

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

March 18, 2019

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 18<sup>th</sup> day of March 2019.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Romero called for roll call:

Student Representative Montoya - Present  
Board Member Lujan – Present  
Board Member Lovato Pacheco – Present  
Board Secretary Lucero – Present (arrived 5:23 pm)  
Board Vice President Duran – Present  
Board President Romero – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

Brandon Larrañaga	Alejandro Garcia	Armando Almanza	Taylor Jackson
Pecos Jackson	Christian Larrañaga	Xzavier Cruz	Amber Doss
Nathan Martinez	Robertson Lady Cardinal Basketball Team		Mari Hillis
Leslie Larrañaga	Mabelle Roybal	Ira Harge	Lisa Harge
Francisca Trujillo	Cathy Gallegos	David Luna	Chris Garner
Leasa Martinez	Austen King	Pat Baca	Juan Carlos Fulgenzi
Donna Lucero	Marisa Archuleta	(One name not legible)	

**APPROVAL OF AGENDA:**

Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Archuleta recommended approval of the agenda as presented. **\*Motion by Board Member Lujan to approve the agenda as presented. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

**PUBLIC INPUT:**

None

**PRESENTATION:**

- A. Employees of the Month – Board President Romero and Superintendent Archuleta announced the employees of the month: Patrick Garcia, Robertson High School; Amanda Nolan-Trujillo, Memorial Middle School; Elizabeth Probst, Los Niños Elementary; Edwina Trujillo, Sierra Vista Elementary and Ida Sue Gonzales, Maintenance & Transportation.
- B. Students of the Month – No student names were submitted for March.
- C. Chris Garner, Pattillo, Brown & Hill–Auditor – Mr. Garner addressed the Board of Education and Superintendent with an overview of the responsibilities of the Auditing firm. He reported that the district received an unmodified opinion – “Clean Opinion” for the recent 2017-2018 audit. He reviewed the current year findings and resolved findings.

- D. Juan Montañño and Kenneth Jenkins – Mentor Program – Mr. Montañño and Mr. Jenkins were joined by West Las Vegas Counselor Melissa Duran to share information about the current mentoring program at West Las Vegas. The program helps students to become more involved in the school with their peers and provides someone to talk to and in the event they need support. They are interested in sharing the benefits of the program with our district.

#### **DISTRICT ACCOLADES:**

- A. Boys and Girls Basketball Teams – Coach Manuel Romero and Coach Jaryd Marquez shared the outcome of the Boys' Basketball season: JV 15-8, C-13-7 and V-16-15. Coach Jose Medina, Coach Franchesca Jenkins and Coach Kim Martinez shared the overall season standings for the Girls' Basketball season. The team won the District 2 3A State Basketball Championship and finished 29-2 overall in the season.
- B. Wrestling Team – Coach David Luna shared the success of the wrestling team and individual accomplishments by the wrestlers. The team was District Champs and 2<sup>nd</sup> in state competition.

#### **MINUTES:**

- A. Discussion/Approval: Minutes for Regular Board Meeting – February 19, 2019 – **\*Motion by Board Secretary Lucero to approve the minutes for regular board meeting February 19, 2019. Motion seconded by Board Vice President Duran. Motion passed unanimously; Board Member Lujan abstained from the vote.**

#### **NEW BUSINESS:**

- A. Discussion/Action: Future Farmers of America (FFA) request for financial assistance for district and state – The FFA students presented their areas of competition and details of the upcoming events. Each team explained the areas in which they will be judged. Mabelle Roybal, FFA Sponsor, asked for financial assistance to offset costs the organization will incur for district and state events. **\*Motion by Board Member Lovato Pacheco to assist with \$100 per student not to exceed \$1,000 (\$2,000 total), transportation (fuel), bus driver and bus driver's meal for district and state competition. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- B. Discussion/Action: Ratification of 2019-2020 NMDOT Cooperative Agreement Program Agreement – Tom Meserve informed the board that the NMDOT CAP if approved would fund proposed parking lot repaving at Sierra Vista Elementary. The proposed amount of the request is \$95,000. **\*Motion by Board Member Lovato Pacheco to approve the ratification of the 2019-2020 NMDOT Cooperative Agreement Program Agreement. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- C. Discussion/Action: E-Rate Network Wiring Project – John Tiernan reported that the district submitted an RFP through E-Rate for a Computer Lab Wiring Project. He reviewed the process, the scope of work, expectations, and detailed map that was part of the RFP. The company meeting all the RFP requirements was Plateau Telecommunications Inc. He recommended approval of the selected vendor. **\*Motion by Board Member Lovato Pacheco to approve Plateau Telecommunications Inc. as the vendor for the Computer Lab Wiring Project. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- D. Discussion/Action: Tuition Assistance – 2<sup>nd</sup> reading – The board asked if there was feedback from the policy service company as to the content of the Tuition Assistance proposed policy. Superintendent Archuleta indicated that the policy service advisor approved the content and commented that the policy was well written. **\*Motion by Board Secretary Lucero to accept the Tuition Assistance proposed policy as the second reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- E. Discussion/Action: Ratification of K-3 Plus Application – Superintendent Archuleta stated that the K-3 Plus Application was submitted for the summer session scheduled for June 17 – July 23, 2019.

The areas of focus are Language Arts and Math with assessments utilizing I-Station and KOT. Superintendent Archuleta recommended approval of the ratification. **\*Motion by Board Secretary Lucero to approve the ratification of the K-3 Plus Application. Motion seconded by Board Member Lujan. Motion passed unanimously.**

- F. Discussion/Action: Ratification of K-3 Plus 4/5 Pilot Application - Superintendent Archuleta stated that the K-3 Plus 4/5 Pilot Application was submitted for the summer session scheduled for June 17 – July 23, 2019. The areas of focus are Language Arts and Math with assessments utilizing I-Station. Superintendent Archuleta recommended approval of the ratification. **\*Motion by Board Secretary Lucero to approve the ratification of the K-3 Plus 4/5 Pilot Application. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- G. Discussion/Action: Joint Powers Agreement New Mexico School for the Deaf – Leasa Martinez shared that the agreement needed to be submitted again due to the change in Superintendents and the new agreement requires Board of Education approval. **\*Motion by Board Member Lovato Pacheco to approve the Joint Powers Agreement for New Mexico School for the Deaf. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- H. Discussion/Action: Preventive Maintenance Plan 2019-2020 – Tom Meserve presented the Preventive Maintenance Plan for the upcoming year and that outlined the responsibilities of the district to maintain safe, clean and attractive school facilities and grounds. **\*Motion by Board Member Lujan to approve the Preventive Maintenance Plan for 2019-2020. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- I. Finance Committee Report – The Finance Committee met March 18, 2019 and reviewed and approved the minutes for the February 19, 2019 meeting. The bank reconciliation reports for the General Fund and Student Activity Fund were reviewed as of February 28, 2019. No variances were noted between the bank balances and general ledger balances. The Student Activity Fund Balance report was reviewed and no variances were noted.

The Cash Report by Fund, Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs, Pledged Collateral Letter, Supplemental Pay Report, and 2018-2019 Financial Review of Operating Budget was reviewed. The committee reviewed the amounts needed to increase hourly pay from \$9.00 per hour to \$10.00 per hour; increase activity bus drivers pay to \$15.25 for driving and non-driving time. Estimated total cost for the operating fund is approximately \$15,323 for the remainder of the year.

The federal RFR revenue collected in February was \$12,320; outstanding RFRs total \$525,208. The finance committee reviewed and recommended approval of the following BARs: BAR #069-000-1819-0023-I Fund 11000 Operating Fund for \$102,083 and BAR #069-000-1819-0024-D Fund 24189 a decrease to Title IX of \$399.

- 1. Discussion/Action: BARs – Transfers/Expenditures/Awards - **\*Motion by Board Member Lujan to approve BAR #069-000-1819-0023-I Fund 11000 Operating Fund for \$102,083 and BAR #069-000-1819-0024-D Fund 24189 a decrease to Title IX of \$399. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- 2. Discussion/Action: RFP for Los Niños Elementary Systems Upgrade Phase II Project 2019-004 – Superintendent Archuleta shared the details of the RFP for Project 2019-004 that was posted. She shared the timeline of the events for Phase II that includes a Building Systems Upgrade and Building Addition for Los Niños Elementary.
- 3. Discussion/Action: Amended Bus Contract – Mari Hillis shared that the amended bus contract was submitted for review and approval as it had been previously approved earlier in the year but now included a revised term of agreement to include the bus purchase/rental fee for Moises Gutierrez. **\*Motion by Board Secretary Lucero to approve**

the amended bus contract. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.

4. Discussion/Action: 2018-2019 Budget Increase – Superintendent Archuleta recommended approval as presented by the Finance Committee for the pay increase to the district minimum wage and activity bus driver driving and non-driving rate. **\*Motion by Board Vice President Duran to increase the district minimum wage from \$9.00/hour to \$10.00/hour and increase the driving and non-driving hourly rate for activity bus drivers to \$15.25/hour effective March 19, 2019. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

J. Audit Committee Report

1. Discussion/Action: 2017-2018 Audit Report - **\*Motion by Board Vice President Duran to approve the 2017-2018 Audit as presented. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

K. Capital Outlay Committee

1. Update on RHS Fence – Superintendent Archuleta stated she met with the contractor and was advised that the construction of the fence at Robertson High School should begin in April with an estimated cost of approximately \$380,000. Estimated completion is 3 months.

L. Superintendent's Report –

1. Student Representative – Elizia Montoya provided an update points regarding student concerns.

**Motion by Board President Romero to recess from regular session. Motion seconded by Board Member Lujan. Motion passed unanimously to recess at 7:20 pm.**

**Motion by Board Secretary Lucero to reconvene to regular session from recess. Motion seconded by Board Member Lujan. Motion passed unanimously to reconvene to regular session at 7:48 pm.**

**Motion by Board Member Lovato Pacheco to have the remaining items under the Superintendent's Report for information only and not present each report. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

2. Personnel
3. Maintenance
4. Transportation
5. Information Technology
6. Bilingual Education
7. Student Nutrition
8. Special Education
9. Athletics
10. Safety and Wellness
11. School Site Reports

**EXECUTIVE SESSION:**

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's contract and evaluation form; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. **\*Motion by Board Member Lujan to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's contract and evaluation form; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to**

threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Lucero:

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Lucero – Yes  
Board Vice President Duran – Yes  
Board President Romero – Yes

Board entered into executive session at 7:55 pm.

**Motion by Board Member Lujan to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Duran.**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Lucero – Yes  
Board Vice President Duran – Yes  
Board President Romero – Yes

**Board reconvened to regular session from Executive Session at 9:00 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent’s contract and evaluation form; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.**

**FUTURE PLANNING:**

- A. The 2019 NMPED & NMASBO Spring Budget Workshop is scheduled for March 27-29, 2019 at Hotel Albuquerque in Albuquerque, NM.
- B. The NMSBA Spring 2019 Region III Meeting is scheduled for April 15, 2019 at 5:30 pm in Clayton, NM.
- C. Discussion/Action: Regular Board Meeting – Thursday, April 18, 2019 at 5:15 pm. – The Board of Education may take action to change the regularly scheduled board meeting – Board President Romero asked if the board would consider changing the April regular board meeting from Thursday, April 18<sup>th</sup> to Wednesday, April 17, 2019 at the same time of 5:15 pm due to the holiday.  
**\*Motion by Board Member Lovato Pacheco to move the April 18, 2019 meeting to April 17, 2019 at 5:15 pm. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

**ADJOURNMENT:**

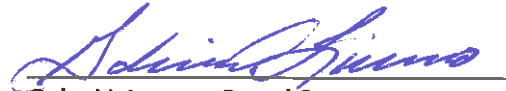
**\*Motion by Board Member Lujan to adjourn. Motion seconded by Board Vice President Duran. Motion passed unanimously to adjourn at 9:04 pm.**

***\*Denotes Action Required***

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A handwritten signature in black ink, appearing to read "Dennis E. Romero", written over a horizontal line.

Dennis E. Romero, Board President

A handwritten signature in blue ink, appearing to read "Gabe V. Lucero", written over a horizontal line.

Gabe V. Lucero, Board Secretary

**APPROVED: April 17, 2019**