

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

June 24, 2021

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building via Zoom Meeting and in person located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 24th day of June 2021.

A quorum was present; the meeting was called to order by Board President Duran. Those present were as follows:

ROLL CALL: Board President Duran called for roll call:

Board Member Lujan – Absent
Board Member Lucero – Present (joined via Zoom @ 5:30 pm)
Board Secretary Romero – Present
Board Vice President Armijo – Present
Board President Duran – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Francisco Apodaca	Thomas P. Trujillo	Elaine Martinez-Gonzalez	Ida Sue Gonzales
Donna Lucero	Vanessa Garcia	John Tiernan	Rita Bustamante
Carla Pacheco	Mari Hillis	Faith Gelvin	Josephine Herrera
Juan Carlos Fulgenzi	Andres Aragon		

APPROVAL OF AGENDA:

Board President Duran asked to review the agenda and make any adjustments that may be required.
***Motion by Board Secretary Romero to approve the agenda as presented. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**

PRESENTATION:

- A. New Mexico School Boards Association Excellence in Student Achievement Award Presentation – Gloria Lovato Pacheco – The Board of Education acknowledged Ms. Pacheco’s commitment and dedication to the students and staff of Las Vegas City Schools.
- B. Luna Community College Academic Presentation – Francisco Apodaca – Mr. Apodaca announced that Luna Community College (LCC) will have a Summer Camp focusing on Math for middle school students throughout the county. The camp “Math on the Fly” is scheduled for July 27-29 and August 3-5, 2021 from 9:00 am – 12:00pm. Students entering 6th, 7th and 8th grade are eligible to attend. The camp is to teach students to have fun with Math using everyday scenarios to demonstrate how math is used and its importance.
- C. Bilingual Immersion Program – Carla Pacheco, Director of Bilingual Education – Ms. Pacheco discussed the mission statement of the Dual Language Program, the importance of having a model for English speaking students as well as a model for Spanish speaking students. She spoke of the social interaction between students, how they learn from one another, develop high levels of confidence and self-esteem through their study of two languages. She shared objectives, how students will gain an understanding and appreciation for all cultures through a dual language program and how parent and community participation play a vital role for student success.

PUBLIC INPUT:

- A. Andres Aragon associated with the New Mexico State University Farm Project at Memorial Middle School invited the board and superintendent to the site to tour the area. Stated the project allows people to learn and engage in the raised beds used to grow a variety of food and includes a drip irrigation. He addressed some concerns with the thistle problem and hopes the district will develop some strategies to remove the thistles.

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – May 20, 2021 – ***Motion by Board Secretary Romero to approve the minutes for the regular board meeting May 20, 2021. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: 12-month Calendar – Superintendent Archuleta discussed and reviewed the calendar for 12-month employees. Recommended approval. ***Motion by Board Secretary Romero to approve the 12-month calendar. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- B. Discussion/Action: NMDOT Local Road Fund Cooperative Program Agreement and Resolution 2021-2022 for #L400570 – Superintendent Archuleta stated that the agreement is with the New Mexico Department (NMDOT) Local Government Road Fund (LGRF) program which partners with the district for plan design, construction management pavement rehab, drainage improvements and miscellaneous construction to parking lots and entity streets. The program divides the costs of such projects between NMDOT (75%) and the district (25%). She recommended approval of the agreement and resolution. ***Motion by Board Secretary Romero to approve the NMDOT LGRF Agreement and Resolution for #L400570. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- C. Discussion/Action: NMDOT Local Road Fund Cooperative Program Agreement Time Extension Resolution Amendment for #L400462 – Superintendent Archuleta shared that a Time Extension Resolution Amendment for #L400462 was needed due to circumstances that stemmed from the COVID-19 pandemic. The extension would allow the district time to complete the identified project for that agreement. Superintendent Archuleta recommended approval. ***Motion by Board Secretary Romero to approve NMDOT LGRF Program Agreement Time Extension Resolution Amendment for #L400462. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- D. Discussion/Action: Policy Advisory 210 – JK Student Discipline – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 210 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- E. Discussion/Action: Policy Advisory 211 – JICA Student Dress – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 211 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- F. Discussion/Action: Policy Advisory 212 – AC Nondiscrimination/Equal Opportunity – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 212 as the**

2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.

