

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

August 16, 2018

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, in Las Vegas, New Mexico at 5:15 p.m. on the 16th day of August 2018.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Present
Board Secretary Lucero – Present
Board Vice President Duran – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: Kelt L. Cooper, Superintendent

Cathy Gallegos
Donna Lucero

Juan Carlos Fulgenzi
Alexis Apodaca

Ryan Lowery
John Tiernan

Tom Meserve
Mari Hillis

APPROVAL OF AGENDA:

*Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Cooper recommended approval of the agenda as presented. ***Motion by Board Secretary Lucero to approve Superintendent Cooper's recommendation. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Approval: Minutes for Regular Board Meeting – July 19, 2018– ***Motion by Board Secretary Lucero to approve the minutes for regular board meeting July 19, 2018. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Approval: Policy Advisory 157 – Staff Conduct with Students (1st reading) – Recommendation by Superintendent Cooper to accept the policy as an amended 1st reading. ***Motion by Board Secretary Lucero to accept Superintendent Cooper's recommendation as an amended 1st reading for Policy Advisory 157 – Staff Conduct with Students. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- B. Discussion/Approval: Student Nutrition Bid August 17, 2018 – December 31, 2018 – Superintendent Cooper asked for approval of the Student Nutrition Bid as presented. ***Motion by Board Secretary Lucero to approve the Student Nutrition Bid August 17, 2018 – December 31, 2018. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

- C. Discussion/Approval: UNM Dream Makers Program Agreement with Las Vegas City Schools – Alexis Apodaca, Robertson High School Student and Dream Maker Member, presented information about the Dream Makers Health Careers Program. She requested approval for travel to Luna Community College and Alta Vista Regional Hospital for the Dream Makers Students and Sponsors to tour and experience the Nursing Simulation Lab, Dental Department, and all departments at the hospital. The cost per trip is approximately \$25.00. The students in the Dream Makers Program actively engage in scientific practices applying core ideas, hands-on, real work application and interdisciplinary concepts to deepen their knowledge. ***Motion by Board Member Lovato Pacheco to approve the UNM Dream Makers Program Agreement. Motion seconded by Board Secretary Lucero. Motion passed unanimously. *Motion by Board Member Lovato Pacheco to approve the transportation request of \$25.00 per trip for the Dream Makers Students and Sponsors to Luna Community College and Alta Vista Regional Hospital. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- D. Finance Committee Report –

1. BARS – Transfers/Expenditures/Awards – The Finance Committee met August 15, 2018 and reviewed the bank reconciliation reports for Student Activity Fund and General Fund as of July 31, 2018 and noted no variances between the bank balances and general ledger balances. The Fund Balance Report for Student Activity Fund was reviewed and no variances were noted.

The Cash Report, Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs, Pledged Collateral Letter and Supplemental Pay Reports were reviewed. The committee reviewed two purchase requisitions and requested board approval for purchase requisition #288 Matthew Kelly, Speech Therapist, in the amount of \$98,260.79 and purchase requisition #289 LSG and Associates – Speech Therapy, in the amount of \$83,458.08.

The committee reviewed an amended Student Nutrition Budget. The amended budget was created due to higher cash available at the end of the 2017-2018 fiscal year. The budget included 5% salary increase for Student Nutrition Staff, sign on bonus to hire new employees, and the purchase of a new van. The additional cash to cover the cost is approximately \$65,000. The committee recommended approval of the amended 2018-2019 Student Nutrition Fund.

RFR revenue collected in July was \$588,597. Total outstanding RFRs total \$262,832.

The Finance Committee reviewed the following BARS: BAR #069-000-1819-0001-IB Fund 24106 IDEA-B for \$339,831; BAR #069-000-1819-0002-IB Fund 27183 New Mexico Grown Fresh Fruits & Vegetables for \$4,000; BAR #069-000-1819-0003-IB Fund 27155 Elementary Breakfast Program for \$8,219; BAR #069-000-1819-0004-IB Fund 24118 Fresh Fruits and Vegetables for \$38,677; BAR #069-000-1819-0005-IB Fund 24109 IDEA-B Pre-School for \$7,470. The committee recommended ratification of BARS #1-#4 and approval of BAR #5.

The Student Nutrition bid was reviewed and recommended for approval.

*Superintendent Cooper stated that the \$1,000 sign on bonus offered to new staff hired will be paid out at the end of the year. **Motion by Board Secretary Lucero to approve the amended Student Nutrition Budget to include a 5% salary increase for Student**

Nutrition Staff, sign on bonus to hire new employees of \$1,000 will be paid at the end of the year and purchase of new van. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.

