

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

May 16, 2019

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 16<sup>th</sup> day of May 2019.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Romero called for roll call:

Student Representative Montoya – Present (arrived at 5:23 pm)  
Board Member Lujan – Present  
Board Member Lovato Pacheco – Present  
Board Secretary Lucero – Present  
Board Vice President Duran – Absent  
Board President Romero – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

Lupe Torrez	Sarah Martinez	Tanya Torrez	Christine Silva
Angel Laumbach	Ida Sue Gonzales	Agostyn Gonzales	Irene Wolff
Enoch Wolff-Torrez	Jodie A. Wolff	Bernadette Trujillo	Brandon Larrañaga-LV FFA
TJ Trujillo	Christian Larrañaga	Kristina Jourdan-Korte	Jonathan Korte
Julian Korte	Marisa Archuleta	Michell A Lujan	Donna Lucero
Cathy Gallegos	Carla Pacheco	Mabelle S. Roybal	Martin Sena
Rae Dawn Price	Leasa Martinez	Crystal Mondragon	Gale Cunico
Krysta Cunico	K. Elaine Baca	Mari Hillis	Nancy M. Martinez
Chrysanthe Garcia	Michelle Amber	Elba Gold	Charlene John
Stephanie Leyba	Randell Gartin	Adam, Cassandra and Curtis Crespín	
Gerald Romero, Tierras Y Montes SWCD		Jessica R. Salazar/DD Salazar-Maldonado-BPA	
Patricia Mendoza	Annabelle Sandoval	(three names not legible)	

**APPROVAL OF AGENDA:**

Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Archuleta recommended approval of the agenda as presented. **\*Motion by Board Member Lujan to approve the agenda as presented. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

**PUBLIC INPUT:**

Board President Romero read the Public Comment acknowledgement statement prior to proceeding with Public Comment. Rae Dawn Price indicated that it was the duty of the school district to maintain employees not the duty of parents to retain attorneys. Annabelle Sandoval addressed the board stating that her child was involved in some incidents at school, was taken out of school due to bullying. She stated the incidents were reported to school personnel and nothing was done. Stated that her child was assaulted in the bathroom and insisted that district personnel didn't investigate the allegation. Withdrew her child because she feels the district failed her. Patricia Mendoza addressed the board with along with

her colleagues from Sierra Vista Elementary in support of Cathy Gallegos. Expressed that they would like her nonrenewal to be reconsidered for the 2019-2020 school year. Shared that there was tremendous growth in various areas academically throughout the last two years under her leadership. Cassandra Crespín spoke on behalf of Bernadette Trujillo, Mike Mateo Sena Elementary Secretary. She was addressing concerns brought forth by a parent at a previous board meeting regarding Ms. Trujillo. Ms. Trujillo was accused bullying and harassment but stated their actions pale in comparison to what their public humiliation and the petition to have her removed has done to her. Patricia Mendoza again addressed the board as the President of the local NEA referencing the incident that occurred in which she stated was a personal attack on employee Bernadette Trujillo. Wants to ensure that board policy that discourages personal attacks on employees is followed to protect employees from future incidents.

#### **PRESENTATION:**

- A. Employees of the Month – Board President Romero and Superintendent Archuleta announced the employees of the month: Martin Sena, Robertson High School; Crystal Rougemont, Memorial Middle School; Nancy Martinez, Los Niños Elementary; Victor Ortiz, Sierra Vista Elementary; Nathaniel Martinez, Maintenance & Transportation; Cassandra Crespín, Mike Mateo Sena Elementary and JoAnn Gomez, Silas Lopez Early Childhood Center.
- B. Students of the Month for May from Memorial Middle School: D'Andra Solano, Ethan Rougemont, Layla Alarcon and Joaquin Barela.
- C. Student Achievement Award Recipient – The Board of Education recognized Dr. William Brainerd as the recipient of the 2019 Excellence in Student Achievement Award. Recipients awarded with the achievement have played an important role in improving student achievement in their local school district.

