

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

September 21, 2023

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 21st day of September 2023.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Cordova – Absent
Board Secretary Duran – Present
Board Vice President Romero - Present
Board President Armijo – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Elaine Martinez-Gonzalez	John Tiernan	Joey Sena	Georgette Sena
Roy Herrera	Mari Hillis	Vanessa Garcia	Crystal Burch
Donna L. Valdez	Christina Gonzales	Mike Yara	Chaylene Sena
Carol Aragon	Lorenzo Aragon	JC Fulgenzi	Gerald Love
Andrea Love	Tony Rubin		

APPROVAL OF AGENDA:

Board President Armijo asked to review the agenda and make any adjustments that may be required.

***Motion by Board Vice President Romero to approve the agenda as presented. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

PUBLIC INPUT:

Joey Sena addressed the board with concerns about the transportation boundary agreement between Wagon Mound and Las Vegas City Schools. Inquired about how transportation would affect the boundary and the students. Mr. Sena asked what the parents and students need to do. Board President Armijo advised Mr. Sena that his questions would be addressed during that agenda item.

Superintendent Archuleta thanked Mrs. Marsha Archuleta for her diligence and efforts to ensure all board policies and board minutes were up to date. Prior to Superintendent Archuleta and Mrs. Archuleta, the board policies and minutes were not up to date and not complete.

MINUTES:

- A. Discussion/Action: Minutes for Special Board Meeting – August 17, 2023 - ***Motion by Board Secretary Duran to approve the minutes for the Special Board Meeting August 17, 2023. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Regular Board Meeting – August 24, 2023 – ***Motion by Board Secretary Duran to approve the minutes for the Regular Board Meeting August 24, 2023. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Policy Advisory 233 (New) ACB – Nondiscrimination Related to Reproductive or Gender-Affirming Health Care – 1st Reading – Superintendent Archuleta stated she consulted with legal counsel for clarification and recommended approval as the 1st reading. ***Motion by Board Vice President Romero to approve Policy Advisory 233 (New) ACB – Nondiscrimination Related to Reproductive or Gender-Affirming Health Care as a 1st Reading. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- B. Discussion/Action: Policy Advisory 234 (New) ACBB – Human Rights Act Protection for Gender or Gender Identity – 2nd Reading – Superintendent recommended approval as a 2nd reading. ***Motion by Board Vice President Romero to accept Policy Advisory 234 (New) ACBB – Human Rights Act Protection for Gender or Gender Identity as a 2nd reading. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- C. Discussion/Action: Policy Advisory 235 (New) B – School Board Elections/Holiday – 2nd Reading – Superintendent Archuleta recommended approval as a 2nd reading. ***Motion by Board Secretary Duran to accept Policy Advisory 235 (New) B – School Board Elections/Holiday as a 2nd reading. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- D. Discussion/Action: Policy Advisory 236 EF – Food Services; Regulation EF-R – Food Services – 2nd Reading – Superintendent Archuleta recommended approval as a 2nd/final reading as it is a current policy. Amended policies only require two readings. ***Motion by Board Secretary Duran to accept Policy Advisory 236 EF – Food Services; Regulation EF-R Food Services as a 2nd/final reading. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- E. Discussion/Action: Policy Advisory 237 JFB – Open Enrollment – 2nd Reading – Superintendent Archuleta recommended approval as a 2nd/final reading as it is a current policy. Amended policies only require two readings. ***Motion by Board Vice President Romero to accept Policy Advisory 237 JFB – Open Enrollment as a 2nd/final reading. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- F. Discussion/Action: Southwest Capital Bank Resolution Wire Transfer Agreement – Mari Hillis, Director of Finance, stated that the Wire Transfer Agreement Resolution is a requirement pursuant to updated measures from Southwest Capital Bank. Stated the resolution must be presented and approved by the governing board of the district. Superintendent Archuleta recommended approval. ***Motion by Board Secretary Duran to approve the Southwest Capital Bank Resolution – Wire Transfer Agreement. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- G. Discussion/Action: Technology Inventory for Disposal – John Tiernan, Director of Information Technology, advised that the list of items presented are currently stored at one of the closed school sites. Items consist of obsolete equipment that is outdated, antiquated or broken. If approved, the computer devices will be need to be disposed of according to strict protocols. The items will need to be disposed of by a company that can provide certification of the disposed data. Superintendent Archuleta recommended approval. ***Motion by Board Vice President Romero to approve the list of Technology Inventory for disposal. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- H. Discussion/Action: Fixed Assets Inventory – Mari Hillis, Director of Finance, shared that the items are currently stored at one of the closed school sites. Stated some items are still in good condition. Superintendent Archuleta shared that in the event another state agency was interested, the items can be transferred/donated from one state agency to another. Items not donated to another state agency will be put to auction. Superintendent Archuleta recommended approval. ***Motion by**

Board Secretary Duran to approve of the Fixed Assets Inventory. Motion seconded by Board Vice President Romero. Motion passed unanimously.

