

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

November 17, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 17th day of November 2022.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Present
Board Member Cordova – Present
Board Secretary Duran – Present
Board Vice President Romero - Present
Board President Armijo – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

John Tiernan	Elaine Martinez-Gonzalez	Vanessa Garcia	Sandra Deisler
Pat Baca	Ida Sue Gonzales	Juan Carlos Fulgenzi	Amy Hufnal
Christina Gonzales	Mari Hillis	LaDonna LaRan	Robert Larrañaga
Ernest Chavez	Roger Romero	Michelle Bencomo	Donna L. Valdez
Sarah Flores	Rita Bustamante	Thomas P. Trujillo	

APPROVAL OF AGENDA:

Board President Armijo asked to review the agenda and make any adjustments that may be required.
***Motion by Board Secretary Duran to approve the agenda. Motion seconded by Board Member Quintana. Motion passed unanimously.**

ACCOLADES:

- A. Fall Sports – Football, Volleyball, Soccer and Cross Country – Juan Carlos Fulgenzi, Athletic Director, stated that all the teams represented Robertson High School well in all sports. Coaches for Football, Volleyball, Soccer and Cross Country introduced the student athletes and coaching staff. They each shared the highlights of their season and team accomplishments.

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – October 20, 2022 – ***Motion by Board Vice President Romero to approve the minutes for the regular board meeting October 20, 2022. Motion seconded by Board Member Cordova. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Spring Theatre Trip to London, England; request for out of country travel and financial assistance – Amy Hufnal, Theatre/Drama instructor, addressed the board about

attending a theatrical performance in London, England April 23-April 30, 2023 with the theatre/drama students. Four students will be participating in the event. Ms. Hufnal shared the itinerary and financial costs of the trip. She requested permission for out of country travel for the students and herself. She also requested transportation to and from the airport. ***Motion by Board President Romero to approve the out of country travel to London, England for the four students and teacher; \$150.00 per student (due to traveling internationally) and transportation to and from the airport. Motion seconded by Board Member Cordova. Motion passed unanimously.**

- B. Discussion/Action: Decline of Bleacher Project by Dream Catcher – Superintendent Archuleta shared that Dream Catcher had been awarded the bid for the bleacher project at Robertson Mike Marr Gym. Representatives from Dream Catcher advised the district that due to the antiquated bleachers, they were declining the project which was assigned to purchase order #30855. The district will be seeking a new vendor due to the notice. ***Motion by Board Vice President Romero to accept the notice from Dream Catcher (PO #30855) to decline the bleacher project at Robertson Mike Marr Gym. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- C. Discussion/Action: ARP Retention Stipends 1st distribution - \$83,428.75 includes FICA & Medicare – Superintendent Archuleta stated that the American Recovery Plan Act (ARP) funds were designated for staff relating to retention. The 1st distribution of ARP Retention funds will be distributed to staff in December and the 2nd distribution in May 2023. Total amount with FICA and Medicare total approximately \$83,428.75. Superintendent Archuleta recommended approval. ***Motion by Board Vice President Romero to approve the 1st distribution of the ARP Retention Stipends on December 15, 2022. Motion seconded by Board Member Quintana. Motion passed unanimously.**
- D. Discussion/Action: Endorsement Stipends – Reading, Math, Science, Bilingual and TESOL - \$49,578 – Superintendent Archuleta stated that staff with endorsements in Reading, Math Science, Bilingual and TESOL will receive a stipend for each respective endorsement they possess. Amount for Reading, Math, Science and TESOL is \$300.00 each; Bilingual is \$1,000.00 (included in daily lesson plan). Superintendent Archuleta recommended approval for distribution on December 15, 2022. ***Motion by Board Vice President Romero to approve the endorsement stipend distribution on December 15, 2022 for Reading, Math, Science, Bilingual and TESOL. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- E. Finance Committee – The finance committee met November 16, 2022. The committee reviewed and approved the minutes for August, September and October 2022. The October 31, 2022 bank reconciliation reports for the General Fund and the Student Activity Fund were reviewed. No variances were noted between the bank and the General Ledger Balances.

The Student Activity Fund Balance Report was reviewed as of October 2022. Additional reports reviewed included the Cash Report by Fund, Budget versus Actual by Fund Report, list of donations, list of purchase orders \$50,000 and above, Request for Reimbursement (RFR) Report, Pledged Collateral Report and Supplemental Pay Report. The Bond Report was reviewed and Capital Outlay Report was provided by Superintendent Archuleta.

The committee discussed and recommended approval of the \$625,000 funding for the new activity fund titled “Robert Quintana RHS FFA”. Federal revenue collected in October 2022 totaled \$23,282; outstanding RFRs total \$1,062,030.

