

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

October 18, 2023

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:16 pm on the 18<sup>th</sup> day of October 2023.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Armijo called for roll call:

Board Member Quintana – Present  
Board Member Cordova – Present  
Board Secretary Duran – Absent  
Board Vice President Romero - Present  
Board President Armijo – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

Vanessa Garcia	Thomas Trujillo	Jonathan Baca	Roy Herrera
Angelyna Romero	Marie Valdez	Mari Hillis	Donna L. Valdez
Lorenzo Aragon	Carol Aragon	Leandra Aragon	Joyce Meserve
William Korte	Quintin Leger	Santana Aragon	Mabelle Roybal
Marina McAdams	Christina Gonzales	Ida Sue Gonzales	Henrietta Romero
Juan Carlos Fulgenzi	Chaylene Sena		

**APPROVAL OF AGENDA:**

Board President Armijo asked to review the agenda and make any adjustments that may be required.

**\*Motion by Board Vice President Romero to approve the agenda as presented. Motion seconded by Board Member Cordova. Motion passed unanimously.**

**PUBLIC INPUT:**

No public input.

**ACCOLADES:**

Robertson High School New Mexico Film Prize Award – Jonathan Baca – Mr. Jonathan Baca, Film Club/Team Sponsor shared the recent awards the Robertson Film Club earned. The students were recognized by Governor Grisham at the New Mexico Film Festival earning the Foundation Circle Award. Stated the students will be working on three productions this school year and hope plan to compete in the film festival in the Spring.

**MINUTES:**

- A. Discussion/Action: Minutes for Regular Board Meeting – September 21, 2023 - **\*Motion by Board Vice President Romero to approve the minutes for the Regular Board Meeting September 21, 2023. Motion seconded by Board Member Quintana. Motion passed unanimously.**

**NEW BUSINESS:**

- A. Discussion/Action: Policy Advisory 233 (New) ACB – Nondiscrimination Related to Reproductive or Gender-Affirming Health Care – 2<sup>nd</sup> Reading – Superintendent Archuleta recommended approval as the 2<sup>nd</sup> reading. **\*Motion by Board Vice President Romero to approve Policy Advisory 233 (New) ACB – Nondiscrimination Related to Reproductive or Gender-Affirming Health Care as the 2<sup>nd</sup> Reading. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- B. Discussion/Action: Policy Advisory 234 (New) ACBB – Human Rights Act Protection for Gender or Gender Identity – 3<sup>rd</sup>/final reading – Superintendent recommended approval as the 3<sup>rd</sup>/final reading. **\*Motion by Board Vice President Romero to accept Policy Advisory 234 (New) ACBB – Human Rights Act Protection for Gender or Gender Identity as the 3<sup>rd</sup>/final reading. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- C. Discussion/Action: Policy Advisory 235 (New) B – School Board Elections/Holiday – 3<sup>rd</sup>/final Reading – Superintendent Archuleta recommended approval as the 3<sup>rd</sup>/final reading. **\*Motion by Board Vice President Romero to accept Policy Advisory 235 (New) B – School Board Elections/Holiday as the 3<sup>rd</sup>/final reading. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- D. Discussion/Action: Las Vegas FFA request for out of state travel to Indianapolis, IN for the National Convention October 31-November 4, 2023 – Mabelle Roybal, Las Vegas FFA Sponsor, requested out of state travel for the students and herself to attend the national convention. Stated 8 students would be competing in Environmental and Natural Resources and Forestry. **\*Motion by Board Vice President Romero to approve out of state travel for the Las Vegas FFA and Sponsor to attend the National Convention October 31-November 4, 2023. Motion seconded by Board Member Cordova. Motion passed unanimously. \*Motion by Board Vice President Romero to provide financial assistance of \$100 per student for a total of \$800.00, a bus driver and fuel/bus to transport the students to and from the airport. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- E. Discussion/Action: Las Vegas FFA One Year Plan for Robert Quintana Estate – Superintendent Archuleta shared that the district \$625,000 from the estate of the late Robert Quintana for the Las Vegas FFA group at Robertson High School. She stated that the FFA teacher and principal would oversee the funding. Shared that the student officers, students, teacher and principal met to develop a one-year plan that will assist in developing potential for premier leadership, personal growth and career success through agricultural education. The plan included a budget and listed items such as official attire, floral cooler and storage supplies, fish and aquaponics supplies, horticulture equipment, and to assist with recurring fees for national, state parliamentary procedure, state judging, state convention and animals for fair. Five-year goal included greenhouse and animal stalls. Superintendent Archuleta recommended approval of the plan. Board Vice President Romero inquired as to the current location of funds. She stated the funds were placed in the Student Activity fund under the Las Vegas FFA account. Board Member Quintana inquired if the board was involved in any of the decisions. She stated the board would review the formal plan presented. **\*Motion by Board Member Quintana to table the Las Vegas FFA One Year Plan for Robert Quintana Estate.** Board Member Quintana stated the board should discuss the plan with the teacher and to better spend the funds rather than jackets and scarves. Board President Armijo asked for a second to the motion. Board Vice President Romero asked if the plan was to be approved by the board. Superintendent Archuleta again reiterated that the guidance from the estate indicated the students would generate a one-year plan that would benefit the program. Board Vice President Romero stated that if the plan was generated by the students in FFA, the teacher and principal, then there would be no need to table the item. Board President Armijo asked what the plan of action would be if the item was tabled. Board Member

