

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

May 18, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 18th day of May 2022.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Student Representative Sena - Present
Board Member Quintana – Present
Board Member Cordova – Absent
Board Secretary Duran – Present
Board Vice President Armijo – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Laryssa Archuleta, Superintendent

Christina Gonzales	Mari Hillis	Loretta Sandoval	Ariana Vigil
Benito Vigil	Diego Marcos Vigil	Angelica Vigil	Juan Carlos Fulgenzi
Vanessa Garcia	Ida Sue Gonzales	Pat Baca	Robin Sena
Rita Bustamante	Makayla Quintana	Donna Lucero	Thomas P. Trujillo
John Tiernan			

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required.
***Motion by Board Secretary Duran to approve the agenda. Motion seconded by Board Member Quintana. Motion passed unanimously.**

ACCOLADES:

- A. Robertson Athletics – Baseball, Softball, Track, Golf Esports and Tennis – Juan Carlos Fulgenzi, Director of Co-Curricular Activities shared that Robertson athletes earned 5 state titles this year to include football, volleyball, boys’ basketball, girls’ basketball and softball. All teams had a successful year. In addition, two students from the girls’ tennis team earned the doubles state championship title and students in the Esports team placed 4th overall in state competition.
- B. Administrators, Directors and Principals – The Board of Education recognized and applauded the efforts of all staff during the COVID crisis and wildfire emergency. Superintendent Archuleta thanked her administrative team for their dedication and hard work they demonstrated throughout the unusual and trying times.

PRESENTATION:

- A. New Mexico School Boards Association Excellence in Student Achievement Awards Presentation – Maintenance/Custodial Department, Transportation Department, Student Nutrition Department and Business Office Department – Awards are presented to those who have played an important role in improving student achievement within their local school district. The Board

of Education recognized each department for their hard work during COVID and the wildfire emergency. Thankful for their efforts in serving and assisting staff and students when times were difficult and tiresome.

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – April 21, 2022 – ***Motion by Board Secretary Duran to approve the minutes for the regular board meeting April 21, 2022. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Memorandum of Understanding with Federal Emergency Management Agency (FEMA) – Superintendent Archuleta stated that FEMA submitted a request to utilize a room at Old Memorial Middle School during the time they will be assisting the community that was affected by the wildfires; recommended approval. ***Motion by Board Secretary Duran to approve the Memorandum of Understanding with FEMA. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- B. Discussion/Action: Playground donation to St. Gertrude Catholic Church – Superintendent Archuleta stated that Father Dale Craig from St. Gertrude’s Catholic Church in Mora, New Mexico submitted a request to the district to donate unused playground equipment from Sierra Vista Elementary. Stated the church was in the process of developing some property in which children and families could gather and recreate; stated they had the personnel to dismantle and remove the equipment if approved. Superintendent Archuleta recommended approval of the donation. ***Motion by Board Member Quintana to donate the unused playground equipment to St. Gertrude’s Catholic Church in Mora, NM. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- C. Discussion/Action: Approval Fine Arts Elementary Act (FAEA) Funding application – Superintendent Archuleta reviewed the Fine Arts funding application; detailed the needs and areas in which the grant will focus on for students in Kindergarten – 6th grade. Recommended approval. ***Motion by Board President Romero to approve the Fine Arts Elementary Act funding application. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- D. Discussion/Action: Ratification of Title I application – Superintendent Archuleta reviewed and discussed the Title I application; recommended ratification. ***Motion by Board Secretary Duran to ratify the Title I application. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- E. Discussion/Action: Ratification of Title II application – Superintendent Archuleta reviewed and discussed the Title II application; recommended ratification. ***Motion by Board Secretary Duran to ratify the Title II application. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- F. Discussion/Action: Ratification of Title III application – Superintendent Archuleta reviewed and discussed the Title III Bilingual program application; recommended ratification. ***Motion by Board Secretary Duran to ratify the Title III Bilingual application. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- G. Discussion/Action: Ratification of Title IV application – Superintendent Archuleta reviewed and discussed the Title IV application; recommended ratification. ***Motion by Board Secretary Duran to ratify the Title IV application. Motion seconded by Board Member Quintana. Motion passed unanimously.**

- H. Discussion/Action: Ratification of IDEA-B Grant application – Superintendent Archuleta reviewed and discussed the IDEA-B application; recommended ratification. ***Motion by Board Secretary Duran to ratify the IDEA-B application. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- I. Discussion/Action: Review Board Policies Governing Special Education, Review of Procedures and Adopt Assurance Statement – Thomas Trujillo, Director of Special Education – Thomas Trujillo, Director of Special Education, reviewed the updates to the Walsh Gallegos Handbook of Special Education Procedures. He advised the board that the review of procedures is required annually as a Local Educational Agency that is a recipient of the IDEA-B grant award. In addition to the annual review of procedures and governing policies, a recommendation of approval for the Adoption of the Special Education Assurance Statement is required. ***Motion by Board Secretary Duran to accept the Walsh Gallegos Handbook of Special Education Procedures and adopt the Special Education Assurance Statement. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- J. Discussion/Action: Audit contract for Fiscal Year 2022-2023 – Superintendent Archuleta stated that the contract was not available and asked to table the item until next meeting. ***Motion by Board President Romero to table the Audit Contract for Fiscal Year 2022-2023. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- K. Discussion/Action: Policy Advisory 229: DO-Disposition of School Facilities to Charter Schools – 1st reading – Superintendent Archuleta reviewed Policy Advisory 229 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. ***Motion by Board Member Quintana to approve Policy Advisory 229: DO-Disposition of School Facilities to Charter Schools as the 1st reading. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- L. Discussion/Action: Policy Advisory 230: GBA-Equal Employment Opportunity – 1st reading – Superintendent Archuleta reviewed Policy Advisory 230 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was an existing policy and would require 2 readings. ***Motion by Board Secretary Duran to approve Policy Advisory 230: GBA-Equal Employment Opportunity as the 1st reading. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- M. Discussion/Action: Policy Advisory 231: GCIA-Teacher Residency Program – 1st reading – Superintendent Archuleta reviewed Policy Advisory 231 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. ***Motion by Board Secretary Duran to approve Policy Advisory 231: GCIA-Teacher Residency Program as the 1st reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- N. Discussion/Action: Policy Advisory 232: GE Retiree Return to Work – 1st reading – Superintendent Archuleta reviewed Policy Advisory 232 sent from the New Mexico School Boards Association Policy Service. Advised that the policy was new and would require 3 readings. ***Motion by Board Secretary Duran to approve Policy Advisory 232: GE Retiree Return to Work as the 1st reading. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- O. Finance Committee – The finance committee met May 16, 2022 and reviewed the April 30, 2022 bank reconciliation reports for both the General Fund and Student Activity Fund. No variances were noted between the bank and general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

