

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

April 17, 2019

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 17th day of April 2019.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Student Representative Montoya - Present
Board Member Lujan – Present
Board Member Lovato Pacheco – Present
Board Secretary Lucero – Present (telephonically)
Board Vice President Duran – Present (left 6:05 pm)
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Laryssa Archuleta, Superintendent

Tom Meserve	Crystal Rougemont	Jessica Salazar	DD Salazar-Maldonado
Michell Aragon	William Korte	Rae Dawn Price	Jonathan Baca
Juan Carlos Fulgenzi	Elba Gold	Crystal Mondragon	John Tiernan
Gene Gallegos	Jules Gallegos	Martin Sena	Leasa Martinez
Valerie Romero	Robert Gallegos	Nevaeh Lujan	Osten Lujan
Michelle Lujan	Leroy Lujan	Matthew Probst	Cathy Gallegos
Mari Hillis	Madalena Barboa-Archuleta	Christopher Archuleta	Isaiah Garcia

(One name not legible)

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Archuleta recommended approval of the agenda as presented. ***Motion by Board Member Lujan to approve the agenda as presented. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

PUBLIC INPUT:

Rae Dawn Price addressed the board with concerns about Mike Mateo Sena Elementary School. She indicated that an employee's actions are contrary to the educational process, stability, and well-being of the students. Stated she had shared the concerns with the previous Superintendent.

PRESENTATION:

- A. Employees of the Month – Board President Romero and Superintendent Archuleta announced the employees of the month: Amy Hufnal, Robertson High School; April Ortiz, Memorial Middle School; Elba Gold, Los Niños Elementary; Isaiah Garcia, Sierra Vista Elementary; and Andrew Aragon, Maintenance & Transportation.
- B. Students of the Month – March: Elizabeth Hernandez, Arthur Lucero, Jacquelyn Romero and Isaiah Gallegos; April: Estevan Medina, D'Andra Solano, Ezra Montoya and Sarah Griego.

DISTRICT ACCOLADES:

- A. Future Farmers of America – FFA was not available to share their achievements at district and state competition.
- B. Business Professionals of America – The students presented their respective areas of competition to include a demonstration of the game created from the video game design team using computer coding. The students will compete in various events in business and technology at the national conference in Anaheim, California.
- C. Drama- Amy Hufnal and Jonathan Baca shared the success of the recent theatrical performance of Into the Woods Jr. She stated that next school year the theater/drama students will do a dinner theater performance. Shared it was wonderful to bring theater back to the community.

MINUTES:

- A. Discussion/Approval: Minutes for Regular Board Meeting – March 18, 2019 – ***Motion by Board President Romero to approve the minutes for regular board meeting March 18, 2019. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- B. Discussion/Approval: Minutes for Special Board Meeting – April 6, 2019 - ***Motion by Board President Romero to approve the minutes for special board meeting April 6, 2019. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: RHS Red Wave Band request for out of state travel and financial assistance to Canon City, Colorado – Martin Sena stated that the international band contest was scheduled for May 2-4, 2019; the band would compete in concert and marching competitions. He shared that the band has previously placed first in the same competition. He requested permission to travel out of state to Canon City, CO and financial assistance to offset the cost of the trip. ***Motion by Board Member Lovato Pacheco to grant out of state travel to Canon City, CO for the RHS Red Wave Band, \$100 per student up to \$1,000, a bus and driver to and from Colorado. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- B. Discussion/Action: Business Professionals of America (BPA) request for out of state travel and financial assistance to attend BPA Nationals in Anaheim, CA – Crystal Rougemont addressed the board to request out of state travel and financial assistance for 18 student members to attend the national competition in Anaheim, CA April 30-May 6, 2019. She indicated that the students had been fund raising to meet their goal but were still in need of additional assistance. ***Motion by Board Member Lovato Pacheco to grant out of state travel to the Business Professionals of America to Anaheim, CA, \$100 per student up to \$1,000, a bus and driver to and from the Albuquerque Sunport Airport. Motion seconded by Board Vice President Duran. Motion passed unanimously; Board Member Lujan abstained from vote as his children are in BPA.**
- C. Discussion/Action: Tuition Assistance – 3rd/final reading – Michell Aragon indicated that the tuition assistance proposed policy would assist staff with financial assistance in pursuing or continuing their education at the post-secondary level. ***Motion by Board Secretary Lucero to approve the 3rd/final reading of the Tuition Assistance Policy. Motion seconded by Board Vice President Duran. Motion passed 4-1; Board Member Lovato Pacheco voted against indicating that the commitment to the district should be 5 years instead of 2 years.**
- D. Discussion/Action: Title I Parent and Engagement and Parent Compact – 1st reading – Michell Aragon informed the board that the district did not have an adopted Parent and Engagement Policy and Parent Compact of which is required with Title I funds. ***Motion by Board Member Lujan to accept the Title I Parent and Engagement and Parent Compact as the 1st reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- E. Discussion/Action: Bilingual Multicultural Education Application – Carla Pacheco shared the requirements of the Bilingual Multicultural Education Application that would be submitted to the

public education department for the 2019-2020 school year. She stated that the submission has changed from previous years in which the Bilingual and Title III are to be submitted together. Ms. Pacheco reviewed the mission statement and proposed changing it to include a bilingual and biliterate community. Recommending a student portfolio to identify where the language is coming from and have some components for parent input, recommending a performance assessment for pre and post outcomes. Ms. Pacheco continued to discuss the framework and details of the BMEP application that will be submitted. ***Motion by Board Member Lujan to accept the Bilingual Multicultural Education Application. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

- F. Finance Committee Report – The Finance Committee met April 16, 2019 at 5:15pm, reviewed and approved the minutes for March 18, 2019. The bank reconciliation reports for the General Fund and Student Activity Fund were reviewed as of March 31, 2019. No variances were noted between the bank balances and the general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

The Committee reviewed the Cash Report by Fund, Budget Versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs, Pledged Collateral Letter and the Supplemental Pay Report.