Quintana stated he would like to speak with the teacher about how the funds would benefit. Stated he had more expertise in farming and ranching; stated his family (he) wrote the check. Superintendent Archuleta stated the verbiage would be reviewed for clarification. Indicated the verbiage only included input for the sign that would be placed on the school building. Board Member Quintana reverted back to his motion. Board President Armijo asked if the item were to be tabled, what impact would it have on the program. Superintendent Archuleta stated that there would be no impact. **Motion seconded by Board Member Cordova. Motion passed by majority vote 3-1; Board Vice President Romero voting nay.**

- F. Discussion: 2017-2018 Las Vegas City Schools Audit Donation form procedures – Superintendent Archuleta stated that in previous school years, the auditors advised that fundraising forms, donation forms and procedures be revisited and analyzed. Stated that donations can be taken but must be equitable for all programs. Shared that there have been questions regarding logos to be displayed when individuals donate to programs. Superintendent stated that according to the New Mexico Activities Association (NMAA) bylaws, logos are not allowed for student athletes and spoke about the amateur status of the student. She read the NMAA bylaw that referred to logos on attire. Stated that various avenues can be utilized to recognize and thank sponsors for donations and supporting the programs by making posters, banners and making announcements before and during the game. Board President Armijo suggested that the communication board be utilized for recognition as well. Board Member Quintana asked to review the NMAA policy; stated that other school districts allow students to wear attire with logos. Board Vice President Romero stated that if the clothing contains logos from donors/businesses then it could be considered a gift and that could hurt a student athlete's amateur status for NCAA. Board Member Quintana asked for permission to contact NMAA for clarification. Stated he donates to other districts that allow logos on apparel. Board President Armijo stated that Superintendent Archuleta be included/present when making the call so all parties receive the same information; asked Board Member Quintana to come in to meet with Superintendent Archuleta to set up a time and date to make the call. The board was in agreement.
- G. Finance Committee – The finance committee met October 17, 2023 and reviewed the September 30, 2023 bank reconciliation reports for the General Fund and Student Activity Fund. No variances were noted between the bank and the general ledger. The committee reviewed the Student Activity Fund Balance Report as of September 30, 2023 and no variances were noted.

The committee reviewed the Cash Report by Fund, Budget versus Actual Report by Fund, list of open purchase orders \$50,000 and above, list of donations, Pledged Collateral Report as of September 30, 2023, Supplemental Pay Report, Capital Outlay and Bond SB-9 Report.

No Federal revenues were collected in September 2023; outstanding RFRs as of September 30, 2023 total \$382,041.

The committee reviewed and recommended ratification for the following: BAR #069-000-2324-0004-T Fund 11000 Operation Fund; BAR #069-000-2324-0005-D Fund 24346 IDEA/ARP decrease of \$40,860; BAR #069-000-2324-0007-M Fund 24154 Fund Title II; BAR #069-000-2324-0008-M Fund 24106 IDEA-B; BAR #069-000-2324-0009-T Fund 24106 IDEA-B; BAR #069-000-2324-0010-M Fund 24101 Title I and BAR #069-000-2324-0010-T Fund 24101 Title I.

