

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

August 18, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 18th day of August 2022.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana – Present
Board Member Cordova – Present
Board Secretary Duran – Present
Board Vice President Armijo – Present (Stepped out at 5:42 pm)
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

John Tiernan	Christina Gonzales	Rita Bustamante	Juan Carlos Fulgenzi
Elaine Martinez-Gonzalez	Vanessa Garcia	Pat Baca	Ida Sue Gonzales
Donna Lucero-Valdez	Crystal Burch	Mari Hillis	

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required.

***Motion by Board Secretary Duran to approve the agenda. Motion seconded by Board Member Quintana. Motion passed unanimously.**

PUBLIC INPUT:

Crystal Burch, Parent, addressed the board regarding the registration documents. Asked why hard packets for registering students for the new school year were not made available. Stated that the district website needs to be updated on a consistent basis; information to parents needs to be disseminated in a timely manner so that parents can make arrangements to attend open house, registration times and dates.

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – July 21, 2022 – ***Motion by Board Member Quintana to approve the minutes for the regular board meeting July 21, 2022. Motion seconded by Board Member Cordova. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Golf Course Management Committee and Robertson High School Memorandum of Understanding (MOU) – Superintendent Archuleta stated that the Golf Course Management Committee sent a draft of the MOU between their entity and the district. She provided an overview the of the MOU. The MOU was sent to the district's legal counsel for review. Legal counsel reviewed and made some changes to the document. Board Vice President Armijo suggested that the MOU contain language that would allow the faculty to use the golf course for a reduced rate if not free of charge. Superintendent Archuleta indicated that the document was

still in draft form and should also include the use of the golf course by the athletic programs at Robertson. The draft MOU would be sent to the legal team of the Golf Course Management Committee for their review. Superintendent Archuleta stated that the document would be brought to the board again for review and consideration of approval upon the finalization of the details.

- B. Finance Committee – The finance committee met August 17, 2022 and reviewed the July 31, 2022 bank reconciliation reports for the General Fund and the Student Activity Fund. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

Additional reports reviewed included the Cash Report by Fund, Revenues and Expenditures Budget versus Actual, list of donations, list of purchase orders \$50,000 and above, Pledged Collateral letter, Request for Reimbursement (RFR) Report and Supplemental Pay Report. The Bond Report was reviewed and Capital Outlay Report was provided by Superintendent Archuleta.

Per Capita Feeder Agreements were discussed and reviewed by the committee. The committee recommended approval by the Board.

Federal revenues collected in July 2022 totaled \$343,280; outstanding RFRs as of July 31, 2022 total \$2,272,070. Next Finance Committee meeting is scheduled for September 14, 2022 at 5:15 pm.

- 1. Discussion/Action: Per Capita Feeder Agreements 2022-2023 – ***Motion by Board Secretary Duran to approve the Per Capital Feeder Agreements for 2022-2023 for Amina Sara Sena, Linda Pacheco, Berna Madrid and Florentino Martinez. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- C. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. Mike Mateo Sena will have a canopy installed as soon as the flooding ceases; delays due to weather. The canopy at Memorial Middle School was installed. Gravel will be placed in the entryway to Los Niños and Sierra Vista. The School-Based Health Clinic received the certificate of occupancy and is now open to students and staff at Robertson High School. The estimates for the damage at Marr Gym are excessive. Honeywell has accepted responsibility for the damage. Safety concerns have been expressed due to the heat in the building during classes and lunch. Mobile air conditioning units were requested by the district from Honeywell for the gym by August 26, 2022. Extreme humidity caused damage in the weight room. Board Member Quintana stated the Honeywell was not prepared for the monsoon weather. Superintendent Archuleta stated that temporary coverings were to be placed over the openings in the roof to prevent additional moisture. Superintendent Archuleta assured the Board that students and instruction were high priority and wants the situation resolved soon. Public Schools Finance Authority (PSFA) is working with CES to secure an architect for the Paul D. Henry demolition. The playground at Los Niños Elementary will be installed on August 25, 2022; outdoor tables have been assembled. The cost to remodel the concession area at Old Memorial Middle School was approximately \$39,000. Las Vegas City Schools was selected by PSFA to host a regional meeting on September 6, 2022 to gain input from the community regarding funding and offset costs for projects.
- D. Audit Committee Report – No updates available
- E. Superintendent's Report:
 - 1. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Vanessa Colonna, Susan Flores, Martin Garcia, Bernadette Rivera, Joseph Storey and Jewell Vigil.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

***Motion by Board Member Quintana to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Cordova.**

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana - Yes
Board Member Cordova - Yes
Board Secretary Duran – Yes
Board Vice President Armijo – Absent
Board President Romero – Yes

Board entered into executive session at 5:42 pm.

Motion by Board Member Quintana to reconvene to regular session from Executive Session. Motion seconded by Board Member Cordova.

ROLL CALL: Board President Romero called for roll call:

Board Member Quintana – Yes
Board Member Cordova - Yes
Board Secretary Duran – Yes
Board Vice President Armijo – Absent
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 5:59 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. A special board meeting board retreat is scheduled for August 19, 2022 at 1:00 pm.
- B. The next regular board meeting is scheduled for September 15, 2022 at 5:15 pm.

ADJOURNMENT:

***Motion by Board Secretary Duran to adjourn. Motion seconded by Board Member Quintana. Motion passed unanimously to adjourn at 6:00 pm.**

****Denotes Action Required***

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Richard A. Armijo, Board President



David R. Cordova, Board Secretary

APPROVED: September 22, 2022