

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

August 20, 2020

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building via Zoom Meeting located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 20<sup>th</sup> day of August 2020.

A quorum was present; the meeting was called to order by Board President Duran. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Duran called for roll call:

Board Member Lucero – Present  
Board Member Armijo – Present  
Board Secretary Romero – Present  
Board Vice President Lujan – Present (joined at 5:30 pm)  
Board President Duran – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

**APPROVAL OF AGENDA:**

Board President Duran asked to review the agenda and make any adjustments that may be required.

**\*Motion by Board Member Lucero to approve the agenda as presented. Motion seconded by Board Secretary Romero. Motion passed unanimously.**

**PUBLIC INPUT:**

No public input

**MINUTES:**

- A. Discussion/Action: Minutes for Regular Board Meeting – July 16, 2020 – **\*Motion by Board Secretary Romero to approve the minutes for the regular board meeting July 16, 2020. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Special Board Meeting – July 18, 2020 - **\*Motion by Board Secretary Romero to approve the minutes for the special board meeting July 18, 2020. Motion seconded by Board Member Armijo. Motion passed unanimously.**

**NEW BUSINESS:**

- A. Discussion/Action: Policy Advisory 206 – AC Nondiscrimination/Equal Opportunity – 2<sup>nd</sup>/final reading – Superintendent Archuleta reviewed the policy advisory as sent by the NMSBA policy service regarding Title IX. Stated it was the 2<sup>nd</sup>/final reading and recommended approval. **\*Motion by Board Member Lucero to accept Policy Advisory 206 – AC Nondiscrimination/Equal Opportunity as the 2<sup>nd</sup>/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- B. Discussion/Action: Policy Advisory 207 – ACA Nondiscrimination on the Basis of Sex, ACA-RA Nondiscrimination on the Basis of Sex, ACA-RB Nondiscrimination on the Basis of Sex, ACA-E Nondiscrimination on the Basis of Sex – 2<sup>nd</sup>/final reading - Superintendent Archuleta reviewed the policy advisory as sent by the NMSBA policy service regarding Title IX. Stated it was the 2<sup>nd</sup>/final reading and recommended approval. **\*Motion by Board Member Lucero to accept Policy**

**Advisory 207 – ACA Nondiscrimination on the Basis of Sex, ACA-RA Nondiscrimination on the Basis of Sex, ACA-RB Nondiscrimination on the Basis of Sex, ACA-E Nondiscrimination on the Basis of Sex as the 2<sup>nd</sup>/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**

- C. Discussion/Action: Policy Advisory 208 – JE Supplement – Student Attendance Supplement – 1<sup>st</sup> reading. Superintendent Archuleta advised the board that the policy supplement reflects student attendance during COVID. She recommended approval as the first reading. **\*Motion by Board Secretary Romero to accept Policy Advisory 208 – JE Supplement – Student Attendance Supplement as the 1<sup>st</sup> reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- D. Discussion: COVID update – Superintendent Archuleta stated that the district posted information on the website showing the protocol when someone is confirmed with a positive case of COVID. The shared form was created by the Superintendents around the state. She reviewed the steps taken when the positive case was identified with the Department of Health, sanitizing the facility, communication with the community, being contacted by DOH contact tracing department. The district received notification from an employee who self-reported; the district then took immediate steps and measures in closing the building and proceeding with the necessary precautions while awaiting a call from the DOH. Advised the board that due to the HIPAA privacy rule, names cannot be released to the public. She reassured that the district acted immediately and conducted the necessary requirements for everyone.
- E. Discussion: Legion Drive Extension – Superintendent Archuleta stated that the City of Las Vegas approached the district and asked if the district would donate the land near the Old Memorial Middle School to extend the road from Grand Avenue to Hot Springs. She advised them that a formal presentation would need to be presented to the board. Board Secretary Romero asked if they would be willing to purchase the land. Superintendent Archuleta stated that they asked if the district would consider donating the land. She stated that the district does have water rights that run through the property. Board Member Lucero asked for the presentation and the City of Las Vegas’ intentions. Superintendent Archuleta stated they would present at the September board meeting.
- F. Finance Committee – The finance committee met August 18, 2020 at 5:10 pm. Minutes from July 15, 2020 were reviewed and approved. Bank reconciliation reports for the General Fund and Student Activity Fund were reviewed as of July 31, 2020. No variances were noted between the bank and the general ledger balances. The Student Activity Fund balance report as of July 31, 2020 was reviewed and no variances were noted.