The committee reviewed and recommended approval for the following: BAR #069-000-2324-0012-I Fund 24106 IDEA-B increase of \$1,439.

Next finance committee meeting is scheduled for November 15, 2023 at 5:15 pm.

1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – **\*Motion by Board Vice President Romero to ratify BAR #069-000-2324-0004-T Fund 11000 Operation Fund; BAR #069-000-2324-0005-D Fund 24346 IDEA/ARP decrease of \$40,860; BAR #069-000-2324-0007-M Fund 24154 Fund Title II; BAR #069-000-2324-0008-M Fund 24106 IDEA-B; BAR #069-000-2324-0009-T Fund 24106 IDEA-B; BAR #069-000-2324-0010-M Fund 24101 Title I and BAR #069-000-2324-0010-T Fund 24101 Title I. Motion seconded by Board Member Quintana. Motion passed unanimously.**

**\*Motion by Board Vice President Romero to approve BAR #069-000-2324-0012-I Fund 24106 IDEA-B increase of \$1,439. Motion seconded by Board Member Cordova. Motion passed unanimously.**

- H. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She stated that the roof at Mike Mateo Sena is scheduled to begin in November for approximately \$66,000. Obtaining quotes for the heating/cooling/ventilation in the FFA, Woodshop and welding classrooms at Memorial Middle School. Stated the door and frame between the patio and career building needs replacement to include the badge reader; estimates are approximately \$7,233.00. New Mexico Public Education Department finally approved the playground equipment at Los Niños that was submitted in July. Estimating 5 weeks for delivery. Shared that the architects for the Sierra Vista Elementary project are leaning toward remodeling the school. Drawings are tentatively to set for December 2023-December 2024. A meeting is scheduled with all parties October 20, 2023. Awaiting the certificate of completion and test and balance for Robertson Marr Gym from Honeywell. Belts needed to be replaced and temperature gauge screen needs to be reconfigured. NorthEastern Construction is slated to begin the gutter project at Robertson and Memorial Middle School the 1<sup>st</sup> week of November for an estimated \$54,138.95. The Robertson Marr Gym Roof Preventive Maintenance is slated to begin the end of October. The Paul D. Henry demolition project – abatement work will take approximately 6 weeks then demolition will commence after completion. Awaiting sale proposal from Forest Service. Obtaining quotes for media room at Robertson. Norcon is estimating demolition of bleachers in Robertson Marr Gym for February 2024.
- I. Audit Committee Report – Mari Hillis, Director of Finance, stated “no updates”.
- J. Superintendent’s Report:
  1. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Julia Olguin and Audra Vigil.
  2. District Updates – Superintendent Archuleta shared that the Maintenance Department won the Ben Lujan Award during the recent Facility Managers Conference. Accomplishments include a 92% completion rate for work orders and an FMAR of 70 for facility maintenance. Martha Johnsen led an art project with elementary students for Dia de los Muertos. The quarterly newsletter was published in October and is available on the district website. Professional development for staff December 13 will focus on Capturing Kids Hearts. Students at Sierra Vista participated in a menu decorating contest for November. The Cardinal Closet is accepting donations and assistance for items for families in need.

#### **EXECUTIVE SESSION:**

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

**\*Motion by Board Member Quintana to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Cordova.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Yes  
Board Member Cordova – Yes  
Board Secretary Duran – Absent  
Board Vice President Romero – Yes  
Board President Armijo – Yes

Board entered into executive session at 6:03 pm.

**Motion by Board Member Quintana to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Romero.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Yes  
Board Member Cordova – Yes  
Board Secretary Duran – Absent  
Board Vice President Romero – Yes  
Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 6:34 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

**FUTURE PLANNING:**

- A. The next regular board meeting is scheduled for November 16, 2023 at 5:15 pm.
- B. The New Mexico School Boards Association 2023 Annual Convention is scheduled for the November 30-December 2, 2023 in Albuquerque, NM.

**ADJOURNMENT:**

**\*Motion by Board Vice President Romero to adjourn. Motion seconded by Board Member Quintana. Motion passed unanimously to adjourn at 6:36 pm.**

*\*Denotes Action Required*

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"



Richard A. Armijo, Board President



Robert Duran III, Board Secretary

Vice pres.

APPROVED: November 16, 2023