#### **DISTRICT ACCOLADES:**

- A. Spring Sports – Coaches for Spring Sports recounted their season. Adam Martinez and Mario Lucero, Track Coaches, stated that they had a great year and represented the district well. They thanked the board and superintendent for the support. Baseball and softball coaches were unavailable due to state tournaments. Warren Fulgenzi, Tennis Coach, shared the accolades of the team and thanked everyone for the support. The girls' team was district champions.
- B. RHS Red Wave Band – Martin Sena, Band Director, stated that the band participated in over 60 events to include parades, games, pep rallies and competitions. Appreciated the support William Korte provided throughout the year. Red Wave Band has won the 1<sup>st</sup> place trophy approximately 13 out of 15 times for State Fair.
- C. MESA – Michael Boyle, MESA Advisor, shared the accomplishments of the MESA students. MESA team took 2<sup>nd</sup> place in state competition in prepared design and 2<sup>nd</sup> place in overall team design. Thanked the board for the continuous support. Indicated that during the Senior Incentive Trip to California the individual that gave the tour of Stanford was an RHS graduate and MESA student.
- D. Business Professionals of America – The Business Professionals of America students extended their appreciation for the support during their National Competition in California. Video game design earned 2<sup>nd</sup> place, keyboarding productions earned 6<sup>th</sup> and 7<sup>th</sup> place, and presentation and management team earned 5<sup>th</sup> place of 50 teams.

#### **MINUTES:**

- A. Discussion/Approval: Minutes for Regular Board Meeting – April 17, 2019 – **\*Motion by Board Secretary Lucero to approve the minutes for the regular board meeting April 17, 2019. Motion seconded by Board Member Lujan. Motion passed unanimously.**

#### **NEW BUSINESS:**

- A. Discussion/Action: Greenhouse Educational Programs – Dr. Peter Skelton provided a brief update on the educational programs at the new greenhouse in which the district partners with New Mexico State University. Shared the enthusiasm of the students and staff with the facility.

- Requested permission to add a 4 kilowatt rooftop photovoltaic system to the greenhouse. Superintendent Archuleta stated she would need to review the request further prior to approval.
- B. Discussion/Action: Tierra y Montes Soil and Water Conservation District rain collection barrels – Gerald Romero from Tierra y Montes Soil and Water Conservation District stated that the organization would like to donate 1500 gallon storage tanks/barrels that can be used to collect rain. The barrels would be stored at the greenhouse at Sierra Vista Elementary. The value of the barrels is estimated at \$2,500.00. **\*Motion by Board Secretary Lucero to accept the donation of rain collection barrels from Tierra y Montes Soil and Water Conservation District. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- C. Discussion/Action: FFA request for financial assistance for State Convention in Las Cruces, NM – Mabelle Roybal, FFA Advisor, addressed the board with a request for financial assistance for the State Convention. The students are scheduled to compete in agricultural issues, agricultural sales, prepared speech, and extemporaneous speech. The competition dates are June 3-7, 2019 at New Mexico State University in Las Cruces, NM. **\*Motion by Board Member Lovato Pacheco to approve the request for financial assistance to attend State Convention in the amount of \$100 per student up to \$1,000, a bus driver and fuel. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- D. Discussion/Action: Title I Parent and Engagement and Parent Compact – 2<sup>nd</sup> reading – Michell Aragon presented the 2<sup>nd</sup> reading of the Title I Parent and Engagement and Parent Compact. **\*Motion by Board Secretary Lucero to accept the 2<sup>nd</sup> reading of the Title I Parent and Engagement and Parent Compact. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- E. Discussion/Action: Review Board Policies Governing Special Education, Review of Procedures and Adopt Assurance Statement – Leasa Martinez, Special Education Coordinator, shared that the annual Special Education Assurance Statement needed to be reviewed and adopted as part of the IDEA-B compliance requirement. In addition to the assurance statement the review of special education procedures must also be renewed annually. Board Member Lovato Pacheco inquired as to the updates to the procedure manual. Ms. Martinez indicated that the updates were scheduled to be finalized within days of the board meeting but asked that the board review them during next month's meeting as the updates were delayed. **\*Motion by Board Secretary Lucero to accept the Review of Procedures as the first reading and approve the assurance statement. Motion seconded by Board Member Lujan. Motion passed unanimously.**
- F. Discussion/Action: MOU for New Mexico MESA 2019-2020 – Superintendent Archuleta stated that the MOU was the annual agreement between the district and NM MESA for the upcoming year. Superintendent Archuleta recommended approval. **\*Motion by Board Member Lovato Pacheco to approve the MOU for New Mexico MESA 2019-2020. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- G. Discussion/Action: Policy Advisory 166 – EBC/EBC-RB Emergencies - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 166 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- H. Discussion/Action: Policy Advisory 167 – GBEB Staff Conduct – **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 167 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- I. Discussion/Action: Policy Advisory 168 – GCB Professional Staff Contract and Compensation - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 168 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- J. Discussion/Action: Policy Advisory 169 – GCCF Sabbatical Leave - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 169 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