***Motion by Board Vice President Duran to approve purchase requisition #288 Matthew Kelly, Speech Therapist, in the amount of \$98,260.79 and purchase requisition #289 LSG and Associates – Speech Therapy, in the amount of \$83,458.08. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

***Motion by Board Secretary Lucero to ratify BAR #069-000-1819-0001-IB Fund 24106 IDEA-B for \$339,831; BAR #069-000-1819-0002-IB Fund 27183 New Mexico Grown Fresh Fruits & Vegetables for \$4,000; BAR #069-000-1819-0003-IB Fund 27155 Elementary Breakfast Program for \$8,219; BAR #069-000-1819-0004-IB Fund 24118 Fresh Fruits and Vegetables for \$38,677 and approve BAR #069-000-1819-0005-IB Fund 24109 IDEA-B Pre-School for \$7,470. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

- E. Audit Committee Report – Mari Hillis reported that the Audit Committee has not met and will meet in September.
- F. Capital Outlay Report – Superintendent Cooper stated that he met with Franken Construction Company and Jeremy Ortiz, Architect, regarding Los Niños. The paving will be completed by August 17, 2018; the parent parking loop was completed; the crushed sewer line will be completed by August 18, 2018; asked the police department for police to patrol parking areas to assist with traffic control; paving between the two schools will begin after school begins; and provided the total project budget for Los Niños. Mari Hillis reported that the district portion of 58.71% is covered and PSCOC will cover the remaining 41.29%. Superintendent Cooper stated that the district is awaiting approval for the matching funds from PSCOC for the Sierra Vista Project which is scheduled for August 20, 2018. The portables have not been delivered to Los Niños due to a delay with the moving company.
- G. Superintendent's Report –
 - 1. Personnel - Superintendent Cooper reported the following hires: Madalena Barboa-Archuleta, Sarah Flores, Teresa Lucero, Frances Martinez, Rita Montoya, Jose Medina, Patricia Pace, Crystal Rougemont, Lou Anna Sena, Amy Trujillo-Conway and Joshua Woodlee; resignation of Leroy Barela and Carla Aragon and announced the employment vacancies.
 - 2. Curriculum and Instruction – Larryssa Archuleta, Director of Curriculum, Instruction and Assessment, reported on the following: IStation testing is ready to be administered, working on the master schedule at the high school, get counselors training on dual credit with New Mexico Highlands University and Luna Community College, prepare curriculum for drama class, added a MESA class for students, added a computer applications class, stated that dual credit courses are only for juniors and seniors, high school will be accredited November 5-8, 2018, adjusted caseloads for all content areas to ensure all class sizes are correct, student PARCC results were ranked in regards to quartile students, programs purchased were Eureka Math, tool box to assist with tier II students, I-Ready assessments for K-12, training for elementary staff in Wonders Reading curriculum, backpacks from KOAT-TV were delivered, Blue Cross Blue Shield will be donating supplies for students, Kids At Hope training for staff, CYFD presented on ways to identify students in need and how to report, ordered curriculum for Special Education courses and will share data on curriculum used throughout the district to each school site.

3. Maintenance – Tom Meserve, Director of Operations, reported that the windows on the south side of Robertson were tinted, all blinds from classrooms were removed, painting inside main building at Robertson was completed, continue cutting weeds and trimming around all campuses and all classrooms are clean and ready for first day of school.
4. Transportation – Tom Meserve, reported that the district will submit a settlement application from Volkswagen that involves the amount of nitrous oxide in tons that would be reduced when buying new buses. The lengthy application includes additional information and demographics. The month of July had 23 activity trips, and about 6,000 miles for activity trips was documented.
5. Information Technology – John Tiernan, Director of Information Technology, reported on the professional development training for staff that took place orientation day: how to utilize the SMART TVs, introduced the Google Classroom Setup, STOP !T app – anonymous reporting tool for students to report incidents taking place on campus, and the Frontline Substitute Teacher Management System. Board Secretary Lucero suggested a policy amendment may be needed to include the new technology.
6. Bilingual – Carla Pacheco, Director of Bilingual Education, indicated that ACCESS scores for ELL students were received and provided to principals, pamphlets were created for staff to help them understand and interpret the ACCESS scores, bound copies of the Heritage Language Curriculum will be distributed to staff, collaborating with principals for an ELL night to be hosted at Robertson High School.
7. Student Nutrition – Student Nutrition report provided for review.
8. Safety and Wellness – Superintendent Cooper indicated that the Safety and Wellness will be presented at the next board meeting.

EXECUTIVE SESSION:

The Board of Education chose to forego executive session.

FUTURE PLANNING:

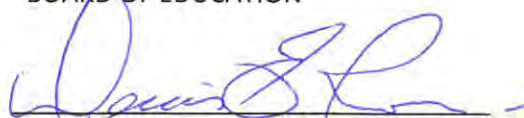
- A. The first day of school for student is Monday, August 20, 2018.
- B. The next regular board meeting is scheduled for September 20, 2018 at 5:15 p.m.

ADJOURNMENT:

***Motion by Board Vice President Duran to adjourn. Motion seconded by Board Secretary Lucero. Motion passed unanimously to adjourn at 6:33 p.m.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Dennis E. Romero, Board President



Gabe V. Lucero, Board Secretary

APPROVED: September 20, 2018