

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

April 20, 2023

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 20<sup>th</sup> day of April 2023.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Board President Armijo asked for a moment of silence for former educator Tim Maestas who recently passed. Those present were as follows:

**ROLL CALL:** Board President Armijo called for roll call:

Student Representative Hernandez – Absent  
Board Member Quintana – Absent  
Board Member Cordova – Absent  
Board Secretary Duran – Present  
Board Vice President Romero - Present  
Board President Armijo – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

Mari Hillis	Mia Yara	Marivela Jaramillo	Leonard Ludi
Denette Martinez	Vanessa Garcia	Rita Bustamante	Christina Gonzales
Dolores Ortega	Elba Gold	Rob Larrañaga	Leslie Larrañaga
Ida Sue Gonzales	Mabelle Roybal	Elaine Martinez-Gonzalez	Donna Valdez
Karlee Rogers	Thomas P. Trujillo		

**APPROVAL OF AGENDA:**

Board President Armijo asked to review the agenda and make any adjustments that may be required. **\*Motion by Board Vice President Romero to approve the agenda as presented. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

**ACCOLADES:**

- A. Las Vegas FFA – Forestry, State Champs; Wildlife, State Champs and Landscape Design, 3<sup>rd</sup> Place – Mabelle Roybal, Las Vegas FFA Sponsor share the accomplishments of the team. Stated that there were many high point individuals and that the students worked diligently to reach that milestone. The Forestry and Wildlife teams will compete in Indianapolis, Indiana in October.
- B. Robertson Film Club – Founders Circle Award and New Mexico Jr. Film Prize – Superintendent Archuleta shared that the students attended the New Mexico Film Festival and had the honor of winning the Founders Circle Award for the documentary on the wildfires. The students will be competing for the voter's favorite choice in the Film Prize Junior NM Virtual Festival. Beginning April 27-May 3, 2023 viewers can vote for the Virtual Audience Choice Awards.
- C. Robertson Dance and Cheer – Denette Martinez, Cheer Sponsor, shared that the Robertson Cheer team competed at the PIT in Albuquerque and placed 4<sup>th</sup> in the 3A competition. Stated the squad was small but was recognized for utilizing the entire competition floor. Mia Yara, Dance Sponsor,

shared and recognized the team for placing 4<sup>th</sup> during the spirit competition at the PIT. Stated she was very proud of the team and their dedication.

**PRESENTATION:**

- A. New Mexico School Boards Association (NMSBA) 2023 Student Achievement Award Recipient – Dr. Dolores Ortega – Superintendent Archuleta stated that the award was presented to Dr. Ortega for her continued dedication to the students and community. She was very instrumental in organizing assistance for students and their families during the state’s largest wildfire as well as the elderly. She distributed food to families in need during the holidays and continues to lend support via the educational component. Dr. Ortega works with the district to preserve the local heritage so that generations of students can learn and benefit for years to come.
- B. Leonard Ludi – New Mexico State Agriculture Farm update – Mr. Ludi and Karlee Rogers, New Mexico State University representatives for the College of Agricultural, Consumer and Environmental Science Las Vegas Agribusiness Accelerator Demonstration & Training Farm (LVD&T Farm) provided an update to the board and superintendent regarding the agriculture farm located at Old Memorial Middle School. The team working the Las Vegas D&T Farm has been cleaning and maintaining the planting area including a 20 foot Chinese Elm encroachment cleanup. That had to be done to maintain the invasiveness, as well as utilizing for area for planting. The 2-acre area began in 2020 and has designated raised bed and furrow row crop planting areas. Mr. Ludi stated that two 5,000-gallon water tanks are used to pump and feed the crops and raised beds. The LV D&T Farm is hoping to expand the work area and extend the current memorandum of understanding.

**PUBLIC INPUT:**

No public input.

