

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

September 22, 2022

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 22nd day of September 2022.

A quorum was present; the meeting was called to order by Board President Armijo. The meeting began with the Pledge of Allegiance. Board Vice President Romero asked for a moment of silence for long time educators Benny Gallegos and Phil Schroer. Those present were as follows:

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana – Absent
Board Member Duran – Present
Board Secretary Cordova – Absent
Board Vice President Romero - Present
Board President Armijo – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Vanessa Garcia	Ida Sue Gonzales	Mari Hillis	Thomas P. Trujillo
Elizabeth A. Hernandez	David Hernandez	Rosabelle Hernandez	Constance Brainerd
Pat Baca			

APPROVAL OF AGENDA:

Board President Armijo asked to review the agenda and make any adjustments that may be required.

***Motion by Board Member Duran to approve the agenda. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Action: Minutes for Special Board Meeting – August 18, 2022 – ***Motion by Board Vice President Romero to approve the minutes for the special board meeting August 18, 2022. Motion seconded by Board Member Duran. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Regular Board Meeting – August 18, 2022 – ***Motion by Board Member Duran to approve the minutes for the regular board meeting August 18, 2022. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- C. Discussion/Action: Minutes for Special Board Meeting – August 19, 2022 – ***Motion by Board Member Duran to approve the minutes for the special board meeting August 19, 2022. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Secretary Resignation/Reappointment – Superintendent Archuleta stated that Board Secretary Cordova verbally asked that the item be placed on the agenda; however, Board Secretary Cordova was not present nor did he submit any information in writing. ***Motion by**

Board Vice President Romero to table the agenda item until Board Secretary Cordova is present. Motion seconded by Board Member Duran. Motion passed unanimously.

- B. Discussion/Action: New Mexico Highlands University (NMHU) Memorandum of Understanding (MOU) – Superintendent Archuleta stated that legal counsel reviewed the memorandum of understanding regarding the use of the golf course at NMHU. The MOU includes a 20% discount for fees associated with tournaments and the use of the course for all students. The fee per semester is \$5,000. Superintendent Archuleta recommended approval of the MOU. ***Motion by Board Vice President Romero to approve the MOU between New Mexico Highlands University and Las Vegas City Schools regarding the golf course. Motion seconded by Board Member Duran. Motion passed unanimously.**
- C. Discussion: Honeywell Project at Robertson High School – Superintendent Archuleta stated that the representatives from Honeywell were asked to be present at the board meeting to provide an update on the Robertson Mike Marr project. She advised that district counsel sent Honeywell a letter requesting a timeline on completion of project. Honeywell could not provide a timeline but stated that they would be at the October board meeting to provide an update. Superintendent Archuleta shared that in the event the project is not completed by the time the season and temperatures change then a request would be sent to New Mexico Highlands University for use of their facility.
- D. Finance Committee – The finance committee met September 21, 2022 and reviewed the August 31, 2022 bank reconciliation reports for the General Fund and the Student Activity Fund. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

Additional reports reviewed included the Cash Report by Fund, Revenues and Expenditures versus Actual, list of donations, list of purchase orders \$50,000 and above, Request for Reimbursement (RFR) Report, and the Supplemental Pay Report. The Bond Report was reviewed and the Capital Outlay Report was provided by Superintendent Archuleta.

Federal revenue collected in August 2022 totaled \$2,052,097; outstanding RFRs total \$257,849.

The committee reviewed the following BARs: BAR #069-000-2223-0003-I Fund 27107 GO Bond Library Bond for an increase of \$627.00 and BAR #069-000-2223-0004-T Fund 24106 IDEA-B transfer BAR. The committee recommended approval of BAR #0003 and ratification of BAR #0004. The next finance committee meeting is scheduled for October 19, 2022 at :15 pm.

