

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

May 18, 2017

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, in Las Vegas, New Mexico at 5:16 p.m. on the 18th day of May 2017.

A quorum was present; the meeting was called to order by Board Vice President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board Vice President Romero called for roll call as follows:

Board Member Lucero – Present
Board Member Lovato Pacheco – Absent
Board Secretary Duran – Present
Board Vice President Romero – Present
Board President Lujan – Present (entered at 5:18 p.m.)

RECORDER: Marsha G. Archuleta

ALSO PRESENT: Kelt L. Cooper, Superintendent

Martha Peña	Roman Fulgenzi	Leroy G. Barela Jr.	Tom Meserve
Lydia M. Gonzales	JC Fulgenzi	Tina J. Vigil	Darius V. Sandoval
Cathy Gallegos	Mabelle Roybal	Keith Tucker	Alex Tucker
Marka Trujillo	Bryan Trujillo	Will Atencio	Shannon Atencio
Brandon Larrañaga	AJ Larrañaga	Isabel Abeyta	Andres Abeyta
Michell Aragon	Leslie Larrañaga	Amador Gonzales	Lorraine Martinez
Patricia Mendoza	Mercy Lopez	Mari Hillis	Michael Lovato
Nancy Fernandez Jeffrey			

APPROVAL OF AGENDA: *Board President Lujan asked to review the agenda and make any adjustments that may be required. Motion by Board Member Lucero to approve the agenda as presented. Motion seconded by Board Vice President Romero. Motion passed unanimously.

PUBLIC INPUT:

None

DISTRICT ACCOLADES:

- A. Future Farmers of America** – Mabelle Roybal, FFA Advisor, acknowledged the students for their accomplishments at the National Convention in earning a bronze medal in Indianapolis. Earned a State Title in the Wildlife competition and will compete at Nationals in October. Amador Gonzales earned his American Degree. AJ Larrañaga placed first and Brandon Larrañaga placed third in the contest at the State Level.
- B. Boys and Girls Tennis Teams** – Juan Carlos Fulgenzi, Director of Co-Curricular Activities and Athletics, recognized the tennis coaches for their continued hard work. Roman Fulgenzi, Tennis Coach, introduced the boys and girls teams. Individual titles: Brandelyn Fulgenzi and Lauren Fulgenzi earned the doubles state champions; Andres Garcia and Connor Houdek individual titles;

Gabriel Gregory and Dillon Moore placed third; Jaci Fulgenzi and Jenese Fulgenzi received the second place title. Thanked the parents for their support and proudly displayed their 2017 State Championship banners.

- C. **Boys Baseball Team** – Mr. Fulgenzi announced that the baseball team had a productive year and look forward to a great coming year.
- D. **Girls Softball Team** – Mr. Fulgenzi acknowledged the great season for the softball team and stated that the coming year should be just as good.
- E. **Boys and Girls Track Teams** – Leroy Barela, Girls Track Coach, shared that the girls qualified at the state track meet. The girls made great gains with Angelica Montoya placing second with the shot put and discus. Mike Boyle, Boys Track Coach, thanked all the coaching staff for their efforts. Placed third in the medley as a state team; Arjay Ortiz placed first in the high jump and 300 hurdles; Brandon Trujillo and TJ Trujillo also qualified for state.
- F. **Boys and Girls Golf** – Mr. Fulgenzi announced that the golf team is coached by Sam Hillis and had a good season. Thanked the maintenance and transportation for their assistance throughout the year. Athletes did an amazing job as well as the coaching staff.
- G. **Carnegie Reading Contest Winners** – Board Vice President Romero introduced the winners for the Carnegie Reading contest Rainey Atencio earned a third place, Alainah Abeyta earned a second place, Stephanie Green read 15 books and a total of 3,050 pages, Andres Abeyta read 26 books and a total of 4,259 pages and Alex Tucker read 10 books and a total of 1,286 pages. Andres Abeyta read a speech about the importance of reading in English and Spanish.

MINUTES:

***Motion by Board Vice President Romero to approve the regular board meeting minutes from April 20, 2017. Motion seconded by Board Member Lucero. Motion passed unanimously.**

NEW BUSINESS:

- A. **Discussion/Approval: General Obligation School Bond Series 2017** – Paul Cassidy, RBC Capital Markets, presented the General Obligation School Bond Series 2017 to the board. Explained that the voters approved an \$11 million dollar GO Bond issue in February and in preparation the board approved the Facility Master Plan that can be executed to begin the process of completing projects within the district. A projected amount of \$2,250,000 from the bond can be used to fund the projects. To proceed, an approval from the board is needed via a resolution authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority for the financing of public projects. ***Motion by Board Vice President Romero to approve the resolution authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority for the financing of public projects. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- B. **Audit Committee Report**
 - 1. **Ratification of FY 2017 Audit Contract** – Mari Hillis, Director of Finance, reported that three quotes were received for the audit contract with the district. After review, Pattillo, Brown and Hill, LLP were selected as the audit company to replace Axiom. The recommendation was submitted to the state auditor for approval. Upon approval, a signature is required from the superintendent. Recommendation from Superintendent Cooper to accept the ratification of the FY 2017 Audit Contract presented by Mari Hillis. ***Motion by Board Vice President Romero to accept the ratification of the FY 2017 Audit Contract for Pattillo, Brown and Hill, LLP. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- C. **Finance Committee Report** –
 - 1. **BARs – Transfer/Expenditures/Awards:** The Finance Committee met May 16, 2017 and reviewed both bank reconciliation reports for the Student Activity and General Fund as of