**MINUTES:**

- A. Discussion/Action: Minutes for Regular Board Meeting – March 16, 2023 – **\*Motion by Board Secretary Duran to approve the minutes for the Regular Board Meeting March 16, 2023. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

**NEW BUSINESS:**

- A. Discussion/Action: Las Vegas FFA request for assistance for State Convention in Las Cruces, NM May 29 – June 3, 2023 – Mabelle Roybal, Las Vegas FFA Sponsor, shared that the team would be competing in leadership development areas during the state convention. 12 students will be competing in three events: Scrapbook Submission, Agricultural Quiz Team and Agricultural Sales Team. Due to the increase in costs she requested financial and transportation assistance to attend the event. **\*Motion by Board Secretary Duran to approve financial assistance of \$100 per student up to \$1,000, transportation (bus) and bus driver for the State Convention May 29-June 3, 2023 in Las Cruces, NM. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- B. Discussion/Action: Consideration of and approval of a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority - Regina Gaysina, RBC Capital Financial Advisor, provided the history or assessed valuation for the district as well as history of tax rates. Ms. Gaysina stated that the funds upon approval would be available to the district at the end of May. Superintendent Archuleta recommended approval. **\*Motion by Board Vice Romero to accept the recommendation of Superintendent Archuleta to approve the Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

- C. Discussion/Action: Consideration of and approval of a Resolution Authorizing Sale of School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, and Authorizing Other Matters Related to the Issuance of the Bonds – Superintendent Archuleta recommended approval. **\*Motion by Board Vice President Romero to approve a Resolution Authorizing Sale of School Bonds, Establishing Procedures for the Sale and Delivery of the Bonds, Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority, and Authorizing Other Matters Related to the Issuance of the Bonds. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- D. Discussion: Special Education – Thomas P. Trujillo, Director of Special Education – Mr. Trujillo presented an overview of the Special Education Department. Board Vice President Romero inquired about caseload numbers and staffing. Mr. Trujillo stated that the caseloads are distributed amongst the personnel according to the needs of students and services based on the student’s Individualized Education Plan (IEP).
- E. Discussion/Action: Career Technical (CTE) Application – Ratification – Elaine Martinez-Gonzalez, Director of Curriculum and Instruction and Federal Programs, shared that the CTE application was submitted and will focus on the Health Sciences, Mass Communications, Media Production, Mixed Construction Trades and Welding at the secondary level. Superintendent Archuleta recommended ratification of the CTE application. **\*Motion by Board Vice President Romero to approve the ratification of the CTE application. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- F. Discussion/Action: Rural Low Income Schools Application – Ratification – Ms. Martinez-Gonzalez shared that the application was submitted and funds stipends for teacher endorsements, promoting positive school culture, positive parenting and parent/family engagement activities. Superintendent Archuleta recommended ratification. **\*Motion by Board Vice President Romero to approve the ratification of the Rural Low Income Schools application. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- G. Discussion/Action: Bilingual Multicultural Education Program (BMEP) Application – Ratification – Christina Gonzales, Director of Bilingual Programs, shared the bilingual mission and goals for students to ensure all language learners attain high levels of academic and language proficiency through research-based instructional strategies. Superintendent Archuleta recommended ratification. **\*Motion by Board Secretary Duran to approve the ratification of the BMEP application. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- H. Discussion/Action: Fine Arts Elementary Act (FAEA) Application – Approval – Ms. Martinez-Gonzalez reviewed the application for fine arts instruction for Kindergarten – 6<sup>th</sup> grades. Funding from the application is utilized for professional development, fine and performing arts presentations, activities and materials. Superintendent Archuleta recommended approval. **\*Motion by Board Secretary Duran to approve the FAEA application. Motion seconded by Board President Armijo. Motion passed unanimously.**
- I. Finance Committee – The finance committee met April 19, 2023; reviewed and approved the minutes for March 15, 2023. The March 31, 2023 bank reconciliation reports for the General Fund and the Student Activity Fund were reviewed. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report was reviewed as of March 31, 2023.

The committee reviewed the Cash Report by Fund, Budget versus Actual by Fund Report, list of purchase orders, list of donations, Pledged Collateral Report and the Supplemental Pay Report.

The Bond/SB-9 Report was reviewed and the Capital Outlay Report was provided by Superintendent Archuleta.

The committee reviewed and recommended ratification of the following Budget Adjustment Requests (BAR): BAR #069-000-2223-0042-I Fund 31703 SB-9 State Match for \$63,699; BAR #069-000-2223-0043-I Fund 27178 School Buses for \$119,738; BAR #069-000-2223-0044-IB Fund 24160 RLIS for \$95,220; BAR #069-000-2223-0045-T Fund 24106 IDEA-B; BAR #069-000-2223-0046-M Fund 24154 Title II; BAR #069-000-2223-0047-M Fund 24308 CRSSA and BAR #069-000-2223-0048-D Fund 27178 School Buses for (\$64,006).