- I. Discussion/Action: Memorandum of Understanding between El Centro Family Health and Mike Mateo Sena Elementary – Superintendent Archuleta shared that El Centro Family Health has supported Las Vegas City Schools for numerous years with their school based clinics. One is currently housed at Sierra Vista Elementary open for two days per week and Robertson High School open for five days a week. The clinic would not only support the school but the community in the Sapello area. The clinic is slated to be open 2 days per week. Superintendent Archuleta recommended approval. ***Motion by Board Secretary Duran to approve the MOU between El Centro Family Health and Mike Mateo Sena Elementary. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- J. Discussion/Action: Transportation Boundary Agreement between Wagon Mound Schools and Las Vegas City Schools - Superintendent Archuleta shared that the Wagon Mound School district recently held an emergency board meeting to discuss the transportation agreement. The boundary affects 5 students within the Las Vegas City Schools boundary. The transportation department from Wagon Mound is currently not authorized to enter LVCS boundaries to transport students to Wagon Mound. Superintendent Archuleta stated that historically the two school districts have worked together to provide bus services to students. Stated that if approved the agreement would be sent to the state transportation director and the Secretary of Education for review and consideration of approval. The bus pickup for transporting the students would have to be the last bus stop within the Wagon Mound district boundary. Superintendent Archuleta stated she wanted to continue to work with Wagon Mound to ensure the students were transported safely and according to terms outlined in the boundary agreement. Recommended approval. ***Motion by Board Vice President Romero to approve the Transportation Boundary Agreement between Wagon Mound Schools and Las Vegas City Schools. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- K. Finance Committee – The finance committee met September 20, 2023 and reviewed the reconciliation reports for the General Fund and Student Activity Fund as of August 31, 2023. No variances were noted between the bank and the general ledger. The Student Activity Fund balance report was reviewed as of August 31, 2023.

The following reports were reviewed as of August 31, 2023: Cash Report by Fund, Budget versus Actual Report by Fund, list of open purchased orders \$50,000 and above, list of donations, Pledged Collateral Report, Supplemental Pay Report, Capital Outlay, and Bond SB-9.

The committee reviewed the Southwest Capital Bank Wire Transfer Agreement and recommended approval by the Board of Education. Federal revenue collected in August 2023 totaled \$67,062; outstanding RFRs as of August 31, 2023 total \$149,029.

Next finance committee meeting is scheduled for October 18, 2023 at 5:15 pm.

1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – Superintendent Archuleta stated that no BARs were reviewed.
- L. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. The roofing project at Mike Mateo Sena is scheduled for November with a project estimate of approximately \$66,000 by J3 Roofing. Stated that the wiring for the thermostat for the air conditioning/heat unit in the band room at Memorial Middle School is approximately \$9,557 as quoted by Marc McAdams. A formal meeting took place September 21, 2023 with Northeastern Construction for the demolition of Paul D. Henry; Notice to Proceed was awarded. District is

waiting on the Certificate of Completion and the Test and Balance from Honeywell for the HVAC unit at Robertson Marr Gym. The test is expected the week of September 26, 2023. The gutter project at Robertson and Memorial Middle School is slated for October with Northeastern Construction with an estimated project amount of \$54,138.95. The bleacher replacement new timeframe at Robertson Marr Gym is set for February 2024. Roofing project at Robertson Marr Gym is slated to begin in October with a project estimate of \$833,306.21 by J3 Roofing. The United States Forestry is still interesting in purchasing Legion Park Elementary. The Eldorado Film company is interested in utilizing Old Memorial Middle School for filming.

M. Audit Committee Report – Mari Hillis, Director of Finance, stated that a meeting would be scheduled in the next two weeks to convene the audit committee.

N. Superintendent's Report:

1. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Brian Cordova; resignation from Jessica Gonzales, Felicia Martinez and Gladis Romero.
2. District Updates – Superintendent Archuleta shared that the students in grades Kindergarten through 3rd grade participated in a contest to decorate the menus for the month of October. The students with the winning calendars will receive a Wendy's meal for them and their family. Shared more students are eating in the cafeteria. The Student Nutrition Department received the New Mexico Grow Farm to Table grant for \$14,000 to provide more fresh fruit and vegetables in the cafeteria. After School Tutoring will begin September 25, 2023. Students in the high school will be engaging in project based geometry lessons. The pilot program will assist any student having difficulty. The district received a new security vehicle. Los Niños Elementary has extra School Security personnel due to student population. The annual Cardinal Christmas Craft Fair is December 9, 2023 from 10 am – 4 pm at Robertson Marr Gym. Superintendent Archuleta shared that she is 1 of 11 superintendents on the Legislative Education Study Committee (LESC). The committee is discussing fiscal items for the next legislative session. Shared that the federal funding provided to school districts will end September 2024. Stated that the LESC is concerned that the funding was only for a short time and is hoping the federal funding will be extended. The funds support school interventionists, Social and Emotional Counselors, nurses, Social workers and assisted in enhancing safety and security.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant.

***Motion by Board Vice President Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant. Motion seconded by Board Secretary Duran.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Cordova – Absent
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board entered into executive session at 6:04 pm.

Motion by Board Vice President Romero to reconvene to regular session from Executive Session.
Motion seconded by Board Secretary Duran.

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Cordova – Absent
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 7:15 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation specifically a contract dispute regarding Robertson Marr Gym's HVAC unit in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The New Mexico Schools Boards Association Region III Fall Meeting is scheduled for October 16, 2023 at 5:30 pm at Marr Gym.
- B. The next regular board meeting is scheduled for October 19, 2023 at 5:15 pm. Superintendent Archuleta stated that there was conflict with the October regular meeting and requested the meeting be moved. ***Motion by Board Vice President Romero to move the regular board meeting from October 19, 2023 to Wednesday, October 18, 2023. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

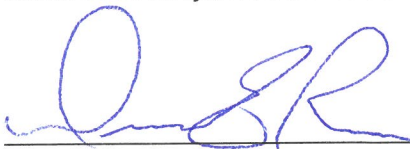
ADJOURNMENT:

***Motion by Board Secretary Duran to adjourn. Motion seconded by Board Vice President Romero. Motion passed unanimously to adjourn at 7:19 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"


Richard A. Armijo, Board President


Robert Duran III, Board Secretary

 VP

APPROVED: October 18, 2023