April 30, 2017. No variances were noted between the bank balances and the general ledger balances. Student Activity Fund Balance report was reviewed and no variances were noted. The committee reviewed the Cash Report by fund, Budget versus Actual Report by fund, Bond Building Fund Report, Supplemental Pay and Overtime Report, Pledged Collateral Report and the 2016-2017 Operating Budget. The committee also reviewed the Draft 2017-2018 Operating Budget. Request for Reimbursement report was reviewed with \$177,198 received in federal reimbursements in April. Current outstanding reimbursements are \$749,436.

The committee reviewed and recommended approval for the following BARs: BAR #069-000-1617-0038-M maintenance BAR Fund 31100 Bond Fund; BAR #069-000-1617-0039-D decrease BAR for \$1,518 Dual Credit; BAR #069-000-1617-0040-M maintenance BAR for Operational Fund; BAR #069-000-1617-0041-I increase BAR for \$155,000 Medicaid Fund; BAR #069-000-1617-0042-I increase BAR for \$79,353 Student Nutrition; BAR #069-000-1617-0043-I increase BAR for \$8,389 Athletics; and Year-End Clean Up BAR for various funds to comply with the NMPED budget and finance regulations. ***Motion by Board Member Lucero to approve BAR #069-000-1617-0038-M maintenance BAR Fund 31100 Bond Fund; BAR #069-000-1617-0039-D decrease BAR for \$1,518 Dual Credit; BAR #069-000-1617-0040-M maintenance BAR for Operational Fund; BAR #069-000-1617-0041-I increase BAR for \$155,000 Medicaid Fund; BAR #069-000-1617-0042-I increase BAR for \$79,353 Student Nutrition; BAR #069-000-1617-0043-I increase BAR for \$8,389 Athletics; and Year-End Clean Up BAR for various funds to comply with the NMPED budget and finance regulations. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

2. **Discussion/Approval: 2017-2018 Budget** – Discussion to have a special board meeting to review the budget in further detail May 23, 2017 at 5:15 p.m. ***Motion by Board President Lujan to table the discussion/approval of the 2017-2018 Budget for further discussion at a Special Board Meeting scheduled for May 23, 2017 at 5:15 p.m. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

D. Superintendent's Report:

1. **Personnel** – Superintendent Cooper advised the board that a list of retirees will be presented at the June board meeting.
2. **Transportation/Maintenance** – Tom Meserve, Director of Operations, shared the transportation log in detail that included an increase in students riding the bus due to end of year activity trips. Stated that lowering the number of outstanding work orders was a priority, rooms have been painted, sports fields have been aerated, fertilized as well as watered, and the crew is currently cutting weeds and grass at all facilities.
3. **Student Nutrition** – The Monthly Claims Summary for all schools regarding the meal counts and claim reimbursements was submitted by Pat Baca, Student Nutrition Director.
4. **School Safety and Health** – Michell Aragon reported that the inspections at all schools have passed. The sprinkler system at Robertson High School will be the last inspection which will take place in June. The school based health center at Memorial Middle School will be relocated to Sierra Vista Elementary.
5. **Associate Superintendent's Report**
 - a. **Discussion/Approval: Title I (Title II) Application** – Michell Aragon, Title I/Safety and Health Coordinator, gave an overview of the Title I (Title II) Grant via the 15 modules in the application. ***Motion by Board Secretary Duran to approve the Title I (Title II) Application as presented. Motion seconded by Board Member Lucero. Motion passed unanimously.**