The committee reviewed and recommended approval of the following BAR: BAR #069-000-2223-0037-I Fund 31100 Sale of Bond for \$2,200,000.

Next finance committee meeting is scheduled for May 17, 2023 at 5:15 pm.

1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – Superintendent Archuleta recommended ratification of BAR 0042-0048. **\*Motion by Board Vice President Romero to approve ratification of BAR #069-000-2223-0042-I Fund 31703 SB-9 State Match for \$63,699; BAR #069-000-2223-0043-I Fund 27178 School Buses for \$119,738; BAR #069-000-2223-0044-IB Fund 24160 RLIS for \$95,220; BAR #069-000-2223-0045-T Fund 24106 IDEA-B; BAR #069-000-2223-0046-M Fund 24154 Title II; BAR #069-000-2223-0047-M Fund 24308 CRSSA and BAR #069-000-2223-0048-D Fund 27178 School Buses for (\$64,006). Motion seconded by Board Secretary Duran. Motion passed unanimously.**

Superintendent Archuleta recommended approval of BAR 0037. **\*Motion by Board Secretary Duran to approve BAR #069-000-2223-0037-I Fund 31100 Sale of Bond for \$2,200,000. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

- J. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. The Los Niños Elementary cement pad bid was awarded to Gene Parson for a total approximate cost of \$12,853. The Additional Design Services Request (ADSR) for the Sierra Vista Elementary Project was completed by Vigil and Associates. Reclamation by Belfor for the Mike Marr Gym HVAC system is scheduled to be completed by May 19, 2023. A thorough cleaning was done in the weight room and gym as precautionary measure. Painting at all sites will be taking place throughout the next few months. Waiting for guidance from the New Mexico Department of Transportation for Robertson’s 4<sup>th</sup> Street road project. Quotes were obtained for bullet proof film on all entrances at all school sites. Obtaining quotes for bathroom remodel in the main building at Robertson. Obtaining quotes for Media Arts room remodel at Robertson. Obtaining quotes for bleacher replacement at Mike Marr Gym. Next meeting is scheduled for May 18, 2023.
- K. Audit Committee Report – No updates available
- L. Superintendent’s Report:
  1. Student Representative’s Report – Student Representative Hernandez was absent.
  2. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Laura Armijo-Harris, Mark Coca, Kathryn Quintana, Serena Tapia and Kayla Vega.
  3. District Updates – Superintendent Archuleta reported that the district is working with the Northern Regional Education Cooperative (NEREC) to promote STEM at the school sites and STEM nights. Old Memorial Middle School will be used by local authorities and first responders to conduct an active shooter drill and training. A drama presentation is

scheduled for April 21, 2023. All school personnel will be receiving a 6% salary increase for the 2023-2024 school year.

**EXECUTIVE SESSION:**

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

**\*Motion by Board Secretary Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Vice President Romero.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent  
Board Member Cordova – Absent  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Armijo – Yes

Board entered into executive session at 7:10 pm.

**Motion by Board Secretary Duran to reconvene to regular session from Executive Session. Motion seconded by Board Vice President.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent  
Board Member Cordova – Absent  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Armijo – Yes

**Board reconvened to regular session from Executive Session at 7:39 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.**

**FUTURE PLANNING:**

A. The next regular board meeting is scheduled for May 18, 2023 at 5:15 pm

**ADJOURNMENT:**

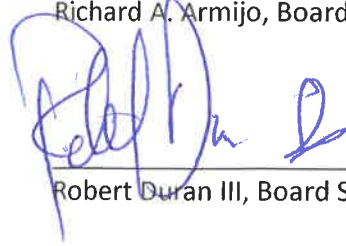
**\*Motion by Board Vice President Romero to adjourn. Motion seconded by Board Secretary Duran. Motion passed unanimously to adjourn at 7:40 pm.**

***\*Denotes Action Required***

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Richard A. Armijo, Board President



Robert Duran III, Board Secretary

**APPROVED: May 18, 2023**