- G. Discussion/Action: Policy Advisory 213 – GCQF Discipline, Suspension, Termination and Discharge of Profession Staff – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 213 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- H. Discussion/Action: Policy Advisory 214 – GDQD – Discipline, Suspension, Termination and Discharge of Support Staff – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 214 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- I. Discussion/Action: Policy Advisory 215 – JFB Open Enrollment – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 215 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- J. Discussion/Action: Policy Advisory 216 – IHB Special Instruction Programs – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 216 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- K. Discussion/Action: Policy Advisory 217 – BID Board Member Compensation and Expenses – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 217 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- L. Discussion/Action: Policy Advisory 218 – DKC Expense Authorization/Reimbursement – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 218 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- M. Discussion/Action: Policy Advisory 219 – JLCA – Physical Examinations of Students – 2nd/final reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 2nd/final reading. ***Motion by Board Secretary Romero to approve policy advisory 219 as the 2nd/final reading. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- N. Discussion/Action: Policy Advisory 220 – GBEA Staff Ethics – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 220 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**

- O. Discussion/Action: Policy Advisory 221 – GBEB Staff Conduct – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 221 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- P. Discussion/Action: Policy Advisory 222 – GCF Professional Staff Hiring – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 222 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- Q. Discussion/Action: Policy Advisory 223 – GDF Support Staff Hiring – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 223 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- R. Discussion/Action: Policy Advisory 224 – GCFC Professional Staff Certification and Credentialing Requirements; GCFC-E Professional Staff Certification and Credentialing Requirements – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 224 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- S. Discussion/Action: Policy Advisory 225 – GDFA Support Staff Certification and Credentialing Requirements; GCFA-E Support Staff Certification and Credentialing Requirements – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 225 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- T. Discussion/Action: Policy Advisory 226 - GCQF Discipline, Suspension, Termination and Discharge of Professional Staff Member – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 226 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- U. Discussion/Action: Policy Advisory 227 – GDQD Discipline, Suspension, Termination and Discharge of Support Staff Member – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 227 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- V. Discussion/Action: Policy Advisory 228 – JLF Reporting Child Abuse/Child Protection – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from NMSBA for review and consideration of approval with changes and updates. Recommended approval as the 1st reading. ***Motion by Board Vice President Armijo to approve policy advisory 228 as the 1st reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- W. Finance Committee – The finance committee met June 24, 2021 and reviewed the May 31, 2021 bank reconciliation reports for the General Fund and Student Activity Fund. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report was reviewed as of May 31, 2021 and no variances were noted.

The Cash Report, Revenues and Expenditures Report, Request for Reimbursement (RFR) Report, Capital Outlay Report, List of Donations, List of Purchase Orders, Pledged Collateral letter and the Supplemental Pay Report were also reviewed. The following contracts were discussed and reviewed: Honeywell for Engineer for \$89,995.62; Cohen for Robertson High School Track for \$158,908.24 and AK Sales for the Tennis Courts for \$248,178.64. A potential contract for the School Based Health Center was discussed for approximately \$120,000. The Finance Committee reviewed and recommended the board approve the contracts.

The 2021-2022 contracts for the Bus Contractors were reviewed, approved and were recommended for approval by the board. The 2021-2022 Operating Budget was reviewed and resubmitted for approval for additional increases for Maintenance, Custodians and Educational Assistants based on review of the current salaries. A retention stipend was also added to the 2021-2022 Operating Budget.

Outstanding RFRs as of May 31, 2021 total \$83,476. Revenues received as of May 31, 2021 total \$97,123.

The following Budget Adjustment Requests (BARs) were reviewed and recommended to the Board for approval: Annual BAR for 2020-2021 Year End Clean Up/Maintenance. The following BARs were reviewed and recommended to the board for ratification: BAR #069-000-2021-0049-IB Fund 27178 School Buses for \$359,592; BAR #069-000-2021-0051-IB Fund 24312 CRRSA Retention Award for \$13,770 and BAR #069-000-0052-IB Fund 25153 Medicaid for \$34,412.

Superintendent Archuleta reviewed and discussed the contracts and recommended approval. Superintendent Archuleta also recommended approval of the Year End Clean Up BAR and ratification of the BARs as presented.