- K. Discussion/Action: Policy Advisory 170 – GCF Professional Staff Hiring - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 170 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- L. Discussion/Action: Policy Advisory 171 – GDF Support Staff Hiring - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 171 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- M. Discussion/Action: Policy Advisory 172 – GCFC Professional Staff Certification and Credentialing Requirements - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 172 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- N. Discussion/Action: Policy Advisory 173 – GDFA Support Staff Certification and Credentialing Requirements - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 173 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- O. Discussion/Action: Policy Advisory 174 – GCMF Professional Staff Duties and Responsibilities - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 174 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- P. Discussion/Action: Policy Advisory 175 – GCO-R Evaluation of Professional Staff Members - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 175 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- Q. Discussion/Action: Policy Advisory 176 – GCQ Professional Staff Termination of Employment - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 176 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- R. Discussion/Action: Policy Advisory 177 – GCQC Resignation of Professional Staff Members - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 177 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- S. Discussion/Action: Policy Advisory 178 – GCA Professional Staff Positions - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 178 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- T. Discussion/Action: Policy Advisory 179 – GDQF Discipline, Suspension and Termination of Professional Staff Members - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 179 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- U. Discussion/Action: Policy Advisory 180 – GDB Support Staff Contracts and Compensation - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 180 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- V. Discussion/Action: Policy Advisory 181 – GDQD Discipline, Suspension and Termination of Support Staff Members - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 181 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- W. Discussion/Action: Policy Advisory 182 – IJOC School Volunteers - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 182 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- X. Discussion/Action: Policy Advisory 183 – IKF Graduation Requirements - **\*Motion by Board Member Lovato Pacheco to accept Policy Advisory 183 as the 1<sup>st</sup> reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- Y. Discussion: Consolidation question on November 2019 ballot: Board President Romero stated that after consultation with legal counsel, the question of asking voters if they would be in favor of consolidation with a neighboring school district is considered an advisory question. The New Mexico election law as amended by House Bill 407 during the 2019 legislative session prohibits that type of question on any election ballot. In no case shall a nonbinding or merely advisory question be placed on the ballot for any election held pursuant to the election code. The district can put out an informal questionnaire to the voters asking if they would be in support of consolidation but not via an election.



- Z. Finance Committee Report – The Finance Committee met May 14, 2019 at 5:15 pm and reviewed the bank reconciliation reports for the General Fund and Student Activity Fund as of April 30, 2019. No variances were noted between the bank balances and general ledger balances. The Student Activity Fund Balance report was reviewed and no variances were noted.

The committee reviewed the Cash Report by Fund, Budget versus Actual Report, RFR Report, Bond Building and SB-9 Report, List of Open POs, Pledged Collateral Letter, and the Supplemental Pay Report. The 2018-2019 Operating Fund Budget Financial Report was also reviewed. The committee reviewed the 2019-2020 Operating Budget Draft Report and recommended approval.