The committee reviewed and recommended ratification for the following BARs: BAR #069-000-2223-006-M for Fund 24101 Maintenance; BAR #069-000-2223-008-IB for Fund 24118 Fresh Fruit and Vegetables \$42,517; BAR #069-000-0009-IB for Fund 28211 NM COVID-19 \$11,585; BAR #069-000-2223-0010-M for Fund 25153 Medicaid; and, approval for: BAR #069-000-2223-0011-I for Fund 31400 \$100,000 Capital Appropriations Project A22G2267; BAR #069-000-2223-0012-T for Fund 27409 Transfer; BAR #069-000-2223-0013-IB for Fund 24349 ARP-IDEA-B \$79,755 and BAR #069-000-2223-0014-IB for Fund 24346 ARP Pre-School \$6,567.

Next Finance Committee meeting is scheduled for Wednesday, December 14, 2022 at 5:15 pm.

1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – ***Motion by Board Vice President Romero to approve the funding of \$625,000 for the new activity fund titled “Robert Quintana RHS FFA. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

Motion by Board Secretary Duran to ratify BAR #069-000-2223-006-M for Fund 24101 Maintenance; BAR #069-000-2223-008-IB for Fund 24118 Fresh Fruit and Vegetables \$42,517; BAR #069-000-0009-IB for Fund 28211 NM COVID-19 \$11,585; BAR #069-000-2223-0010-M for Fund 25153 Medicaid; and, approve BAR #069-000-2223-0011-I for Fund 31400 \$100,000 Capital Appropriations Project A22G2267; BAR #069-000-2223-0012-T for Fund 27409 Transfer; BAR #069-000-2223-0013-IB for Fund 24349 ARP-IDEA-B \$79,755 and BAR #069-000-2223-0014-IB for Fund 24346 ARP Pre-School \$6,567. Motion seconded by Board Vice President Romero. Motion passed unanimously.

- F. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She stated that San Miguel County was making water treatment system and drainage upgrades in Mike Mateo Sena Elementary area (tentative amount of \$54,000) The kickoff meeting for the Sierra Vista project is set for the 1st-2nd week of December. The Robertson Mike Marr Gym project is estimated at \$1.4 million with half of the funds from bond and ARP funds. Delivery of the units on site is set for November 22, 2022. Tentative completion is set for December 2, 2022. The architect/construction company are working together to submit the demolition design for the Paul D. Henry project. FEMA is in the process of submitting paperwork for a plausible 5-year lease of Old Memorial Middle School. Next meeting is scheduled for December 14, 2022.
- G. Audit Committee Report – Mari Hillis, Director of Finance, stated that the audit was submitted by October 31, 2022; waiting on review and acceptance by State Auditor.
- H. Superintendent’s Report:
 1. Student Representative’s Report – Student Representative Hernandez shared that the students from Robertson High School Student Council attended a conference on October 18, 2022; will be attending the state conference in February. FFA is selling fruits and meats and expects delivery of items in December. FFA students participated in a Creed contest. The Red Wave Band will have a concert December 20, 2022 and participate in the city light parade. Choir students will perform for elementary students in Santa Fe. The food drive ends November 18, 2022. Science Fair at Sierra Visa was the week of November 14th. Student Representative Hernandez stated she is working on more communication for student activities and is proposing a student representative from each school site.
 2. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Emily Casillas-Valdez and Elijah Cordova; resignations from Kenneth Jaramillo, LeAn Pino and LouAnna Sena.
 3. District Updates – Superintendent Archuleta shared that Veterans throughout the community were recognized on the district’s Facebook page for their commitment and

service to our country. The district received E-Rate reimbursements in the amount of approximately \$109,119.96. Maintenance has decreased outstanding work orders to 38. The district has 20 employees certified in Crisis Intervention Prevention. The Cardinal Christmas Craft Fair is scheduled for December 17, 2022. The Cardinal Connection newsletter from the Publications class is on the website. The English Expo class will focus on promoting a film again this year. The legislature is set to review and propose an increase to the required instructional hours for upcoming school year. Attorneys from Cuddy & McCarthy Law Firm are assisting and training with students in the Mock Trial club.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

***Motion by Board Vice President Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Quintana.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Yes
Board Member Cordova – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board entered into executive session at 6:45 pm.

Motion by Board Vice President Romero to reconvene to regular session from Executive Session. Motion seconded by Board Secretary Duran.

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Yes
Board Member Cordova – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 8:03 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The New Mexico School Boards Association 2022 Annual Convention is scheduled for December 1-3, 2022 in Albuquerque, NM.
- B. The next regular board meeting is scheduled for December 15, 2022 at 5:15 pm.

ADJOURNMENT:

***Motion by Board Vice President Romero to adjourn. Motion seconded by Board Secretary Duran. Motion passed unanimously to adjourn at 8:04 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
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Richard A. Armijo, Board President



Robert Duran III, Board Secretary

APPROVED: December 15, 2022