- 1. Discussion/Action: BARS/Transfers/Expenditures/Awards/Donations – ***Motion by Board Vice President Romero to approve BAR #069-000-2223-0003-I Fund 27107 GO Bond Library Bond for an increase of \$627.00 and ratification of BAR #069-000-2223-0004-T Fund 24106 IDEA-B transfer BAR. Motion seconded by Board Member Duran. Motion passed unanimously.**
- 2. Discussion/Action: New Mexico Department of Transportation Project – Superintendent Archuleta stated that the request for proposals (RPP) for areas of need at Robertson and Memorial Middle School were finalized. Areas include curbing, sidewalks, cemented area, and parking. The award letter will be prepared to be sent to contractor Carlos Lopez for approximately \$78,400 upon consideration of board approval. The project will be partially funded by the New Mexico Department of Transportation Local Government Road Fund Program. Superintendent Archuleta recommended approval. ***Motion by Board Member Duran to approve the RFP award to Carlos Lopez for the NMDOT parking**

lot project at Robertson's Mike Marr Gym. Motion seconded by Board Vice President Romero. Motion passed unanimously.

- E. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She shared that the tables and outdoor classroom area at Mike Mateo Sena have been installed. The canopy at Robertson and Memorial Middle School was installed; the turf in front of McFarland Hall will help beautify the campus. The area at Los Niños has been marked for the new playground equipment. Sierra Vista's canopy, basketball court and oval playing field are complete. A training course at the top of Mike Marr gym will be installed. The district received the quote for the demolition of Paul D. Henry; she reiterated that the cost of the demolition was fully funded at no cost to the district. Public Schools Finance Authority is looking to secure an architect for the project. A \$10,000 deductible will be paid to the insurance due to the break-in for repairs. FEMA and the Army Corp of Engineers are still occupying Old Memorial Middle School. Superintendent Archuleta commended the staff at the district for their commitment in supporting the community during the emergencies and disasters. Board Member Duran stated that the priest and parish from the church in Mora were pleased with the playground equipment donated by the district.
- F. Audit Committee Report – Mari Hillis, Director of Finance, stated that the audit was scheduled for the October 31, 2022 submission.
- G. Superintendent's Report:
 - 1. Personnel Report – Staff – Superintendent Archuleta reported the new hires: Connie Begay, Eileen Chavez, Bianca Lucero, Felicia Mares, Brandi Rodarte, Bernice Sanchez and Lynette Urioste; and the resignation of Tony Torrez.
 - 2. District Updates – Superintendent Archuleta shared that the publications class produced its first school wide newsletter under the direction of David Kavanaugh. She stated that the parameters in the federal grants and state requirements have changed to focus more on Math. After school tutoring for Robertson and Memorial Middle began in August; elementary after school tutoring will begin in two weeks. The Kids in Park initiative will pay for students to go visit and explore state parks in New Mexico. Students in the Forestry course will have an opportunity to learn more with hands on excursions. Elementary students will have presentations focusing on the environment. The Student Nutrition Department received the New Mexico Grown program award. The \$10,000 grant allows for the purchase of New Mexico grown produce to be prepared and served in the cafeteria. A letter of recognition was signed by the governor in acknowledgement of the district's participation.

EXECUTIVE SESSION:

The Board of Education will convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant.

***Motion by Board Member Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Vice President Romero.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana - Absent
Board Member Duran - Yes

Board Secretary Cordova - Absent
Board Vice President Romero - Yes
Board President Armijo – Yes

Board entered into executive session at 6:13 pm.

**Motion by Board Vice President Romero to reconvene to regular session from Executive Session.
Motion seconded by Board Member Duran.**

ROLL CALL: Board President Armijo called for roll call:

Board Member Quintana - Absent
Board Member Duran - Yes
Board Secretary Cordova - Absent
Board Vice President Romero - Yes
Board President Armijo – Yes

Board reconvened to regular session from Executive Session at 6:55 pm. Board President Armijo stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The New Mexico School Boards Association 2022 Region III Fall meeting is scheduled for October 17, 2022 at 5:15 pm at West Las Vegas Schools.
- B. The next regular board meeting is scheduled for October 20, 2022 at 5:15 pm.

ADJOURNMENT:

***Motion by Board Vice President Romero to adjourn. Motion seconded by Board Member Duran.
Motion passed unanimously to adjourn at 6:58 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"


Richard A. Armijo, Board President


David R. Cordova, Board Secretary

APPROVED: October 20, 2022