

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

January 17, 2017

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room, in Las Vegas, New Mexico at 5:16 p.m. on the 17<sup>th</sup> day of January 2017.

A quorum was present; the meeting was called to order by Board President Lujan. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Lujan called for roll call as follows:

**Student Representative Martinez - Present**  
**Board Member Lucero – Absent (Arrived at 6:20 p.m.)**  
**Board Member Lovato Pacheco – Present**  
**Board Secretary Duran – Present**  
**Board Vice President Romero – Present**  
**Board President Lujan – Present**

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** Kelt L. Cooper, Superintendent

Tom Meserve	Colleen Martinez	Amanda Trujillo	Leslie Larrañaga
Christian Larrañaga	Rob Larrañaga	Cathy Gallegos	John Tiernan
Chris Archuleta	Sandra Deisler	Carlos Duran	Pat Baca
Juan Carlos Fulgenzi	Michell Aragon	Regina Gutierrez	Orlando Gutierrez
Mike Yara	Anthony Marquez	K Elaine Baca	Mena
Rene Gomez	Lorraine Martinez		

**APPROVAL OF AGENDA:** \*Board President Lujan asked to review the agenda and make any adjustments that may be required. \***Motion by Board President Lujan to change Item VII Superintendent's report C.7 (Student Representative Report) to C.1 item on the agenda. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously to change Item VII C.7 to Item VII C.1. Motion by Board Vice President Romero to approve the agenda. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

**PUBLIC INPUT:**

Robert Larrañaga addressed the board to voice his support of the difficult decision that the board is facing with the Right Sizing of schools. Stated that he knew that the decision will be made for the best interest of all students. Understands that these are challenging times with decreasing enrollment and thanked the board for tackling an issue that can't go on much longer.

Regina and Orlando Gutierrez addressed regarding the Business Professional of America organization. Asked that should the club not continue due to not having a sponsor, then inquired as to a refund of the club fee that each parent paid for their child to participate.

## MINUTES:

**\*Motion by Board Vice President Romero to approve the regular board meeting minutes from December 22, 2016. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

## NEW BUSINESS:

- A. Finance Committee Report:** Board Secretary Duran reported that the Finance Committee did not meet for the month of January. The information will be available for the next board meeting.
- B. Audit Committee Report:** None
- C. Superintendent's Report:**
  - 1. **Student Representative Report** – Student Representative Mark Julian Martinez reported that students and parents have expressed concern about the possible school closures in the district. Advised the board of factors that may occur as a result of the school closures: overcrowding, is there capacity for growth should there be a spike in population, and loss of enrollment. Board President Lujan reiterated that that board has not made a decision as to the Right Sizing of Schools.
  - 2. **Personnel** – Superintendent Cooper advised the board that Eugene Garcia was hired as the Security Guard at Memorial Middle School.
  - 3. **Transportation** – Tom Meserve, Transportation Director, informed the board that the number of trips has remained steady. Stated that more students have enrolled for transportation services. Mr. Meserve was pleased to report that there has only been one problem trip this year and acknowledges the outstanding work and continuous maintenance by the district mechanic.
  - 4. **Student Nutrition** – Pat Baca, Student Nutrition Director, informed the board that the reimbursement claim for the month of December 2016 includes 14 days of service. Stated the district is expected to receive an estimated amount of \$52,526 for the meals prepared. The snack count is still low compared to the previous year. The district is still participating in the fresh fruit and vegetable program.
  - 5. **Facilities/Grounds** – Chris Archuleta, Maintenance Director, reported that his department has been focusing on the heating at each site, making sure the parking lots and sidewalks are deiced and safe, working on the A+ Grill, light fixtures and tending to any emergency that may arise. Superintendent Cooper reported that the maintenance department is currently working on the sidewalks/walkways and the thorns on the playground at Mike Mateo Sena Elementary. Board Vice President Romero expressed concern about the heating in the training room at Robertson High School. Superintendent Cooper informed the board that the girl's locker room has a new floor that mirrors the boy's locker room, locks have been changed to the weight room, and that the district is continuing to repair or replace equipment in the weight room.

John Tiernan, IT Director, informed the board about the status of the RFP that was created and issued December 19, 2016 and closes February 9, 2017. He shared that the district has not completed the process to receive E-rate reimbursement for communication bills in several years. The current reimbursement approval rate for LVCS is 80 percent. Based on recurring costs of \$290,000 annually, the savings to the district would be approximately \$232,000 per year with additional savings being realized on internal building connectivity as well. Stated the amounts would drastically change depending on the cost of the new network design. A server, network attached service and battery backup devices were purchased for the purpose of rebuilding/upgrading the computer login system and adding network share drives for employees and students.

Mr. Tiernan reported that there will be a change in the email service currently being hosted internally by the district. He has researched email vendors that will provide the service without charge to public schools. One service the district is currently considering is Google Mail (Gmail) which would decrease email and cybersecurity costs, increase email reliability and provide a stepping stone for teachers and staff to move toward google classroom environments. He also reported that he has been in contact with Professional Document Services to conduct an analysis of documents stored at Central Office, after review will then request state approval to dispose of the documents that can be destroyed and convert remaining documents to either microfiche, electronic database format or both depending on state retention requirements. Currently, IT is scheduling meeting with principals and teachers to conduct a have and needs assessment by site, managing support tickets and preparing for standardized testing windows.

6. **School sites** – Superintendent Cooper advised the board that the school site reports are informational items for review.

#### **OLD BUSINESS:**

- A. **Update on Special Education** – Michael Lovato, Associate Superintendent, reported that district is 100 percent in compliance with indicator 11, 12 and 13. The district is also 100 percent in compliance with evaluations and Individual Education Plans (IEPs) for students. 100 percent compliance with regards to submission of related services. The district received a letter from the New Mexico Public Education shortly before the board meeting advising that the 80 percent that was previously withheld would be released. NMPED is still withholding 20 percent which is approximately \$78,000-\$80,000.
- B. **Facility Master Plan** – Colleen Martinez, Visions in Planning, presented to the board regarding the Right Sizing of schools. Grade reconfiguration options were presented as well as facility considerations. The Right Sizing of the district's schools through grade realignment would promote and allow for improvement of the educational environment for all students by providing equity through access to needed support services, programs, and better use of district resources for the benefit of the community. Ms. Martinez provided summary of the district conditions related to enrollment, birth rates in San Miguel County and expected enrollment over the next five years. The capacity at the district's schools is more than 51.7 percent than what is needed currently and 59.4 percent more than what is needed in the next 5 years. Districtwide utilization of school facilities averages 62 percent. Existing square feet of district schools is 47.4 percent more than what is needed based on size of student population. Capital improvement needs is \$82.4 million versus the potential \$11 million available from the February 2017 GO Bond Election. Ms. Martinez, asked the board for permission to submit a pre-application for funding from the PSCOC due by February 10, 2017 for Los Niños Elementary. The pre-application is not an obligation on the part of the district but just an interest to apply for funding. **\*Motion by Board Vice President Romero to submit the pre-application to the PSCOC for Los Niños Elementary for funding. Motion seconded by Board Secretary Duran. Motion passed unanimously.** The district will host a public information meeting January 26, 2017 at Robertson High School Band Room to present information to the parents and community at 6:00 p.m.

**\*Board President Lujan entertained a motion to recess. Motion by Board Member Lucero to recess. Motion seconded by Board Vice President Romero.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

**Board recessed at 9:00 p.m.**

**Motion by Board Vice President Romero to reconvene to regular session from recess. Motion seconded by Board Secretary Duran.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

**Board reconvened to regular session from recess at 9:40 p.m.**

**EXECUTIVE SESSION:**

**\*The Board of Education convened into closed session in pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters and the Superintendent's evaluation and contract. Motion by Board Member Lucero to convene into closed session pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters and the Superintendent's evaluation and contract. Motion seconded by Board Member Lovato Pacheco.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

**Board entered into Executive Session at 9:41 p.m.**

**Motion by Board Vice President Romero to reconvene from Executive Session. Motion seconded by Board Vice Member Lucero.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

**Board reconvened from Executive Session at 11:15 p.m. Board President Lujan stated that the board had convened into closed session in pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of**

limited personnel matters and the Superintendent's evaluation and contract. While in executive session, Board President Lujan stated that no decisions were made. During the discussion regarding the contract of the superintendent, a possibility of one-year extension was made. \*Motion by Board Member Lucero to extend the contract of Superintendent Cooper by one-year to June 30, 2019. Motion was seconded by Board Member Lovato Pacheco.

**ROLL CALL:** Board President Lujan called for roll call as follows:

Board Member Lucero – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

Board President Lujan on behalf of the board of education extended an offer to Superintendent Cooper until June 30, 2019. Superintendent Cooper accepted the offer. Discussion on contract amount will be set at a later date.

**FUTURE PLANNING:**

A. The next regular board meeting is scheduled for Thursday, February 16, 2017 at 5:15 p.m.

**ADJOURNMENT:**

\*Motion by Board Member Lucero to adjourn meeting. Motion seconded by Board President Lujan. Motion passed unanimously to adjourn at 11:20 p.m.

*\*Denotes Action Required*

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"

  
Leroy E. Lujan, Board President

  
Robert Duran III, Board Secretary

**Approved:** February 16, 2017