The Committee reviewed four changed orders from Franken Construction for the Sierra Vista Greenhouse Project. The total change orders of \$65,515 exceed 10% of the original purchase order amount of \$438,132 and require Board of Education approval. The committee recommended approval of the change orders.

Federal RFR revenue collected in March totaled \$155,887; outstanding RFRs total \$467,662. The Finance Committee reviewed and recommended the ratification approval of the following BARs: BAR #069-000-1819-0025-IB Fund 24108 NM Autism Program - \$7,352; BAR #069-000-1819-0026-T Fund 24189 Title IX transfer BAR; and BAR #069-000-1819-0027-T Fund 24109 IDEA-B Pre-School transfer BAR.

1. Discussion/Action: BARs – Transfers/Expenditures/Awards - ***Motion by Board Member Lovato Pacheco to ratify BAR #069-000-1819-0025-IB Fund 24108 NM Autism Program - \$7,352; BAR #069-000-1819-0026-T Fund 24189 Title IX transfer BAR; and BAR #069-000-1819-0027-T Fund 24109 IDEA-B Pre-School transfer BAR. Motion seconded by Board Member Lujan. Motion passed unanimously.**

Motion by Board Member Lovato Pacheco to accept and approve the four change orders for the Greenhouse Project at Sierra Vista totaling \$65,515. Motion seconded by Board President Romero. Motion passed unanimously.

- G. Capital Outlay Committee – Superintendent Archuleta reported on the current projects throughout the district. Discussion included the change orders that were presented to the board for review and approval; Mike Mateo Sena project will begin in June for the fire panel and painting the exterior; Sound and Signal is continuing with the fire panel at Silas Lopez Early Childhood Center; Los Niños Elementary project amount for phase II, bid lot 1, bid lot 2 and bid lot 3 is estimated at \$9.1 million; RHS fencing is approximately \$380,000 to include a handicap ramp; currently working to get the 3 school site properties appraised.
- H. Superintendent's Report –
1. Student Representative – Elizia Montoya reported that a valedictorian and salutatorian should be considered for next school year, the A+ Grill will be opening next year as per her discussion with Superintendent Archuleta, increase activities during the lunch time in anticipation of a closed campus for next year, continued to express the students' concern

for improved lunches, the buddy bench was installed at Los Niños and Sierra Vista Elementary Schools.

2. Personnel – Superintendent Archuleta reviewed the current vacancies throughout the district.
3. Maintenance – Tom Meserve, Director of Operations, reported that they crew is working diligently to decrease the number of work orders, repainting doors that were repaired or replaced, conditioning athletic fields in preparation of spring watering, prep work at softball and baseball fields, repair work on playground equipment, and completed boiler inspections at all sites.
4. Transportation – Tom Meserve reported no issues with buses, spring bus inspections were completed with no problems, route buses older than 2008 are set to be replaced.
5. Information Technology - John Tiernan, Director of Information Technology, reported that E-Rate reimbursed the district for utilities for the 2018 fiscal year approximately \$177,000; Educational Technology Committee that consists of teachers and himself has met to discuss technology possibilities for the classroom, talked about mobile devices for students; and shared that security upgrades would take place at Robertson High School and Mike Mateo Sena Elementary via a security grant.
6. Student Nutrition – Student Nutrition report detailed the March 2019 monthly claims summary for all school sites.
7. Special Education – Leasa Martinez, Special Education Coordinator, shared that currently the district services 227 students, completed 194 IEPs and need 33 IEPs to complete by the end of the school year, received the New Mexico Autism Project grant of approximately \$6,900 of which was utilized to purchase materials for the classrooms serving students with autism, NM IEP Project will present a half day training for special education staff May 15, 2019 to focus on utilizing data for scheduling and grouping students, and Matthew Kelly, SLP, will provide a training on autism for teachers and educational assistants.
8. Athletics – Juan Carlos Fulgenzi, Director of Co-Curricular Activities, shared that the Spring Season is winding down with baseball and softball leading in district play, upcoming is district track, tennis, and golf. Currently in 2nd place for director’s cup behind Sandia Prep. Board Member Lovato Pacheco acknowledged Mr. William Korte for the wonderful performance at the Choir Competition and appreciate the work he does with students.
9. Safety and Wellness – Michell Aragon, Safety and Wellness Coordinator, shared some upcoming events: 8th grade health course April 22, 2019 to demonstrate how to properly do chest compressions, will conduct a CPR certification class for the Dream Makers Organization, and is anticipating the release of the Title I application.
10. School Site Reports – Superintendent Archuleta indicated that the school site reports were available for review.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Member Lujan to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Lovato Pacheco:**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Absent
Board Vice President Duran – Absent
Board President Romero – Yes

Board entered into executive session at 6:55 pm.

Motion by Board Member Lujan to reconvene to regular session from Executive Session. Motion seconded by Board Member Lovato Pacheco.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Absent
Board Vice President Duran – Absent
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 8:25 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:


- A. The next regular board meeting is scheduled for Thursday, May 16, 2019 at 5:15 pm.

ADJOURNMENT:

***Motion by Board President Romero to adjourn. Motion seconded by Board Member Lujan. Motion passed unanimously to adjourn at 8:26 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Dennis E. Romero, Board President



Gabe V. Lucero, Board Secretary

APPROVED: May 16, 2019