1. Discussion/Action: BARs/Transfers/Expenditures/Awards - ***Motion by Board Secretary Romero to approve the Year End Clean Up/Maintenance BAR. Motion seconded by Board Vice President Armijo. Motion passed unanimously. *Motion by Board Secretary Romero to ratify BAR #069-000-2021-0049-IB Fund 27178 School Buses for \$359,592; BAR #069-000-2021-0051-IB Fund 24312 CRRSA Retention Award for \$13,770 and BAR #069-000-0052-IB Fund 25153 Medicaid for \$34,412. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
2. Discussion/Action: Audit Contract – Mari Hillis, Director of Finance, stated that the contract was part of the three-year agreement with Patillo, Brown and Hill as the auditors for the district. Superintendent Archuleta recommended approval. ***Motion by Board Secretary Romero to approve the audit contract for Patillo, Brown and Hill. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
3. Discussion/Action: Bus Contractors - ***Motion by Board Secretary Romero to approve the contracts for the Bus Contractors. Motion seconded by Board Member Lucero. Motion passed unanimously.**
4. Discussion/Action: Honeywell Contract for Mechanical Engineer and Facility Drawings - Superintendent Archuleta recommended approval. ***Motion by Board Secretary Romero to approve the Honeywell Contract for Mechanical Engineer and Facility Drawings. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
5. Discussion/Action: Cohen Contract for Robertson High School Track Resurface – Superintendent Archuleta recommended approval. ***Motion by Board Secretary Romero**

to approve the Cohen Contract for the Track Resurface at Robertson High School. Motion seconded by Board Vice President Armijo. Motion passed unanimously.

6. Discussion/Action: AK Sales Contract for Tennis Courts – Superintendent Archuleta recommended approval. ***Motion by Board Secretary Romero to approve the AK Sales Contract for the Tennis Courts. Motion seconded by Board Vice President Armijo. Motion passed unanimously.**
- X. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. She reported that 52 coils were replaced at Sierra Vista. Recent hail storms caused significant damage to the roof at Mike Mateo Sena Elementary. Floor tiles were replaced in the cafeteria at Marr gym. The exterior siding at the gym was also repaired. A walk through is scheduled for the latter part of July for the Los Niños Elementary project. The asphalt in the parent parking at Los Niños also needs to be repaired.
- Y. Audit Committee Report – Mari Hillis, Director of Finance, stated that the auditors will be in district approximately mid to late July for the 2020-2021 audit.
- Z. Superintendent’s Report:
 1. Personnel Report – Staff – Superintendent Archuleta reported the hire of Rudolph Valdez; resignation of Brock Aragon, Juanita Brito-Snyder, Jacqueline Gomez, Joe Lucero, Laurieann Carla Pacheco, Bernadette Quintana-Martinez, Beverly Sanchez and Anastacia Sena-Jaramillo; and the retirement of David Chester.
 2. District Update – Superintendent Archuleta shared that Faith Gelvin, Art Teacher, was working with the 100% Community to create an 80-foot mural at the 100% Community Center located on the West Las Vegas campus. The center will have a workshop for the youth focusing on graffiti art. Documents for registration for the 2021-2022 school year are online on the district website. NMPED Toolkit is set to be ready by July for the upcoming school year. Superintendent Archuleta congratulated the Robertson Girls Softball Team for reaching the state playoffs. Boys Baseball team played for state championship and came in 2nd place. A survey for parents, staff and the community is on the district website asking for input regarding the American Rescue Plan Act funding the district received.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Secretary Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Vice President Armijo.**

ROLL CALL: Board President Duran called for roll call:

- Board Member Lujan – Absent
- Board Member Lucero – Yes
- Board Secretary Romero – Yes
- Board Vice President Armijo – Yes
- Board President Duran – Yes

Board entered into executive session at 6:30 pm.

Motion by Board Secretary Romero to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Armijo.

ROLL CALL: Board President Duran called for roll call:

Board Member Lujan - Absent
Board Member Lucero – Yes
Board Secretary Romero – Yes
Board Vice President Armijo – Yes
Board President Duran – Yes

Board reconvened to regular session from Executive Session at 6:48 pm. Board President Duran stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

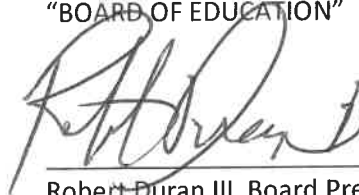
- A. The next regular board meeting is scheduled for July 15, 2021 at 5:15 pm.
- B. Board of Education Retreat – The board discussed a retreat and scheduled it Saturday, July 10, 2021 at 9 am at either the Central Office boardroom or New Mexico Highlands University.

ADJOURNMENT:

***Motion by Board Secretary Romero to adjourn. Motion seconded by Board Member Lucero. Motion passed unanimously to adjourn at 6:52 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Robert Duran III, Board President



Dennis E. Romero, Board Secretary

APPROVED: July 15, 2021