

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

November 15, 2018

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, in Las Vegas, New Mexico at 5:15 p.m. on the 15th day of November 2018.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance and a moment of silence for Leroy Silva, Retiree of Las Vegas City Schools that passed away. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Student Representative Montoya - Present
Board Member Lujan – Present
Board Member Lovato Pacheco – Present
Board Secretary Lucero – Present
Board Vice President Duran – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: Kelt L. Cooper, Superintendent

Tom Meserve	Michell Aragon	Blaze Payne	Yvette Jaramillo
Cody Jaramillo	Cody Benavidez	Marisol Vazquez	Trish Campbell
Shelby Curtis	Fenicia Ordonez	Leslie Larrañaga	Carol Aragon
Samuel Lujan	Mathew Probst	Patrick Garcia	Dianne Medrano
Karen Coca	Marka Trujillo	Cathy Gallegos	Beale Smith
Pat Baca	Makayla Quintana	Lorelei Almanzar	Lorenzo Aragon
Leslie Broughton	William Broughton	Lucia Gonzales	Marcus Segura
Julia Segura	Justin Segura	Jacob Segura	Gene Gallegos
Julia Gallegos	Ali Gonzalez	Gill Martinez	Roseanne Salazar
Ben Ortega	Beverly Ortega	Donna Lucero	Roderick Lujan
Diane Montoya	Cleo Gonzales	John Tiernan	Leasa Martinez
Larryssa Archuleta	(One name not legible)		

APPROVAL OF AGENDA:

*Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Cooper recommended that item V. Old Business be moved after item VI. Public Input; the removal of item V. Old Business B. Discussion/Approval: Purchase of Activity Bus; School Site Reports be moved to item 1 under the Superintendent's Report and include the Student Representative's Report.
***Motion by Board Member Lovato Pacheco to accept Superintendent Cooper's recommendation. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

PUBLIC INPUT:

The following individuals participated in public input:

1. Beale Smith addressed the board with concerns about the temporary homeless housing near his home that he recently purchased in September. Suggested the building be used for a civic center or a health, fitness and wellness center that would benefit the community.
2. Carol Aragon addressed the board with concerns and stated that all parties involved deserved a response; felt the city's request warranted a denial and suggested that Legion Park be used for administrative offices.
3. Dianna and Rolando Medrano voiced their concerns against the temporary homeless housing request. They felt that better planning from the community is needed for the elderly in addition to the homeless. Doesn't believe there is a homeless problem but stated there was a drug & alcohol problem. City should coordinate with the New Mexico Behavioral Health Institute and Alta Vista Regional Hospital to remedy problem. The Legion Park facility is not the right place and was without proper planning.
4. Justin Segura shared that he lives near the school and feels that there would be problems in the neighborhood. Feels that the current facility is plagued with drugs, crime and said his family wouldn't be safe.

OLD BUSINESS:

- A. Discussion/Approval: Temporary Homeless Housing at Legion Park Elementary – Superintendent Cooper advised the board that he was not recommending approval of Temporary Homeless Housing at Legion Park Elementary. He stated that the mayor approached him with a request of which he would submit to the Board of Education for review and discussion. He stated that it was clear from the residents in that neighborhood that they felt strongly against the temporary housing request. It was clear they did not want it. Should there be any future discussions with the intended use of any facilities then hearings/forums would take place to allow input from the community. ***Motion by Board Member Lovato Pacheco to approve Superintendent Cooper's recommendation to not approve the Temporary Homeless Housing at Legion Park Elementary. Motion seconded by Board Member Lujan. Motion passed unanimously.**

PRESENTATION:

- A. Brandon Larrañaga, National Hispanic Recognition Program Scholar – Mr. Larrañaga shared that he was invited by the College Board in March to apply for the National Hispanic Recognition Scholar Program based on his academic standing, extracurricular activities and test scores. Was notified in September that he was awarded the honor amongst the highest performing Hispanic students in the nation. Superintendent Cooper congratulated him and his parents on his accomplishments.
- B. Employees of the Month – Board President Romero and Superintendent Cooper announced the employees of the month: Frances Montoya, Robertson High School; Anna Espinoza, Memorial Middle School; Roseanne Salazar, Los Niños Elementary; Patricia Mendoza, Sierra Vista Elementary and Jim Chandler, Maintenance and Transportation.

DISTRICT ACCOLADES:

- A. Soccer Teams – Bryan Trujillo, Boys Soccer Coach, announced that there were 7 all district players and were up for state honors. Boys had a tough season and played well with runner up in district and state. Girls' soccer was just as tough as the boys' season. Had a great season.
- B. Cross Country Teams – Patrick Garcia and Manuel Romero shared that the season went well with girls winning district and state championship. Boys placed 6th in state.

MINUTES:

- A. Discussion/Approval: Minutes for Regular Board Meeting – October 18, 2018 – ***Motion by Board Member Lovato Pacheco to approve the minutes for Regular Board Meeting October 18, 2018.**

Motion seconded by Board Vice President Duran. Motion passed by majority with Board Member Lujan abstaining.

NEW BUSINESS:

- A. Discussion/Approval: Clay Simmons, Project Manager – Superintendent Coor shared that Mr. Simmons would fill the position that was previously held by Colleen Martinez. He would assist with services including PSFA, project management to a degree, coordination with PSCOC and the areas that were also part of Ms. Martinez’s contract. The agreement is similar to that of Ms. Martinez. Superintendent Cooper recommend the approval of the agreement for Clay Simmons as Project Manager. ***Motion by Board Vice President Duran to approve the agreement for Clay Simmons as Project Manager for Las Vegas City Schools. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- B. Discussion/Approval: MOU for Evacuation Site between Mountain View Fellowship and LVCS – Michell Aragon addressed the board and indicated that the sight would be in addition to the other designated area due to the fact that the initial site would not be large enough to support the student population from Los Niños and Sierra Vista Elementary. Superintendent Cooper recommended approval of the MOU as presented. ***Motion by Board Secretary Lucero to approve the MOU for Evacuation Site between Mountain View Fellowship and LVCS. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- C. Discussion: Weight Room – Superintendent Cooper stated that weights were ordered for the weight room at Robertson High School and arrived to include dumbbells and racks. He shared that the facility is secured and monitored to ensure the equipment is used for classroom instruction and athletics. Shared that coaches should be supervising students and at all times.
- D. Discussion: A+ Grill – Pat Baca, Director of Student Nutrition, shared that the A+ Grill has not opened due to staffing. The department is not fully staffed and at times hourly employees can’t work a full schedule in the kitchens. This leaves a small amount of employees to cover the school site kitchens leaving no one available to operate the A+ Grill.
- E. Discussion: Water Well at Sapello – Superintendent Cooper stated that the well requires annual testing which was done in a timely manner. The results were not submitted within the correct submission window. A notice was posted and parents were notified that the well was tested and results were sent in.
- F. Finance Committee Report –
 - 1. BARs – Transfers/Expenditures/Awards - The Finance Committee met November 14, 2018 and reviewed and approved the minutes for October 17, 2018. The committee reviewed the bank reconciliation reports for the General Fund and the Student Activity Fund as of October 31, 2018.

The Student Activity Fund Balance Report was reviewed and no variances were noted. The committee also reviewed the Cash Report by Fund, Budget versus Actual Report, RFR Report, Bond Building and SB-9 Report, List of Open POs, Pledged Collateral letter, Supplemental Pay Report and the 2018-2019 Operating Budget versus Actual Report. Federal RFR revenue collected in October was \$84,485; outstanding RFRs total \$383,614.

The committee discusses the recommendation to increase Activity Bus Driver pay from \$12.50 per hour to \$15.25 per hour. A change is being recommended for non-driving hours to be reduced to \$12.00 per hour and driving hours be increased to \$15.25 per hour. The increase to the budget would be approximately \$15,000.

The committee reviewed and discussed proposals for the RHS Security Fence from Franken, Clay Simmons for Project Management, and Sound & Signal for the Fire Alarms. The committee recommended approval of the 3 proposals.