Additional reports reviewed included the Cash Report by Fund, Revenues and Expenditures Budget versus Actual, list of donations, list of open purchase orders, Pledged Collateral letter, RFR

Report and the Supplemental Pay Report. The Bond Report was reviewed and Superintendent Archuleta reviewed the Capital Outlay Report. Federal revenues collected in April 2022 total \$174,300; outstanding RFRs as of April 2022 total \$1,023,066.

The next Finance Committee meeting is scheduled for Tuesday, June 14, 2022 at 5:15 pm. The committee reviewed the following BARs and recommended board ratification and approval: BAR #069-000-2122-0033-IB Fund 27502 CTE Grant for \$26,280; BAR #069-000-21220034-I Fund 11000 for \$89,474 (3% Salary Increase); BAR #069-000-2122-0035-T Fund 24309 Transfer Bar; and Year End Clean Up BAR for Fiscal Year 2022.

1. Discussion/Action: BARs/Transfers/Expenditures/Awards/Donations – ***Motion by Board President Romero to ratify and approve BAR #069-000-2122-0033-IB Fund 27502 CTE Grant for \$26,280; BAR #069-000-21220034-I Fund 11000 for \$89,474 (3% Salary Increase); BAR #069-000-2122-0035-T Fund 24309 Transfer Bar; and Year End Clean Up BAR for Fiscal Year 2022. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- P. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. Superintendent Archuleta shared that the insurance company assessed Mike Mateo Sena for any damage caused by the Hermits Peak Calf Canyon Fire. Stated there was soot and smoke damage in the building and would require extensive cleaning. Damage assessed at approximately \$8,900. Landscaping at Los Niños Elementary continues. The Memorandum of Understanding was finalized and sent for the Sierra Vista Project; kickoff meeting will be scheduled soon. The wiring for the HVAC will be completed soon. The district was approved for the full amount of \$1.1 million for the Paul D. Henry demolition with no district offset from the Public Schools Capital Outlay Committee. The tennis courts will be redone next week and ready for use the week after. Resurfacing of the track is also scheduled for next week. Playground equipment for Los Niños was ordered. The kitchen in Old Memorial Middle School will be refurbished. Quotes/bids are being accepted for the sidewalks and driveway at Robertson to ensure ADA compliance utilizing the funds from the New Mexico Department of Transportation Local Government Road Fund.
- Q. Audit Committee Report – Audit contract will be available next month for review and consideration of approval.
- R. Superintendent’s Report:
1. Personnel Report – Staff – Superintendent Archuleta reported the hire of Clara Camacho and Eileen Chavez; resignation from Eloisa Muniz.
 2. District:
 - a. Student Liaison Information - Student Representative Sena was not available.
 - b. Community Outreach – The parking lot at Mike Mateo Sena will be utilized for residents needing drinkable water provided by the county. The district continues collaboration with the American Red Cross, FEMA and National Guard for those affected by the Hermits Peak Calf Canyon Fire.
 - c. School Activities – Robertson High School prom is scheduled for May 21st, baccalaureate mass will be May 22nd, National Honor Society ceremony is May 23rd, Senior Awards are May 25th at 5:30 and the choir concert was May 17th.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

***Motion by Board Secretary Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Vice President Armijo.**

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana - Yes
Board Member Cordova - Absent
Board Secretary Duran – Yes
Board Vice President Armijo – Yes
Board President Romero – Yes

Board entered into executive session at 6:09 pm.

Motion by Board Member Quintana to reconvene to regular session from Executive Session. Motion seconded by Board Secretary Duran.

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana - Yes
Board Member Cordova - Absent
Board Secretary Duran – Yes
Board Vice President Armijo – Yes
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 6:42 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. Robertson High School Graduation is scheduled for May 27, 2022 at 10:00 am at Marr Gym.
- B. New Mexico School Boards Association (NMSBA) 2022 School Law Conference is scheduled for June 2-4, 2022 in Albuquerque, NM.
- C. The next regular board meeting is scheduled for June 16, 2022 at 5:15 pm. – Superintendent Archuleta requested that the June 16, 2022 meeting be moved to Wednesday, June 15, 2022 due to conflicts in schedules. ***Motion by Board President Romero to accept the Superintendent’s recommendation and move the June regular board meeting to June 15, 2022 at 5:15 pm. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**

ADJOURNMENT:

***Motion by Board Secretary Duran to adjourn. Motion seconded by Board Vice President Armijo. Motion passed unanimously to adjourn at 6:49 pm.**

****Denotes Action Required***

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Dennis E. Romero, Board President



Robert Duran III, Board Secretary

APPROVED: June 15, 2022