- b. **Discussion/Approval: Title III Application** – Lorraine Martinez, Director of Bilingual Education/Title III, provided a detailed summary of the Title III Application which includes the English Language Acquisition Plan for the 2017-2018 year. Recommendation by Superintendent Cooper to approve the Title III Application as presented. ***Motion by Board Secretary Duran to approve the Title III Application. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- c. **Discussion/Approval: Bilingual Application** – Lorraine Martinez also described the Bilingual Application that was submitted for each school. She indicated the program models that will be used at each site as well as the instructional time. Recommendation from Superintendent Cooper to approve the Bilingual Application as presented. ***Motion by Board Secretary Duran to approve the Bilingual Application. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- d. **Discussion/Approval: IDEA-B Application** – Michael Lovato, Associate Superintendent, asked that the IDEA-B Application be tabled to the Special Board Meeting scheduled for May 23, 2017. Mr. Lovato stated the Special Education Bureau sent an award letter for the remaining 20% of funds that were previously being withheld. A BAR for the remaining 20% of funds needs to be submitted as soon as possible due to the timing of the award letter. Recommendation from Superintendent Cooper to approve the submittal of the BAR for the remaining 20% of IDEA-B Funds. ***Motion by Board Member Lucero to approve the submission of the IDEA-B BAR for the remaining 20% of funds. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- e. **Discussion: Professional Development for Staff** – Mr. Lovato asked the information regarding professional development for the 2017-2018 year be tabled for the May 23, 2017 Special Board Meeting.
- f. **Discussion: Elementary Fine Arts** – Mr. Lovato stated that the Elementary Fine Arts Grant was not ready to present and would be submitted for approval for the Special Board Meeting May 23, 2017.
- g. **Discussion: Reads to Lead Grant** – The Reads to Lead Grant was submitted and within the grant, the district is seeking for approximately \$150,000 and funding for two additional reading coaches to support elementary staff K-3.
- h. **Discussion: Results Driven Accountability** – Mr. Lovato advised the board that two schools would take part in Results Driven Accountability (Los Niños and Silas Lopez Early Childhood Center). The majority of the funding will focus on developing scope and sequence with staff, coaching, and develop curriculum.
- i. **Discussion: Hard To Staff Grant** – Mr. Lovato indicated that the Hard to Staff Grant was submitted for the upcoming year. Included a list of teachers that met the criteria/requirements outlined in the grant.
- j. **Discussion: Truancy Prevention Grant** – Mr. Lovato informed the board that the Truancy Prevention Grant includes a request for funding for a second Truancy Prevention Specialist.
- k. **Discussion: Priority and Focus Schools** – Mike Mateo Sena Elementary is the only school in the district to receive funding from the Priority Schools Bureau. Funding is used for afterschool tutoring, technology components and summer school robotics and chess programs.

OLD BUSINESS:

- A. Discussion/Approval: 2017 LVCS District Wellness Policy** – Michell Aragon, advised the board about the policies that are both federal and state guidelines. The state would like to utilize the district's wellness policy as a model for the entire state as it meets all guidelines, format requirements and criteria. ***Motion by Board Member Lucero to approve the 2017 LVCS District Wellness Policy. Motion seconded by Board Secretary Duran. Motion passed unanimously.**
- B. Discussion: Update on Right Sizing of Schools** – Superintendent Cooper provided the board with an update on the progress of the Right Sizing of Schools. An application has been submitted to NMPED for the reclassification of schools. Upon approval, the district can proceed with the right sizing project. A systems based application will be submitted to PSFA for approval for the right sizing project. Tom Meserve shared the details of a meeting that discussed the traffic flow at Sierra Vista and Los Niños.

EXECUTIVE SESSION:

*The Board of Education convened into closed session in pursuant to NMSA 1978 Section 1978 10-15-1-H (2) discussion of limited personnel matters; NMSA 1978 Section 10-15-1-H (4) discussion of personally identifiable information about any individual student, unless the student, his parent or guardian requests otherwise; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Vice President Romero to convene into closed session pursuant to NMSA 1978 Section 1978 10-15-1-H (2) discussion of limited personnel matters; NMSA 1978 Section 10-15-1-H (4) discussion of personally identifiable information about any individual student, unless the student, his parent or guardian requests otherwise; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Duran.**

ROLL CALL: Board President Lujan called for roll call as follows:

Board Member Lucero – Yes
Board Member Lovato Pacheco – Absent
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Lujan – Yes

Board entered into executive session at 7:44 p.m.

Motion by Board Vice President Romero to reconvene from Executive Session. Motion seconded by Board Secretary Duran.

ROLL CALL: Board President Lujan called for roll call as follows:

Board Member Lucero – Yes
Board Member Lovato Pacheco – Absent
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Lujan – Yes

Board reconvened to regular session from Executive Session at 8:47 p.m. Board President Lujan stated that the board convened into executive session pursuant to NMSA 1978 Section 1978 10-15-1-H (2) discussion of limited personnel matters; NMSA 1978 Section 10-15-1-H (4) discussion of personally identifiable information about any individual student, unless the student, his parent or guardian

requests otherwise; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. **Discussion/Approval: June Board Retreat** – Discussion to have a board retreat June 24, 2017 at 9:00 a.m.
- B. Robertson High School Prom is scheduled for Friday, May 26, 2017.
- C. Robertson High School Graduation is scheduled for Friday, June 2, 2017 at 10:00 a.m. at the Michael Marr Gymnasium.
- D. NMSBA 38th Annual School Law Conference is scheduled for June 2-3, 2017 Hotel Albuquerque, Albuquerque, NM
- E. The next regular board meeting is scheduled for Thursday, June 15, 2017 at 5:15 p.m.

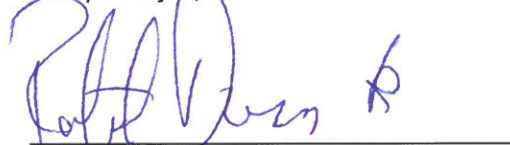
ADJOURNMENT:

***Motion by Board Secretary Duran to adjourn. Motion seconded by Board Vice President Romero. Motion passed unanimously to adjourn at 8:54 p.m.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Leroy E. Lujan, Board President

Robert Duran III, Board Secretary

Approved: June 15, 2017