The committee reviewed the following BARs: BAR #069-000-1819-0010-IB Fund 24132 Results Driven Accountability Grant totaling \$52,000; BAR #069-000-1819-0011-IB Fund 24109 IDEA-B Pre-School totaling \$791; BAR #069-000-1819-0012-IB Fund 27125-2018 Excellence in Teaching Awards totaling \$10,765; BAR #069-000-1819-0013-IB Fund 14000 Cash Carryover for Instructional Materials totaling \$10,651; BAR #069-000-1819-0014-IB Fund 31700 SB-9 State Match Carryover from 2017-2018 totaling \$40,988; BAR #069-000-1819-0015-T Fund 24154 Title II Transfer Bar. The committee recommended approval of the BARs as presented. ***Motion by Board Vice President Duran to approve BAR #069-000-1819-0010-IB Fund 24132 Results Driven Accountability Grant totaling \$52,000; BAR #069-000-1819-0011-IB Fund 24109 IDEA-B Pre-School totaling \$791; BAR #069-000-1819-0012-IB Fund 27125-2018 Excellence in Teaching Awards totaling \$10,765; BAR #069-000-1819-0013-IB Fund 14000 Cash Carryover for Instructional Materials totaling \$10,651; BAR #069-000-1819-0014-IB Fund 31700 SB-9 State Match Carryover from 2017-2018 totaling \$40,988; BAR #069-000-1819-0015-T Fund 24154 Title II Transfer Bar. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

Motion by Board Member Lujan to approve the rate change for Activity Bus drivers as follows: non-driving hours to be reduced to \$12.00 per hour and driving hours be increased to \$15.25 per hour. Motion seconded by Board Secretary Duran. Motion passed unanimously.

2. Purchase Requisitions for Fire Alarm System - ***Motion by Board President Romero to approve the purchase requisitions for Fire Alarm Systems at Silas Lopez Early Childhood Center and Mike Mateo Sena Elementary Schools. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- G. Audit Committee Report – Board President Romero stated that the Audit Committee met October 31, 2018. Due to a new requirement this year from the State Auditor’s Office, the auditor had to send a letter to their office before the audit could be submitted. The auditor was contacted November 13, 2018 and approved to submit the audit. The audit was submitted November 14, 2018.

Motion by Board Vice President Duran to recess from regular session. Motion seconded by Board Secretary Lucero. Motion passed unanimously to recess at 6:38 pm.

Motion by Board President Romero to reconvene to regular session from recess. Motion seconded by Board Secretary Lucero. Motion passed unanimously to reconvene to regular session at 7:03 pm.

- H. Capital Outlay Committee Report – Superintendent Cooper shared that the fence design at Robertson High School was discussed at the recent meeting. Found that the design lacked in some areas. The estimate provided by the contractor was higher than the original quote. Asked for the quote to be revisited by the contractor; revised quote came in slightly lower at approximately \$380,000 but didn’t include some electronic devices required. Superintendent Cooper wanted to share with the board the revised quote and request approval for the new amount. Board Member Lujan asked if there would be key entry points accessible for emergency personnel; Superintendent Cooper stated that those areas were identified and would accommodate them with increased entryways. ***Motion by Board Member Lovato Pacheco to accept the revised quote for the fence design at Robertson High School. Motion seconded by Board Vice President Duran. Motion passed unanimously.** Superintendent Cooper also reported on the water issues at Silas Lopez Early Childhood Center (SLECC) involving low water pressure. The City of Las Vegas was contacted to inspect their line and it was found that their 1” valve meter would need to be replaced with a 2” inch valve. The keyless entry access at SLECC was corrected so all staff can

enter the building as programmed. Reported that the county advised him that any deeds for properties built before 1990 there may not be deeds recorded, will contact a title company to conduct a title search. Phase I at Los Niños Elementary is almost complete; will be requesting additional funding from PSFA for projects.