The committee reviewed the following reports for July 2020: Cash Report by Fund, Revenues and Expenditures Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, and the Supplemental Pay Report.

The committee reviewed and discussed a new revised 2020-2021 Operating Budget which includes a 2% increase for teachers and educational assistants and 1% for all other staff. This budget incorporates a decrease of approximately \$723,000 based on information from PED which is due to a decrease in the unit value. In addition, the increase for the high option for health and medical premiums was reduced from 8.7% to 6% per NMPSIA. This change was also accounted for in the revised budget. The committee recommended approval of the revised 2020-2021 operating budget.

Federal revenue collected in July 2020 was \$240,557; outstanding RFRs total \$20,896. The next meeting is scheduled for the September 16, 2020 at 5:15 pm.

- 1. Discussion/Action: Revised 2020-2021 Operating Budget – Superintendent Archuleta shared that the revised budget was due to the special legislative session that took place

in July. It included a salary increase of 2 percent for teachers and educational assistants; all other employees would receive a salary increase of 1 percent. Superintendent Archuleta recommended approval of the revised 2020-2021 Operating Budget. **\*Motion by Board Vice President Lujan to approve the revised 2020-2021 Operating Budget. Motion seconded by Board Member Lucero. Motion passed unanimously.**

- G. Capital Outlay – Superintendent Archuleta shared status of the new playground at the school sites. Memorial Middle School’s administrative office was enlarged and the life skills room at MMS is almost complete. At Los Niños, the hallways still need some work, the four classrooms are ready for teachers; furniture and materials are being moved to their locations. The fence gates are scheduled for installation at Robertson, water heater at RHS has been ordered, and skylights at Marr Gym were damaged due to the hail storm. Wireless access points will be placed on the outside of schools for students to access internet during remote learning.
- H. Audit Committee Report – Superintendent Archuleta stated there weren’t any new updates regarding the audit committee.
- I. Superintendent’s Report –
  - 1. Personnel Report - Superintendent Archuleta reported the hiring of Vanessa Martinez, P. Margaret Medina, Andres Pacheco, Juanita Snyder and Joseph Vigil. The following resigned: Joann Gomez, Dorian Harris and Karen Turnmire.
  - 2. Community Activities – Vecinos Unidos de Las Vegas, Riverwalk, NMDOT – A committee comprised of Las Vegas City Schools, West Las Vegas, New Mexico Highlands University, City of Las Vegas, Luna Community College, United World College met to discuss various community projects throughout the town. The committee will work with the Riverwalk members, help to improve the gazebos and bridges as well as other identified areas to create an esthetically pleasing environment. Working with the Department of Transportation to sponsor an area via a grant on I-25 near KFJUN promoting the local entities with messages to visitors. Chromebooks for students will be distributed beginning August 24. Furniture will be available to parents to create learning spaces in their homes for online learning.

**EXECUTIVE SESSION:**

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. **\*Motion by Board Vice President Lujan to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Romero.**

ROLL CALL: Board President Duran called for roll call:

- Board Member Lucero – Yes
- Board Member Armijo – Yes
- Board Secretary Romero – Yes
- Board Vice President Lujan – Yes
- Board President Duran – Yes

Board entered into executive session at 5:54 pm.

**Motion by Board Secretary Romero to reconvene to regular session from Executive Session. Motion seconded by Board Member Lucero.**

ROLL CALL: Board President Duran called for roll call:

Board Member Lucero - Yes  
Board Member Armijo – Yes  
Board Secretary Romero – Yes  
Board Vice President Lujan – Yes  
Board President Duran – Yes

**Board reconvened to regular session from Executive Session at 6:09 pm. Board President Duran stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.**

**FUTURE PLANNING:**

- A. The next regular board meeting is scheduled for September 17, 2020 at 5:15 pm.
- B. Board Secretary Romero stated that Mr. Guillen from NMSBA sent the information for the NMSBA Region III Board meeting scheduled for October 19, 2020 (virtually) at 5:00 pm.

**ADJOURNMENT:**

**\*Motion by Board Member Lucero to adjourn. Motion seconded by Board Secretary Romero. Motion passed unanimously to adjourn at 6:10 pm.**

***\*Denotes Action Required***

LAS VEGAS CITY SCHOOLS  
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Robert Duran III, Board President



Dennis E. Romero, Board Secretary

**APPROVED: September 17, 2020**