5:15 pm. – Board Secretary Meserve asked if the February 15, 2024 can be rescheduled due to a meeting conflict. ***Motion by Board Member Romero to change the regular board meeting from Thursday, February 15, 2024 to Thursday, February 22, 2024 at 5:15 pm. Motion seconded by Board Vice President Gonzales. Motion passed unanimously.**

ADJOURNMENT:

***Motion by Board Member Romero to adjourn. Motion seconded by Board Member Cordova. Motion passed unanimously to adjourn at 7:24 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Michael A. Quintana, Board President


Joyce D. Meserve, Board Secretary

APPROVED: