

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

August 18, 2016

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Boardroom, in Las Vegas, New Mexico at 5:15 p.m. on the 18th day of August 2016.

A quorum was present; the meeting was called to order by Board Vice President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

Roll Call: Board Vice President Romero called for roll call as follows:

Board Member Lucero – Present
Board Member Lovato Pacheco – Present
Board Secretary Duran – Present
Board Vice President Romero – Present
Board President Lujan – Absent (Arrived 5:17 p.m.)

Recorder: Marsha G. Archuleta

Also present: Kelt L. Cooper, Superintendent

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| Jeannie Rubin | Melissa A. Vigil | April Gallegos | Geraldine Archuleta |
| Vikki Gold | Chris Archuleta | Michell Aragon | Rene Gomez |
| Erwin Baca | Tom Meserve | Cathy Gallegos | Martha Peña |
| Joseph Griego | Lorraine Martinez | Anthony Marquez | Pat Baca |
| Tony Rubin | Nancy Fernandez | Evelyn Trujillo | Matt Sandoval |
| Loretta Sandoval | Kenny Vigil | Benito Vigil | Martina Tapia |
| Mari Hillis | (One Name not legible) | | |

Approval of Agenda: *Board Vice President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Cooper asked that the Item VI Presentation: New Activity Bus be moved to district accolades after business office staff recognition. Board Secretary Duran asked that Item VII B: Girls Softball North/South Champions be changed to 2016 State Girls Softball Champions 10-11 year olds. ***Motion by Board Member Lucero to approve the agenda with the two changes. Motion seconded by Board Secretary Duran. Motion passed unanimously.**

Public Input: None

District Accolades:

- A. **Miguel Martinez** – Not in attendance
- B. **2016 State Girls Softball Champions 10-11 year olds:** Board Secretary Duran announced the names of the 10-11 year old girls, manager, and coaches. The board congratulated the girls on the championship.
- C. **Business Office Staff:** Board Member Lovato Pacheco acknowledged the business office staff for a job well done on the budget. The board congratulated the staff for their continued hard work.

- D. **Tour New Activity Bus:** Superintendent Cooper recommended a recess to tour the new activity bus parked in front of the administration building. ***Motion by Board Member Lucero to recess the meeting to tour new activity bus. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously to recess at 5:30 p.m.**

***Motion by Board Vice President Romero to reconvene to regular session. Motion seconded by Board Member Lucero. Motion passed unanimously to reconvene at 5:55 p.m.**

Minutes:

***Motion by Board Member Lucero to approve the minutes from the Special Board Meeting July 16, 2016 with the correction of yes and no for executive session roll call, not present or absent and the minutes from the Regular Board Meeting July 21, 2016. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

New Business:

- A. **Discussion/Action – Affirmation of West Las Vegas Head Start Program:** Superintendent Cooper informed the board of the meeting that took place with the Lorraine Martinez, Los Niños Elementary Principal, regarding the West Las Vegas Head Start Program that occupy several rooms at the school. He met with West Las Vegas Interim Superintendent Christopher Gutierrez and Associate Superintendent Darice Balizan to further discuss and clarify the expectations of both districts as it relates to the program, parking, drop off zones and lunch. Joseph Griego, West Las Vegas Head Start Director, was present to clarify questions and concerns. ***Motion by Board Member Lovato Pacheco to reaffirm the standing MOU with West Las Vegas Head Start Program. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- B. **Discussion/Action – Consideration of Diversifying Banking Institutions:** Board President Lujan indicated that this item would be for discussion only. Mari Hillis provided information related to the current banking status and the institutions in which the district conducts business. Board Member Lucero indicated that all banking institutions should be given an opportunity to do business with the district. Board Member Lovato Pacheco and Board Secretary Duran were in agreement regarding the support that Southwest Capital has shown the district for many years. ***Motion by Board Member Lovato Pacheco to invest money in the other local financial institutions and keep Southwest Capital as the primary. Motion seconded by Board Vice President Romero. Motion passed unanimously.**
- C. **Discuss/Action – Trademark/Copyright/Intellectual Property of District (e.g. Logo):** Board Vice President Romero expressed concern that local business sell merchandise with the Cardinal logo and inquired as to the royalty fees that may be due to the district. Superintendent Cooper asked Mari Hillis if any agreements exist. Board Member Lovato Pacheco recalled a previous agreement with Walgreens and Walmart that a percentage of any sales related to cardinal merchandise be sent to the district. Board President Lujan suggested a trademark for the logo.
- D. **Discussion/Action – Approval of quote for new route bus:** Tom Meserve, Transportation Coordinator, presented the information and quotes for a new route bus. Discussion regarding the lowest price from three vendors in addition to specifics for the bus was shared with the board. Mr. Meserve recommended Tillery as the vendor for the route bus as that quote was the lowest. ***Motion by Board Member Lucero to accept Tillery as the vendor for the new route bus. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- E. **Finance Committee Report:** The Finance Committee reviewed the Student Activity reconciliation reports and fund balance report as of July 31, 2016 and noted no variances between the bank balance and the general ledger balance. The General Fund bank reconciliation report as of July 31, 2016 noted no variance between the reconciled bank balance and the general ledger balance. The cash report by fund, pledged collateral report, the budget versus actual report for general fund, the bond building fund report, supplemental pay and

overtime report, and the disbursement detail report for July 2016 were also reviewed. Federal reimbursements of \$1,111.972 were received in July 2016. Current outstanding federal reimbursements are approximately \$198,016.

The following BARs were reviewed: #1 BAR 069-000-1617-0001-I for Fund 24160 Rural & Low Income. An increase BAR of \$7,567; #2 BAR 069-000-1617-0002-IB for Fund 24162 Title I School Improvement Award. An initial budget BAR of \$21,630 for Mike Mateo Sena Elementary School; #3 BAR 069-000-1617-0003-IB for Fund 24118 Fresh Fruits and Vegetables Program. An initial budget BAR of \$38,944. #4 BAR 069-000-1617-0004-IB for Fund 27183 New Mexico Grown Fresh Fruits and Vegetables Program. An initial budget BAR of \$3,000. The list of BARs that were approved under the Year-End Clean Up BAR at the May 12, 2016 board meeting were reviewed by the committee. ***Motion by Board Member Lovato Pacheco to ratify BAR #1, BAR #2, BAR #3 and BAR # 4. Motion seconded by Board Member Lucero. Motion passed unanimously.**

- F. **Audit Committee Report:** Mari Hillis informed the board that the audit committee had not met and the auditors were in district the week of August 15-19, 2016.
- G. **Discussion/Action – Review of resolution, Paul Cassidy RBC Capital:** Paul Cassidy presented information regarding the general obligation school building bonds. He reviewed the history of tax rates, major tax payers, debt management plan, time schedule and finance plan. Election is set for February 2017. ***Motion by Board Member Lucero to approve the resolution, dated August 18, 2018, for the bond sale of \$3.2 million. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- H. **Superintendent's Report:**
 - 1. **Personnel Report** – Superintendent Cooper informed the board of the vacancies in the district. One position at Sierra Vista, several custodial and maintenance positions, bus aide positions, Truancy Prevention Specialist, and the Director of Management Information Systems. Superintendent Cooper thanked the board for attending the district orientation.
 - 2. **Student Nutrition Report** - Pat Baca, Student Nutrition Coordinator, reported that an average of 460 meals were served daily from June 6 – August 8, 2016. Approximately \$70,000 was generated during the two-month summer program. The board discussed the possibility of serving food from a kettle that would be in addition to the lunch meal provided to students.

Executive Session:

The Board of Education convened in closed session pursuant to NMSA 1978; Section 10-15-1-H (7) discussion of pending litigation and pursuant to NMSA 1978; Section 10-15-1-H (2) discussion of limited personnel matters regarding Superintendent's evaluation. Superintendent Cooper asked that Associate Superintendent Michael Lovato be invited to participate in executive session. ***Motion by Board Vice President Romero to convene into executive session and have Associate Superintendent Lovato participate. Motion seconded by Board Member Lucero.**

Roll Call: Board President Lujan called for a roll call as follows:

Board Member Lucero – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Lujan – Yes

Motion passed unanimously to convene into executive session at 7:33 p.m.

Motion by Board Member Lucero to reconvene into regular session. Motion seconded by Board Secretary Duran.

Roll Call: Board President Lujan called for a roll call as follows:

**Board Member Lucero – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Duran – Yes
Board Vice President Romero – Yes
Board President Lujan – Yes**

Board reconvened into regular session at 9:30 p.m. Board President Lujan reported that no action was taken in executive session.

Future Planning:

- A.** The next regular board meeting is scheduled for Thursday, September 15, 2016 at 5:15 p.m. Board Member Lovato Pacheco asked that the NMSBA Region III Fall meeting be included in the future planning section of the September agenda. The meeting is scheduled for October 17, 2016.

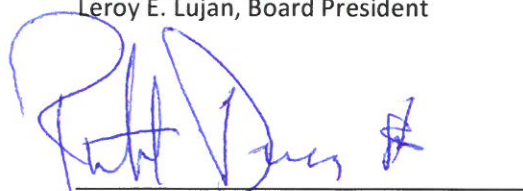
Adjournment:

***Motion by Board Member Lucero to adjourn meeting. Motion seconded by Board Secretary Duran. Motion passed unanimously to adjourn at 9:35 p.m.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
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Leroy E. Lujan, Board President

Robert Duran III, Board Secretary

Approved: September 15, 2016