

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

July 20, 2023

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 20th day of July 2023.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Present (telephonically; left at 5:45 pm)
Board Member Cordova – Present
Board Secretary Duran – Present
Board Vice President Romero - Present
Board President Armijo – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Lore Pease	Delmiria Sanchez	Kaeley Weimerskirch	Elaine Martinez-Gonzalez
JC Fulgenzi	Thomas P. Trujillo	Ida Sue Gonzales	Chris Ruge
Mari Hillis			

APPROVAL OF AGENDA:

Board President Armijo asked to review the agenda and make any adjustments that may be required.

***Motion by Board Secretary Duran to approve the agenda as presented. Motion seconded by Board Member Cordova. Motion passed unanimously.**

PRESENTATION

- A. School Based Health Clinic, Lore Pease, El Centro Family Health – Ms. Pease shared that the School Based clinic located at Robertson High School would be open daily for the upcoming school year while the Sierra Vista clinic would only be open approximately 3 days per week. The clinic is scheduled to be funded for a 4-year period. Students can schedule their sports physicals for the year with no charge. Information about the clinics was shared regarding the various types of services conducted at the clinics during 2022.
- B. ADVISE Law Firm, Ambrosio Castellano Jr. – Mr. Castellano provided an update on the Calf Canyon Hermits Peak claims. Shared that economists met with administration to gather information on smoke damage, water testing and potential contamination. Mr. Castellano stated his firm will provide updates on a quarterly basis or more often if needed.

PUBLIC INPUT:

No public input

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – June 15, 2023 – ***Motion by Board Vice President Romero to approve the minutes for the Regular Board Meeting June 15, 2023. Motion seconded by Board Member Cordova. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Consideration of and approval of a Resolution Determining the Necessity For Lease-Purchase of Education Technology Equipment – Regina Gaysina, RBC Capital Markets, LLC – Kaeley Weimerskirch, RBC Capital Markets Associate, explained the Resolution for the Lease-Purchase Arrangement for the Education Technology General Obligation Certificate. The purchase agreement if approved is between the Las Vegas City Schools (Lessee) and the New Mexico Public Schools Education Technology Assistance Foundation, LLC (lessor). The New Mexico State Treasurer's Office (Purchaser) enters into the Certificate with the district for the purchase price not exceeding \$1,000,000. The lease and certificate shall be issued in the principal amount. The closing is expected to occur on September 20, 2023. Superintendent Archuleta recommended approval. ***Motion by Board Vice President Romero to approve the Resolution Determining the Necessity For Lease-Purchase of Education Technology Equipment. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- B. Discussion/Action: IDEA-B Grant Application 2023-2024, Thomas P. Trujillo, Director of Special Education – Mr. Trujillo reviewed the grant application and funding amount for the 2023-2024 school year. Discussed the utilization of the funds and described how funds support student needs. Superintendent Archuleta recommended approval. ***Motion by Board Secretary Duran to approve the IDEA-B Grant Application for 2023-2024. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- C. Discussion/Action: Preventive Maintenance Plan, Juan Carlos Fulgenzi, Director of Support Services – Mr. Fulgenzi provided an overview of the Preventive Maintenance plan and goals. Shared the list of performance goals for 2023-2024 and list of accomplished maintenance goals. Superintendent Archuleta stated that the Maintenance Department was working diligently to prepare for the start of the new school year and praised them for their commitment to students and staff. She recommended approval. ***Motion by Board Vice President Romero to approve the Preventive Maintenance Plan for 2023-2024. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- D. Finance Committee – The finance committee met July 19, 2023 and reviewed the June 30, 2023 bank reconciliation reports for the General Fund and Student Activity Fund. No variances were noted between the bank and general ledger. The Student Activity Fund Balance Report was reviewed as of June 30, 2023.

The Cash Report by Fund, Budget versus Actual Report by Fund, list of purchase orders, list of donations, Pledged Collateral Report and Supplemental Pay Report was reviewed. The Bond/SB-9 Report was reviewed and the Capital Outlay Report was provided by Superintendent Archuleta.

Two (2) Per Capita Feeder Agreements were reviewed and recommended for approval. Federal Revenue collected in June 2023 was \$308,861; outstanding RFRs total \$2,646,628.

Next finance committee meeting is scheduled for August 16, 2023 at 5:15 pm.

- 1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – Superintendent Archuleta recommended approval of the Per Capita Feeder Agreements. ***Motion by Board Vice President Romero to approve the Per Capita Feeder Agreement for Sara**

Sena and Berna Madrid. Motion seconded by Board Member Cordova. Motion passed unanimously.

2. Discussion/Action: Student Nutrition Food Bid August 1, 2023 – December 31, 2023 – Superintendent Archuleta recommended tabling bid until next board meeting. ***Motion by Board Vice President Romero to table the Student Nutrition Food Bid August 1, 2023-December 31, 2023 until August. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
 3. Discussion/Action: Vista Verde Speech Therapy LLC Contract – Superintendent Archuleta recommended approval. Stated the terms of the contract remain the same as the previous school year. ***Motion by Board Secretary Duran to approve the Vista Verde Speech Therapy LLC Contract for the 2023-2024 school year. Motion seconded by Board Member Cordova. Motion passed unanimously.**
 4. Discussion/Action: Julie Holifield Speech Language Pathology Services Contract – Superintendent Archuleta recommended approval. Stated the terms of the contract remain the same as previous year. Shared that the two contractors in addition to the in house Speech Language Therapist provide excellent service to students. ***Motion by Board Secretary Duran to approve the Julie Holifield Speech Language Pathology Services Contract for the 2023-2024 school year. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- E. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She stated the Mooring would be installing and completing carpet removal and replacement at Mike Mateo Sena Elementary the last week of July. The air conditioning/heating unit in the band room at Robertson will need to be replaced as the unit is obsolete. Working on obtaining a quote to replace the unit. A site visit at Sierra Vista Elementary was conducted by the Public Schools Finance Authority, Vigil & Associates and district administration prior to the board meeting. The remodeling of bathrooms at Robertson in the main building are scheduled to begin the end of July. Phase I of the McFarland parking lot is estimated at \$114,193.21. The audio system installation for Marr Gym is scheduled for the end of July. The communication board at the football field should be installed by September. Demolition of Paul D. Henry should begin by August. The U.S. Forest Service is interested in purchasing versus leasing Legion Park Elementary. Safe Haven Defense began installing the bullet proof film at all sites. The district is obtaining quotes for the replacement of the Marr Gym room. The bleacher replacement for Marr Gym is scheduled for September/October. The gutters at Robertson will be partially funded by legislative funds and is estimated at \$54,138.95.
- F. Audit Committee Report – Mari Hillis, Director of Finance, stated that the auditors would be in district the week of July 24, 2023 to conduct the audit for fiscal year 2023.
- G. Superintendent's Report:
1. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Jamie Hernandez, Olivia Jaramillo, Chaylene Sena and Daniel Whalen; resignation from Christine Duran, Daniella Montoya and Lori Rasco.
 2. District Updates –
 - a. Communications Systems, John Tiernan, Director of Information Technology – Mr. Tiernan stated the IT Department would be conducting training for all staff on the new security device that will be utilized throughout the district for safety and security. Mr. Tiernan provided a brief demonstration on the device.
 - b. Superintendent Archuleta reported that the New Mexico Public Education Department recently released a new platform categorizing schools throughout New Mexico. All schools at Las Vegas City Schools are a Traditional Model School.

Students and staff in the elementary will be piloting a new Open SciEd Science model for the upcoming year. Staff will be participating in professional development for the new science curriculum. The district created cultural videos showcasing the northern New Mexico culture and will be honored by the Mayor and City Council. School supply lists and athletic schedules have been posted on the district website. Orientation for all employees is scheduled for August 10, 2023; new employee orientation is August 4, 2023.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

***Motion by Board Vice President Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Cordova.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Cordova – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board entered into executive session at 6:51 pm.

Motion by Board Vice President Romero to reconvene to regular session from Executive Session. Motion seconded by Board Member Cordova.

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Cordova – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 7:30 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:


A. The next regular board meeting is scheduled for August 17, 2023 at 5:15 pm

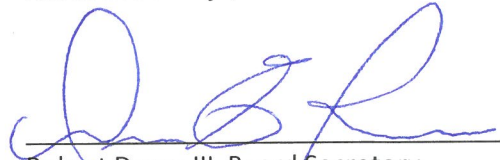
ADJOURNMENT:

***Motion by Board Vice President Romero to adjourn. Motion seconded by Board Secretary Duran. Motion passed unanimously to adjourn at 7:31 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"


Richard A. Armijo, Board President


Robert Duran III, Board Secretary


Romero V.P

APPROVED: August 24, 2023