

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

November 17, 2016

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room, in Las Vegas, New Mexico at 5:20 p.m. on the 17<sup>th</sup> day of November 2016.

A quorum was present; the meeting was called to order by Board President Lujan. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL: Board President Lujan called for roll call as follows:**

**Student Representative Martinez - Present**  
**Board Member Lucero – Absent**  
**Board Member Lovato Pacheco – Present**  
**Board Secretary Duran – Present**  
**Board Vice President Romero – Present**  
**Board President Lujan – Present**

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** Kelt L. Cooper, Superintendent

Cathy Gallegos	Tom Meserve	Ray Gallegos	Michell Aragon
Martha Peña	Anthony Marquez	Michael Lovato	Mari Hillis
Pat Baca	Mike Yara	Chris Archuleta	Lorraine Martinez
Mercy Lopez	Nancy Fernandez		

**APPROVAL OF AGENDA:** \*Board President Lujan asked to review the agenda and make any adjustments that may be required. **\*Motion by Board Vice President Romero to approve the agenda. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

**PUBLIC INPUT:**

Arthur Ray Gallegos addressed the board about his tenure at Memorial Middle School as a science teacher. Described how different it was from his time as a teacher in comparison to today's environment. Indicated that according to his research, education has declined and creating initiatives that would improve the instruction in the school district is critical, especially with a new superintendent. Suggested that involving parents more and raising expectations would benefit our schools.

**MINUTES:**

**\*Motion by Board Member Lovato Pacheco to approve the regular board meeting minutes from October 20, 2016. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

**NEW BUSINESS:**

- A. Finance Committee Report:** The Finance Committee met Tuesday, November 15, 2016. The October 2016 bank reconciliation reports for the Student Activity and General Fund were reviewed with no variances noted between the bank balances and the general ledger balances. The October 2016 Student Activity Fund balance report was reviewed and no variances were

noted. Additional reports reviewed were the Cash Report by fund, Budget versus Actual report, Bond Building fund report, Supplemental Pay and Overtime report and the Pledged Collateral report. The committee reviewed the RFR report and noted the receipt of federal reimbursements of \$7,730 in October. Current outstanding reimbursements are approximately \$462,994.

The following BARs were reviewed: BAR #069-000-1617-0018-M Operating Fund, a Maintenance BAR moving \$100,000 out of the Emergency Reserve Line item to the legal expense line item; BAR #069-000-1617-0020-T Truancy Officer Award Fund, an increase BAR for the Title I School Improvement Award in the amount of \$12,188. **\*Motion by Board Secretary Duran to approve BAR #069-000-1617-0018-M and BAR #069-000-1617-0020-T. Motion seconded by Board Vice President Romero. Motion passed unanimously.**

- B. Audit Committee Report:** Mari Hillis reported that the audit was submitted October 31, 2016 and the district is waiting for the final report from the auditors.

**C. Superintendent's Report:**

1. **Transportation** – Tom Meserve informed the board about the number of trips the transportation department had completed the past month. Advised that all the bus inspections been completed, all bus evacuation drills are completed and the parking lot at the Maintenance and Transportation was painted with all bus parking spaces labeled. He reported that all the data was inputted into PowerSchool for the upcoming December 1<sup>st</sup> reporting that includes transportation. A defensive driving training was conducted for employees driving a district vehicle.
2. **Student Nutrition** – Pat Baca advised the board that the reimbursement claim amount for the month of October was \$71,756.34 that included all meals served. Indicated that the afterschool program count is low as compared to previous years. Ms. Baca stated that an ice machine was in the process of being purchased for Memorial Middle School via a grant she submitted. Reported that parents were invited to eat a Thanksgiving Meal with their child.
3. **Facilities/Grounds** – Chris Archuleta advised the board that his department has been servicing heaters at all schools, servicing all vehicles and making the necessary preparations for the winter season with equipment and staff. Cissy Puma, Havona Environmental Consultant, joined the board meeting telephonically to report on the indoor air quality samplings (specifically for mold) for all schools. She provided an overview for all schools. Indicated that the air quality at the schools was at an acceptable level and included her recommendations for cleaning, repairing and/or replacing the areas with signs of moisture. Board President Lujan inquired as to the standard of the acceptable level of air quality as it relates to mold. Her response was that the air quality level was equal to or less than the outside reference samples. Indicated that her reports include photo documentation of the affected areas.
4. **School sites** – Superintendent Cooper advised the board of the professional development that took place with all staff earlier in the day. Training included lesson planning and instructional engagement. Additional meetings with the secondary level principals consisted of class size distribution discussions. Superintendent Cooper reported that fire panels would be installed at each school site that would connect the fire alarm panel to the 911 emergency system. Cathy Gallegos, Legion Park/Sierra Vista Elementary Principal and Associate Superintendent Michael Lovato provided a brief

overview regarding the 90-Day Plan which focuses on data and an enhanced understanding of specific areas of improvement based on student assessments. The district's data team is currently reviewing every students' standards and skills and focusing on skills that are missing that directly relate to their areas of improvement.

5. **Student Representative Report** – Student Representative Julian Martinez reported on the survey he conducted regarding ROTC and JROTC. The survey showed that 42% of students were interested and 57% of students showed no interest. Mr. Martinez congratulated and recognized the Robertson High School Volleyball team and coaches for a well-played season. He extended an invitation to everyone for the Mariachi Cardenal Turkey Dinner fundraiser Saturday, November 19, 2016 at Memorial Middle School from 3 pm – 7 pm to assist with costs/fees associated with their annual mariachi conference in Tucson, Arizona.

#### **EXECUTIVE SESSION:**

\*The Board of Education convened into closed session in pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters. **Motion by Board Vice President Romero to convene into closed session pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters. Motion seconded by Board Secretary Duran.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Absent  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

Board entered into Executive Session at 7:56 p.m.

**Motion by Board Secretary Duran to reconvene from Executive Session. Motion seconded by Board Vice President Romero.**

**ROLL CALL: Board President Lujan called for roll call as follows:**

Board Member Lucero – Absent  
Board Member Lovato Pacheco – Yes  
Board Secretary Duran – Yes  
Board Vice President Romero – Yes  
Board President Lujan – Yes

Board reconvened from Executive Session at 8:52 p.m. Board President Lujan stated that the board had convened into closed session in pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters and no action was taken.

#### **FUTURE PLANNING:**

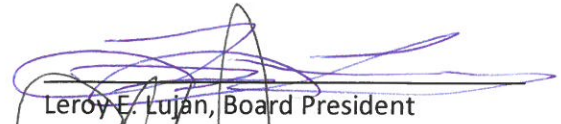
- A. NMSBA 2016 Annual Convention is scheduled for December 2-3, 2016 in Albuquerque, NM.
- B. The next regular board meeting is scheduled for Thursday, December 15, 2016 at 5:15 p.m.

#### **ADJOURNMENT:**

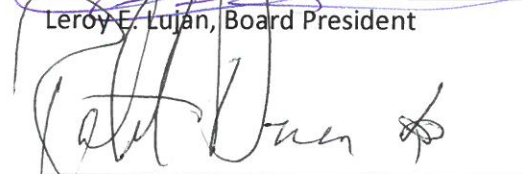
**\*Motion by Board Member Lovato Pacheco to adjourn meeting. Motion seconded by Board Vice President Romero. Motion passed unanimously to adjourn at 8:54 p.m.**

***\*Denotes Action Required***

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Leroy E. Lujan, Board President



Robert Duran III, Board Secretary

**Approved: December 22, 2016**