I. Superintendent's Report –

1. School Site Reports/Student Representative – Elizia Montoya, Student Representative, reported the following student concerns at Robertson High School: non-functioning intercoms and bells stating it's safety issue, unbearable temperatures in classrooms, unsanitary restrooms due to plumbing issues and lack of locks, weighted grade point average (GPA) and upper level classes counting for more points towards GPA, how new fence rules and regulations will be enforced, and concerns about feeder bus 61. Concerns at Memorial Middle School, Los Niños Elementary, Mike Mateo Sena Elementary and Sierra Vista are forthcoming as appointments are being scheduled to meet with building principal and students.
2. Personnel – Superintendent Cooper reported the following hires: Lydia Maddux and Judith Mascareñas; resignations from John Garcia and Aunna Bradley; and retirements from Mary Torres and Betty Martinez. Stated there are still some vacant positions that have yet to be filled in the classroom and in athletics.
3. Curriculum and Instruction – Larryssa Archuleta, Director of Curriculum, Instruction and Assessment, reported on the following: retakes for SBA are in progress with 71 students testing, science list of adoption materials was sent to teachers, science fair will take place in January and February, teachers will have a training on conducting science fairs, retakes for PARCC will be in December as well as End of Course exams, awaiting the report from the accreditation visit that took place in November, the office space that will be utilized by New Mexico Highlands University at Robertson High School is ready, teachers are currently being evaluated on domains 1 & 2, elementary students now have I-Station in Spanish, Title I compact is on the district website, I-Station data is being reviewed for accuracy, the staff at Los Niños Elementary had a visit from the Result Driven Accountability Staff and were acknowledged for doing an excellent job, and reviewed all the professional development trainings that have taken place throughout the district by grade level and/or school site thus far.
4. Maintenance – Tom Meserve, Director of Operations, reported that the LED lighting at the Memorial Middle School gym was completed, installation of heating and cooling units are complete at RHS, handicap ramp was completed at RHS and work on the heating system at the maintenance facility is in progress.
5. Transportation – Tom Meserve, reported that bus inspections took place last month with all school owned buses passing. Shared that this is the busy time of trips and transportation requests.
6. Information Technology – John Tiernan, Director of Information Technology, provided an E-Rate history report to the board that included amounts dating to 1998 to present. Stated that we are utilizing all funds allotted to the district for technology projects.
7. Special Education – Leasa Martinez, Special Education Coordinator, shared that a new physical therapist is on contract, new special education teacher started this week and is servicing students, Indicator 13 report is due December 4, 2018.
8. Student Nutrition – Pat Baca, Director of Student Nutrition, reported that the breakfast and lunch meals served has increased. Reimbursement for this month is approximately \$90,000. After school program has begun and served 875 meals this month.

9. Athletics – Superintendent Cooper reported that the volleyball team is still competing at the state level and is playing well.
10. Safety and Wellness – Michell Aragon, Safety and Wellness Coordinator, advised that flu shots were administered to staff and students, a Body Mass Index (BMI) Project is taking place at Los Niños in collaboration with the state to monitor BMI for Kindergarten and 3rd grade students. An update to the district wellness policy is forthcoming, an update to the parent engagement policy through Title I is also needed and a security assessment is needed for the remaining schools.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Vice President Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Lujan:**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board entered into executive session at 8:12 pm.

Motion by Board Member Lujan to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Duran.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 9:47 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The NMSBA 2018 Annual Convention is scheduled for December 7-8, 2018 in Albuquerque, NM at the Embassy Suites.

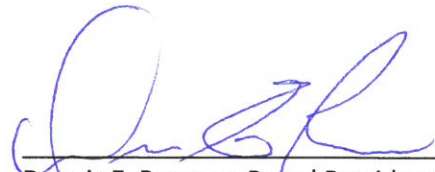
B. The next regular board meeting is scheduled for December 20, 2018 at 5:15 pm.

ADJOURNMENT:

***Motion by Board Secretary Lucero to adjourn. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously to adjourn at 9:48 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"


Dennis E. Romero, Board President
Gabe V. Lucero, Board Secretary

APPROVED: December 20, 2018