

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

October 20, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 20<sup>th</sup> day of October 2022.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Armijo called for roll call:

Board Member Quintana – Present  
Board Member Duran – Present  
Board Secretary Cordova – Present  
Board Vice President Romero - Present  
Board President Armijo – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

William Korte	Vanessa Garcia	Thomas P. Trujillo	Elaine Martinez-Gonzalez
Pat Baca	John Tiernan	Christina Gonzales	Ida Sue Gonzales
Mike Yara	Donna Lucero-Valdez		

**APPROVAL OF AGENDA:**

Board President Armijo asked to review the agenda and make any adjustments that may be required. **\*Motion by Board Vice President Romero to approve the agenda. Motion seconded by Board Member Quintana. Motion passed unanimously.**

**ACCOLADES:**

Board President Armijo acknowledged Juan Carlos Fulgenzi as the Athletic Director of the Year as voted on by the New Mexico Athletic Directors Association (NMADA) for AAA. Stated it was well earned and deserved.

**PUBLIC INPUT:**

William Korte addressed the board regarding the band and music program. Shared that the music department consisting of Robin Madrid, Jim Leger, Amy Hufnal and himself had a successful year with the students making outstanding gains in marching band competition.

**MINUTES:**

- A. Discussion/Action: Minutes for Regular Board Meeting – September 22, 2022 – **\*Motion by Board Vice President Romero to approve the minutes for the regular board meeting September 22, 2022. Motion seconded by Board Member Duran. Motion passed unanimously.**

**NEW BUSINESS:**

- A. Discussion/Action: Board Secretary Resignation/Reappointment – Board President Armijo stated that Board Secretary Cordova submitted a written request resigning his position as Board Secretary but remain on the board as Board Member. **Motion by Board Vice President Romero**

**to accept Board Secretary Cordova's resignation as Board Secretary and remain as Board Member. Motion seconded by Board Member Duran. Motion passed unanimously. Motion by Board Vice President Romero to nominate Board Member Duran as Board Secretary. Motion seconded by Board President Armijo. Motion passed unanimously. Board Member Duran accepted the nomination as Board Secretary.**

- B. Discussion/Action: Honeywell Project at Robertson High School – Superintendent Archuleta stated in the late afternoon on October 19, 2022 the district was notified that there would not be a representative from Honeywell at the October meeting to provide the status on the project. During the weekly conference call Honeywell did confirm that delivery of the HVAC unit would arrive by November 4, 2022. There was also discussion regarding reclamation of the gym; Honeywell stated that Belfor listed the incorrect address causing the initial delay. Currently there is temporary heating in the gym to aid with the cold weather. Weekly meetings will continue to provide updates on the project.
- C. Finance Committee – The finance committee met October 19, 2022 and reviewed the September 30, 2022 bank reconciliation reports for the General Fund and the Student Activity Fund. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

Additional reports reviewed included the Cash Report by Fund, Revenues and Expenditures Budget versus Actual, list of donations, list of purchase orders \$50,000 and above, Request for Reimbursements (RFR) and the Supplemental Pay Report. The Bond Report was reviewed and the Capital Outlay Report was provided by the Superintendent.

Revenue collected in September 2022 totaled \$196,591; outstanding RFRs total \$817,375. The committee reviewed and recommended ratification of the following: BAR #069-000-2223-005-IB Fund 31900 Ed Tech Equipment Act for \$900,000.

Next Finance Committee meeting is scheduled for Wednesday, November 16, 2022 at 5:5 pm.

1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – Board Vice President Romero inquired as to how the funds would be utilized. Superintendent Archuleta stated that the Ed Tech funds would be used to replace outdated technology, purchase radios for staff, professional development, upgrade televisions in the classrooms used for instruction, and upgrade computers throughout the district.  
**\*Motion by Board Vice President Romero to ratify BAR #069-000-2223-005-IB Fund 31900 Ed Tech Equipment Act for \$900,000. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- D. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She shared that at Mike Mateo Sena Elementary the siding on the north side of the school would be analyzed for repair or replacement if necessary. The department of transportation project at Robertson and Memorial Middle school is still in progress (curbing and concrete). The purchase order for the Sierra Vista Elementary project was sent to Vigil and Associates. The contractor was accepted by Public Schools Finance Authority (PSFA) for the demolition project at Paul D. Henry; waiting on the design professional. The Las Vegas Police Department has once again expressed interest in leasing Legion Park. FEMA contacted the district to contract Old Memorial Middle School for office space with new funding they received; plausible 5-year lease. Next Capital Outlay meeting is scheduled for November 17, 2022.

- E. Audit Committee Report – Mari Hillis, Director of Finance, stated that the auditors closed out all reports. An exit conference will be scheduled in the next week. The 2022 audit is on track to be submitted by October 31, 2022.
- F. Superintendent’s Report:
  - 1. Student Representative’s Report – Student Representative Hernandez was not present due to conflict with an athletic event.
  - 2. Personnel Report – Staff – Superintendent Archuleta reported the new hires: JoAnn Gomez and Kenneth Jaramillo; resignation by Franchesca Jenkins.
  - 3. District Updates – Superintendent Archuleta shared that some Special Education Teachers and Counseling staff would be attending a professional development training for Creating Safe Learning Environments on brain function and behaviors to support students. Robertson High School Student Council will have weeklong activities focusing on different areas of awareness. District literacy plans were submitted to New Mexico Public Education Department (NMPED). She announced that Principal Michael Yara was appointed to the NMPED graduation requirements committee. The new playground structure is completed at Los Niños Elementary. Exterior campus walk-throughs will take place biweekly to inspect gates, security, inspection logs, and equipment maintenance. Interior walk-throughs will also be conducted biweekly.

**EXECUTIVE SESSION:**

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

**\*Motion by Board Vice President Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Quintana.**

ROLL CALL: Board President Armijo called for roll call:

- Board Member Quintana – Yes
- Board Member Cordova – Yes
- Board Secretary Duran – Yes
- Board Vice President Romero – Yes
- Board President Armijo – Yes

Board entered into executive session at 5:51 pm.

**Motion by Board Vice President Romero to reconvene to regular session from Executive Session. Motion seconded by Board Secretary Duran.**

ROLL CALL: Board President Armijo called for roll call:

- Board Member Quintana – Yes
- Board Member Cordova – Yes
- Board Secretary Duran – Yes
- Board Vice President Romero – Yes
- Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 5:58 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

**FUTURE PLANNING:**

- A. The next regular board meeting is scheduled for November 17, 2022 at 5:15 pm.

**ADJOURNMENT:**


**\*Motion by Board Vice President Romero to adjourn. Motion seconded by Board Member Cordova. Motion passed unanimously to adjourn at 5:58 pm.**

***\*Denotes Action Required***

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Richard A. Armijo, Board President



Robert Duran III, Board Secretary

**APPROVED: November 17, 2022**