

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

June 15, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 15<sup>th</sup> day of June 2022.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Romero called for roll call:

Board Member Quintana – Present (left at 5:41 pm)  
Board Member Cordova – Present  
Board Secretary Duran – Present  
Board Vice President Armijo – Present  
Board President Romero – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

Paul Gonzales	Elaine Martinez-Gonzalez	Thomas P. Trujillo	Rosanne Dimas
Ida Sue Gonzales	Christina Gonzales	Mike Yara	Donna Lucero

**APPROVAL OF AGENDA:**

Board President Romero asked to review the agenda and make any adjustments that may be required.

**\*Motion by Board Member Quintana to approve the agenda. Motion seconded by Board Member Cordova. Motion passed unanimously.**

**PUBLIC INPUT:**

None

**MINUTES:**

- A. Discussion/Action: Minutes for Regular Board Meeting – May 18, 2022 – **\*Motion by Board Member Quintana to approve the minutes for the regular board meeting May 18, 2022. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Special Board Meeting – June 1, 2022 – **\*Motion by Board Member Quintana to approve the minutes for the special board meeting June 1, 2022. Motion seconded by Board Secretary Duran. Motion passed unanimously**

**NEW BUSINESS:**

- A. Discussion/Action: Policy Advisory 229: DO-Disposition of School Facilities to Charter Schools – 2<sup>nd</sup> reading – Superintendent Archuleta reviewed Policy Advisory 229 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. **\*Motion by Board Secretary Duran to approve Policy Advisory 229: DO-Disposition of School Facilities to Charter Schools as the 2<sup>nd</sup> reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- B. Discussion/Action: Policy Advisory 230: GBA-Equal Employment Opportunity – 2<sup>nd</sup>/final reading – Superintendent Archuleta reviewed Policy Advisory 230 sent from the New Mexico School Boards

Association Policy Service. Advised that the policy was an existing policy and would require 2 readings. **\*Motion by Board Secretary Duran to approve Policy Advisory 230: GBA-Equal Employment Opportunity as the 2<sup>nd</sup>/final reading. Motion seconded by Board Member Quintana. Motion passed unanimously.**

- C. Discussion/Action: Policy Advisory 231: GCIA-Teacher Residency Program – 2<sup>nd</sup> reading – Superintendent Archuleta reviewed Policy Advisory 231 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. **\*Motion by Board Secretary Duran to approve Policy Advisory 231: GCIA-Teacher Residency Program as the 2<sup>nd</sup> reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- D. Discussion/Action: Policy Advisory 232: GE Retiree Return to Work – 2<sup>nd</sup> reading – Superintendent Archuleta reviewed Policy Advisory 232 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. **\*Motion by Board Secretary Duran to approve Policy Advisory 232: GE Retiree Return to Work as the 2<sup>nd</sup> reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- E. Discussion/Action: Audit Contract for Fiscal Year 2022-2023 – Mari Hillis, Director of Finance, presented the annual audit contract from Patillo, Brown & Hill LLP. Superintendent Archuleta recommended approval. **\*Motion by Board Vice President Armijo to approve the audit contract for Fiscal Year 2022-2023 for Patillo, Brown & Hill LLP. Motion seconded by Board Member Cordova. Motion passed unanimously.**
- F. Discussion/Action: 12-month Employee Calendar – Superintendent Archuleta presented the calendar for 12-month employees and recommended approval. **\*Motion by Board Secretary Duran to approve the 12-month employee calendar. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- G. Discussion: Ancillary Billing – Thomas Trujillo, Director of Special Education services advised the board of the allocation for fiscal year (FY) 2020-2021 in the amount of \$341,750, FY 2021-2022 was approximately \$392,167. The district is still waiting to finalize amounts for FY21-22 until the end of the Extended School Year period in June. Direct services reimbursement for FY20-21 was approximately \$32,406.37 and approximately \$52,532.14 for FY 21-22. Cost settlement was approximately \$339,634.86. Compensatory services will be owed for Occupational Therapy services due to the pandemic.
- H. Finance Committee – The finance committee met June 14, 2022 and reviewed the May 31, 2022 bank reconciliation reports for both the General Fund and Student Activity Fund. No variances were noted between the bank and general ledger balances.

The Student Activity Fund Balance Report was reviewed and no variances were noted. Additional reports reviewed included the Cash Report by Fund, Revenues and Expenditures Budget versus Actual, list of donations, list of open purchase orders, the Pledged Collateral letter, the Request for Reimbursement (RFR) Report, Supplemental Pay Report and the Bond Report. The Capital Outlay Report was provided by Superintendent Archuleta.

Federal revenues collected in May 2022 total \$1,067.00; outstanding RFRs as of May 31, 2022 total \$1,863.122.00. The next meeting is scheduled for Wednesday, July 20, 2022 at 5:15 pm.

- I. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. Tile will be installed in June for the gym/cafeteria area at Mike Mateo Sena Elementary. Waiting for signed paperwork for the Sierra Vista Project. Delivery of HVAC components for Robertson Marr Gym was extended to early August. Awaiting RFP template from PSFA for Paul D. Henry demolition project to go out to bid. Playground equipment for Los Niños Elementary is expected

in September; will take 2 weeks to assemble. A movie company has expressed interest in utilizing Old Memorial Middle School in the future. Next meeting is July 20, 2022.

J. Audit Committee Report – Audit contract was reviewed and approved in New Business Item E.

K. Superintendent's Report:

1. Personnel Report – Staff – Superintendent Archuleta reported the resignations of Lorena Castro-Garcia, Eileen Chavez and Bonnie Vigil.
2. District Updates: Robertson High School and Memorial Middle School master schedules for 2022-2023 were finalized and vertically aligned across all subject areas; added Career Technical Courses to the master schedule. The summer program was successful with 168 students enrolled; the afternoon session included a sports camp that was free for all students. Registration documents for school year 2022-2023 are in a fillable format and available on the district website. The district signed a Memorandum of Understanding with New Mexico Highlands University for a teacher residency program that will assist with the statewide teacher shortage.

#### **EXECUTIVE SESSION:**

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

**\*Motion by Board Secretary Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Quintana.**

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana - Yes  
Board Member Cordova - Yes  
Board Secretary Duran – Yes  
Board Vice President Armijo – Yes  
Board President Romero – Yes

Board entered into executive session at 5:40 pm.

**Motion by Board Secretary Duran to reconvene to regular session from Executive Session. Motion seconded by Board Member Cordova.**

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana – Absent  
Board Member Cordova - Yes  
Board Secretary Duran – Yes  
Board Vice President Armijo – Yes  
Board President Romero – Yes

**Board reconvened to regular session from Executive Session at 6:44 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA**

1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

**FUTURE PLANNING:**

- A. Board of Education Retreat – Saturday, July 9, 2022 at 9:00 am - **\*Motion by Board Vice President Armijo to table the Board of Education Retreat July 9, 2022. Motion seconded by Board Secretary Duran. Motion passed by majority 3-1; Board President Romero voted against.**
- B. The next regular board meeting is scheduled for July 21, 2022 at 5:15 pm.

**ADJOURNMENT:**

**\*Motion by Board Secretary Duran to adjourn. Motion seconded by Board Member Cordova. Motion passed unanimously to adjourn at 6:46 pm.**

***\*Denotes Action Required***

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Dennis E. Romero, Board President  
Robert Duran III, Board Secretary

**APPROVED: July 21, 2022**