Federal RFR revenue collected in April was \$15,941; outstanding RFRs total \$553,954. The committee reviewed the Year End Clean-Up Bar and recommended approval. **\*Motion by Board Secretary Lucero to approve the Year End Clean-Up Bar. Motion seconded by Board Member Lujan. Motion passed unanimously.**

Board Member Lovato Pacheco asked for Superintendent Archuleta's recommendation of the 2019-2020 budget. Superintendent Archuleta recommended approval of the 2019-2020 budget which includes the 2019-2020 school calendar. **\*Motion by Board President Romero to accept Superintendent Archuleta's recommendation to approve the 2019-2020 budget. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

**Motion by Board Member Lovato Pacheco to approve the 2019-2020 school calendar included in the 2019-2020 budget. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

- AA. Capital Outlay Committee – Superintendent Archuleta reported on the current projects throughout the district. Superintendent Archuleta is working with PSFA to expedite the Los Niños project. The fence at Robertson High School has begun. The exterior of Mike Mateo Sena Elementary is in progress of being repainted.

BB. Superintendent's Report –

1. Student Representative – Elizia Montoya thanked the board of education and superintendent for their efforts in the reopening the A+ Grill next school year. Students are asking for better lunches at Memorial Middle School and the elementary schools. There was a request to improve the PE curriculum due to lack of student engagement/interest in activities at Los Niños Elementary.
2. Personnel – Superintendent Archuleta announced the resignation/retirement of Rosanne Pino, Thomas Meserve and Sarah Martinez. She reviewed the list of vacancies that exist for the upcoming year.
3. Maintenance – Tom Meserve, Director of Operations, submitted the report for review.
4. Transportation – Monthly report was provided for transportation.
5. Information Technology – John Tiernan, Director of Information Technology, reported that the approval was granted for the 2019-2020 e-rate projects in the amount of \$15,683.62 which would fund the wiring for the computer labs, indicated that the intercoms systems are working correctly with minimal to no issues. The instructional technology committee has discussed and agreed that they would focus their efforts on one-to-one device initiatives for students through intense planning to ensure its success.
6. Bilingual – Carla Pacheco, Director of Bilingual, shared that the Woodcock Muñoz contracted testers have completed the test administration within the time limits provided. Clark Consulting provided training May 1, 2019 for an ELL Academy Vocabulary training that will enhance instruction for ELL students.

7. Student Nutrition – Pat Baca provided the monthly claims summary for April for the Student Nutrition Department.
8. Athletics – Juan Carlos Fulgenzi, Director of Co-Curricular Activities submitted the athletic report to include NMAA sanctioned athletic/activity participation numbers.
9. School Site Reports – Superintendent Archuleta indicated that the school site reports were available for review.

**Motion by Board President Romero to recess from regular session. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously to recess at 6:57 pm.**

**Motion by Board President Romero to reconvene to regular session from recess. Motion seconded by Board Secretary Lucero. Motion passed unanimously to reconvene to regular session at 7:22 pm.**

**EXECUTIVE SESSION:**

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. **\*Motion by Board Member Lovato Pacheco to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Lucero:**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Lucero – Yes  
Board Vice President Duran – Absent  
Board President Romero – Yes

Board entered into executive session at 7:23 pm.

**Motion by Board Member Lujan to reconvene to regular session from Executive Session. Motion seconded by Board Secretary Lucero.**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Yes  
Board Member Lovato Pacheco – Yes  
Board Secretary Lucero – Yes  
Board Vice President Duran – Absent  
Board President Romero – Yes

**Board reconvened to regular session from Executive Session at 8:27 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.**

**FUTURE PLANNING:**

- A. The 40<sup>th</sup> Annual NMSBA Annual School Law Conference is scheduled for June 14-15, 2019 at Hotel Albuquerque in Albuquerque, NM.
- B. The next regular board meeting is scheduled for Thursday, June 20, 2019 at 5:15 pm.
- C. Discussion/Action: June Board Retreat – Board President asked for discussion on the board retreat. **\*Motion by Board Member Lujan to schedule the Board of Education Retreat June 22, 2019 at 9:00 am at New Mexico Highlands University. Motion seconded by Board President Romero. Motion passed unanimously.**

**ADJOURNMENT:**

**\*Motion by Board Member Lujan to adjourn. Motion seconded by Board Secretary Lucero. Motion passed unanimously to adjourn at 8:38 pm.**

***\*Denotes Action Required***

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"BOARD OF EDUCATION"

  
Dennis E. Romero, Board President  
Gabe V. Lucero, Board Secretary

**APPROVED: June 20, 2019**