

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

May 12, 2016

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Boardroom, in Las Vegas, New Mexico at 5:20 p.m. on the 12th day of May, 2016.

A quorum was present; the meeting was called to order by Board Vice President Lujan. The meeting began with the Pledge of Allegiance. Those present were as follows:

Roll Call: Board Vice President Lucero called for roll call as follows:

President – Gabe V. Lucero – Absent

Vice President – Leroy Lujan – Present

Secretary – Gloria Lovato-Pacheco – Present

Board Member – Robert Duran III – Absent Present @ 9:20 via telephone 505-718-9087

Board Member – Dennis E. Romero – Present

Student Representative - Present

Recorder: Charlene A. Jiron

Also Present: Kelt Cooper, Superintendent

Tom Meserve	Amador Gonzales	Felicia Rivera	Sonya Norman
Martin Sena	Ray Garley	Gale Cunico	Natalie Marrujo
Linda Montoya	Mark Hidalgo	Mark D. Montoya	Anthony Marquez
Leslie Damon	Mari Hillis	Mike Yara	Martina Tapia
Chris Archuleta	Nancy Jeffrey-Fernandez	(Note 3 names listed not legible)	

Approval of Agenda: *Board Vice President Lujan asked to review the agenda and make any adjustments that may be required. **Motion by Board Vice President Lujan requested the following changes to agenda:** Executive Session to follow District Accolades and add C. under Future Planning Law Conference. **Motion by Board Secretary Lovato-Pacheco to approve agenda. Motion was seconded by Board Member Romero. Motion passed unanimously.**

Public Input: None

Board Vice President welcomed and introduced Mr. Kelt Cooper as our new Superintendent for Las Vegas City Schools.

District Accolades:

- A. Recognition of Robertson High School Tennis Team and Coaches.**
- B. Recognition of Robertson High School Golf Team and Coaches.**

- C. Recognition Memorial Middle School BPA and Sponsor.** Crystal Rougemont, BPA Sponsor presented her BPA members and provided a brief synopsis of their Boston trip.
- D. Mariachi and Red Wave Band.**
- E. Amador Gonzales w/FFA.** Amador Gonzales addressed the Board and gave a brief presentation.

Executive Session: The Board will convene in closed session in pursuant to NMSA 1978: Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's Contract. **Motion by Board Member Romero to convene in closed sessions pursuant to NMSA 1978: Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's Contract. Motion was seconded by Board Secretary Lovato-Pacheco.**

Roll Call: Board Vice President Lucero called for roll call as follows:

President – Gabe V. Lucero – Absent
Vice President – Leroy Lujan – Present
Secretary – Gloria Lovato-Pacheco – Present
Board Member – Robert Duran III – Absent

Board Member – Dennis E. Romero – Present

Board entered into Executive Session @ 5:57 p.m.

Motion by Board Secretary Lovato-Pacheco to reconvene from Executive Session. Motion seconded by Board Member Romero. Motion passed unanimously.

Roll Call: Board Vice President Lucero called for roll call as follows:

President – Gabe V. Lucero – Absent
Vice President – Leroy Lujan – Present
Secretary – Gloria Lovato-Pacheco – Present
Board Member – Robert Duran III – Absent
Board Member – Dennis E. Romero – Present

Board reconvened @ 7:49 p.m. no action was taken.

Motion by Board Secretary Lovato-Pacheco to take a five minute recess. Motion was seconded by Board Member Romero. Motion passed unanimously. Board recessed @ 7:59 p.m.

Motion by to reconvene Board Secretary Lovato-Pacheco to reconvene. Motion was seconded by Board Member Romero. Motion passed unanimously. Board reconvened @ 8:10 p.m.

Presentations:

- A. Presentation by Mr. Paul Cassidy:** Mr. Cassidy gave an over view on the Election February 2017, and the two million levy and how it can be used.

Minutes:

- A. Regular Board Meeting of April 14, 2016. Motion by Board Secretary Lovato-Pacheco to table minutes for April 14, 2016. Motion was seconded by Board Vice President to table Minutes of April 14, 2016 until next Regular Board Meeting. Motion passed unanimously.**

New Business:

- A. Update on 2016-2017 10, 11 & 12 month employee calendars.** Finance Director Hillis informed the Board that the calendars for the 10, 11 & 12 month employees have not been generated and will make necessary arrangements to have by June's Regular Board meeting.
- B. Discussion of 7th grade students earning high school credits.** Principal, Mike Yara gave a brief presentation regarding 7th grade students earning high school credits. After some discussion no action was taken. The Board recommended for Mr. Yara to set up a committee and get more information for Superintendent so that a policy could be drafted and reviewed for correct verbiage by legal consult.
- C. Superintendent's Report:**
 - 1. Personnel Report. None**
 - 2. Facilities/Grounds.** Chris Archuleta gave brief update on grounds and facilities which included fields. Discussion by the Superintendent possibility of adding days for custodians and maintenance crews to accomplish work that needs to be done over the summer. Discussion by Board Vice President Lujan, regarding RHS sponsorships for the gym floor and if there are limits for sponsorships. Tom Meserve, Transportation Director, also gave a brief update regarding transportation. Discussion by Board Member Romero regarding the conditions of the vehicles that are used by the District. Discussion by Board Vice President Lujan regarding gym floor sponsorships and if there is someone trained by the District. Discussion regarding an individual within the District that could provide training to bus drivers and discussion by Superintendent Cooper regarding the cameras throughout the District.
 - 3. School Site/Department Reports. *Motion by Board Vice President Lujan to table School Site/Department Reports to give Superintendent Cooper the opportunity to review and familiarize himself with the reports and can present at next Regular Board Meeting. Motion was seconded by Board Member Romero. Motion passed unanimously.**
 - 4. Student Representative Reports.** Student Representative Larranaga gave his final report for the year. Reported on the possibility of another janitor at MMS, better lunches at the cafeterias however he did indicate that they had improved somewhat, issues with the sticker bushes at Paul D. Henry and the issues the students encountered with the computers while taking a critical test that required submission and the possibility of murals in the hallway at MMS. Board Vice President Lujan thanked Student Representative for his service to the Board.

5. Other. None

- D. Finance Committee Reports:** Finance Director, Mari Hillis informed the Board that the Finance Committee met on Tuesday, May 10th. Finance Director, Mari Hillis informed the Board that the committee reviewed the Student Activity bank reconciliation reports and fund balance report as of April 30th, and noted there were no variances between the bank balance and the general ledger balance. We also reviewed the General Fund bank reconciliation reports as of April 30th, 2016 and noted no variance between the reconciled bank balance and the general ledger balance. The committee reviewed the RFR reports. We received federal reimbursements of \$165,092 in April. Our outstanding federal reimbursements are approximately \$517,691. We also reviewed and approved the following Budget Adjustment Requests to be submitted to the Board for approval. We would like to request approval by the Board for the following BAR's:
- #1. BAR #069-000-1516-0037-I for the Title II Fund, 24153. This is an increase BAR for \$1,720 based on our Final 2015-16 Allocation.
 - #2. Year-End Clean Up BAR for our funds in order to comply with the NM Public Education Department Budget and finance regulations. A detail listing of transfer and maintenance BAR's will be provided upon finalization of the June 30th closing. ***Motion by Board Secretary Lovato-Pacheco to approve both BARS as presented. Motion was seconded by Board Member Romero. Motion passed unanimously.**
- *2016-2017 Budget discussion and approval. Board Member Robert Duran III requested a telephone conference call @ 505-718-9087 for discussion and approval of the 2016-2017 Budget. A telephone call was made using land line but was not working. Call was placed using cell phone number 505-429-2897. Mr. Duran was present via cell phone @ 9:12 p.m. Finance Director Mari Hillis presented 2016-2017 Budget for approval. Discussion by Board Secretary Lovato- Pacheco regarding student nutrition. Discussion by Board Member Romero regarding doing Audit earlier. Discussion Board Vice President- Lujan regarding the possibility of periodic reporting during regular meetings. Motion by Board Secretary Lovato-Pacheco to approve the 2016-2017 Budget as presented. Motion was seconded by Board Member Romero.**

Roll Call: Board Vice President Lucero called for roll call as follows:

**President – Gabe V. Lucero – Absent
Vice President – Leroy Lujan – yes
Secretary – Gloria Lovato-Pacheco – yes
Board Member – Robert Duran III – yes (Present @ 9:20 via telephone 505-718-9087)
Board Member – Dennis E. Romero – yes**

Motion passed unanimously.

E. Audit Committee Report:

1. ***Ratification of FY2016 Audit Contract.** Finance Director, Mari Hillis gave an overview. **Motion by Board Secretary Lovato-Pacheco to approve Ratification of FY2016 Audit Contract as presented. Motion was seconded by Board Member Romero. Motion passed unanimously.**

Old Business:

- A. ***NMSBA Policy Advisories 124, 125 and 126 (2nd Reading).** Board Vice President Lujan proceeded with 2nd Reading of NMSBA Policy Advisories 124, 125 and 126 and recommended approval. **Motion by Board Secretary Lovato-Pacheco to approve NMSBA Policy Advisories 124, 125 and 126. Motion was seconded by Board Member Romero. Motion passed unanimously.**
- B. ***NMSBA Policy Advisory 115 – Employee Leave Donation Policy (3rd Reading).** Board Vice President Lujan indicated that NMSBA Policy Advisory 115 – Employee Leave Donation Policy only needed two readings and indicated this would be the second reading. Board Member Romero requested that the item be tabled. **Motion by Board Secretary Lovato-Pacheco to approve that NMSBA Policy Advisory 115 – Employee Leave Donation Policy as a 2nd Reading. Motion was seconded by Board Vice President Lujan. Motion passed with Board Member Romero opposing.**
- C. ***Ratification of donation by LVCS Board of Education:** Board donation of \$1000.00 to fund bus and driver for the RHS Band to travel and compete in the Elitch Garden Music Festival in Englewood, Colorado. **Motion by Board Secretary Lovato-Pacheco to approve ratification of donation by LVCS Board of Education. Motion was seconded by Board Member Romero. Motion passed unanimously.**

Future Planning:

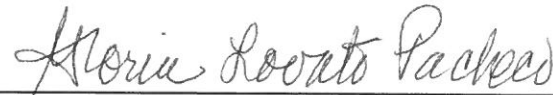
- A. Robertson High School Graduation May 27, 2016 @ 10:00 a.m.
- B. Regular Board meeting on Thursday, June 16, 2016 @ 5:15 p.m.
- C. NMSBA School Law Conference June 3-4, 2016.

***Adjournment: Motion by Board Secretary Lovato-Pacheco to adjourn meeting. Motion was seconded by Board Member Romero. Motion passed unanimously and meeting was adjourned @ 9:37 p.m.**

***Denotes Action Required**



Board Vice President – Leroy Lujan



Board Secretary – Gloria Lovato-Pacheco

Approved: July 21, 2016

Revised: