

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

December 19, 2019

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 19th day of December 2019.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance and moment of silence for longtime educator Samuel Vigil. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Present (left 6:27 pm)
Board Member Lovato Pacheco – Present
Board Secretary Lucero – Present
Board Vice President Duran – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Michell Aragon	Betty Patterson	Rita Bustamante	Matthew Probst
Katherine Leyba	Selina Leyba	Crystal Burch	Mabelle Roybal
Mike Yara	Donna Lucero	Mari Hillis	Ida Sue Gonzales
John Tiernan	Martin Sena	Vanessa Garcia	Thomas Trujillo
Cassandra Lucero	Pat Baca	Carina Miller	Eva Romero
John Martinez	Rick Armijo		

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required.

***Motion by Board Member Lovato Pacheco to move New Business item A Swearing in of Student Representative before District Accolades. Motion seconded by Board Member Lujan. Motion passed unanimously.**

NEW BUSINESS:

- A. Swearing in of Student Representative to the Board of Education – Kyle Conway – The Honorable Gerald Baca, Chief District Court Judge for the Fourth Judicial District Court and Board President Dennis Romero swore in Kyle Conway as the new Student Representative to the Board of Education for the 2019-2020 school year.

***Motion by Board Member Lujan to recess from regular session. Motion seconded by Board Vice President Duran. Motion passed unanimously to recess at 5:32 pm.**

***Motion by Board President Romero to reconvene to regular session from recess. Motion seconded by Board Vice President Duran. Motion passed unanimously to reconvene to regular session at 5:40 pm.**

DISTRICT ACCOLADES:

1. Las Vegas FFA – Mabelle Roybal, Las Vegas FFA Sponsor, along with members of the Las Vegas FFA chapter thanked the Board of Education and Superintendent for their continuous support of their chapter. The chapter members shared their accomplishments from the National Competition in Indianapolis, IN.
2. RHS Football Team – The Board of Education acknowledged the RHS Football Team for a great season.
3. Mariachi Cardenal – Martin Sena, Mariachi Director, shared the accomplishments the group earned at the 15 Grandes de Nuevo Mexico November 2019 award show. The 15 Grandes is “The Most Prestigious Award in the New Mexico Latin Music Industry”. The students along with Mr. Sena performed “La Yaquesita” and “Fallaste Corazon” for that show. The students in the recording class are in the process of recording another CD.
4. Electric Car Challenge – Jacqueline Gomez, Leroy Conway, and Valerie Cade Electric Car Challenge Sponsors and students shared their experience at the electric car competition. The competition is sponsored by Sandia National Laboratory. Four teams competed and team 2 earned 2nd place out of 43 teams in the race category and received 3rd overall. They also earned the Spirit Award.
5. NMSBA 2019 Leadership Development Program Awards – Superintendent Archuleta recognized Board President Dennis Romero and Board Secretary Gabe Lucero for their training hours earned as a Board Member as identified by the New Mexico School Boards Association for the 2017-2018 training year. Both Board Members earned the Exemplary certificate and pin for 20 or more training hours. Board President Romero also earned the Level I and Level II cumulative training hours certificate and pins for 24 and 36 cumulative training hours.
6. Gloria Lovato Pacheco – Retiring Board of Education Member – The Board of Education and Superintendent thanked and honored Board Member Lovato Pacheco for her 8 years and 11 months of dedicated unselfish service to the students, staff and community of Las Vegas City Schools. Mariachi Cardenal played some songs honoring outgoing Board Member Lovato Pacheco.

PRESENTATIONS:

1. Walsh Gallegos Treviño Russo & Kyle P.C. – Elena Gallegos, Attorney at Walsh Gallegos from the Albuquerque Office was joined by Karla Schultz, Erin Torres and Lorie Gerkey. The attorneys provided an overview of their area of practice. Stated they have dedicated themselves to serving school districts, charter schools, and other educational and governmental institutions. Indicated that they pride themselves on practical, straightforward counsel on matters involving personnel, student issues, facilities & business, special education and litigation.
2. Ortiz-Zamora Attorneys at Law, LLC – Geno Zamora, Partner at Ortiz-Zamora along with Nicholas Govea shared the firm’s philosophy. Stated the firm prides itself on listening to clients, focusing on their needs, and seeking the best range of options available for solving their legal issues. Their firm representation covers the diverse areas of practice required by schools, from employment and contract issues, to student rights, constitutional issues, special education, board/superintendent matters, property, complex public policy, and open government/ethics matters.
3. Matthew Probst, El Centro Family Health – Matthew Probst, PA-C/Chief Quality Officer/Medical Director at El Centro Family Health provided a summary of the services El Centro Family Health provides to Las Vegas City Schools at the school based clinics at Robertson High School and Sierra Vista Elementary. Shared that they service beyond the clinic doors and together with RHS Dream Makers group they have developed a peer education curriculum in which students serve as mentors and give health presentations. El Centro has partnered with UNM in their HRSA Grant that brought Health Careers Opportunity Program (HCOP) Academy to our community. In collaboration, El Centro and UNM believe they are developing a flagship program in New Mexico and a national model in Las Vegas.

Mr. Probst as community organizer announced the planning stages of a community youth center in Las Vegas. The facility would focus on supporting youth and their families. Feels that the center could assist with substance abuse, teen pregnancy, depression and suicide and other areas effecting our community. Some of these areas are not only seen in the clinic but also in the classroom. The community youth center would house a barn and stables, outdoor amphitheater, clinic, Boys and Girls Club, community garden, green houses, Grace Youth Center, and an emergency response center. The organizers of the community youth center identified locations around and feel that the old Memorial Middle School location might meet the vision for the project. Board Member Lovato Pacheco asked Mr. Probst how the organizers would acquire the property. He stated that some of those questions may need to be directed to Senator Pete Campos and Superintendent Archuleta. Board Member Lovato Pacheco stated that the property is an asset of the district and from the asset the classroom has to benefit. Whether it be in materials, computers etc. Superintendent Archuleta stated that the vision was brought forth for the entire county of San Miguel. She stated that there are still numerous discussions that need to take place prior to any finalization.

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – November 21, 2019 – ***Motion by Board President Romero to approve the minutes for the regular board meeting November 21, 2019. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Special Board Meeting – November 25, 2019 – ***Motion by Board President Romero to approve the minutes for the special board meeting November 25, 2019. Motion seconded by Board Vice President Duran. Motion passed unanimously**

***Motion by Board President Romero to recess from regular session. Motion seconded by Board Vice President Duran. Motion passed unanimously to recess at 6:58 pm.**

***Motion by Board Member Lovato Pacheco to reconvene to regular session from recess. Motion seconded by Board Vice President Duran. Motion passed unanimously to reconvene to regular session at 7:23 pm.**

NEW BUSINESS:

- B. Discussion/Action: LVCS Wellness Policy 3rd reading – Superintendent Archuleta stated that it was the 3rd and final reading of the policy and recommended approval. ***Motion by Board Vice President Duran to accept the LVCS Wellness Policy presented as the 3rd and final reading. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**
- C. Discussion/Action: Public Input – Board President Romero asked that the item be place on the agenda after attending a breakout session at the New Mexico School Board Association pertaining to disruption at school board meetings. During the training session he learned that if there is behavior disruptive to the meeting then the individual can be asked to leave the meeting but individuals can address the board regarding any area related to the district during public input. He stated that the Open Meetings Act does not require public input at board meetings. Feels that further discussion may want to take place at a future board meeting.
- D. Discussion/Action: Robertson High School Dress Code – 1st reading – Mike Yara, Robertson High School (RHS) Principal and Kyle Conway, Student Representative, submitted a draft revision to the student dress code for RHS students. Some items were added to the approved attire while some were added to the not approved portion.

- E. Discussion/Action: Policy Advisory 184 – JLCD Administering Medicines to Students; JLCD-R Administering Medicines to Students; JLCD-EA Administering Medicines to Students; and JLCD-EB Administering Medicines to Students – 3rd reading – Superintendent Archuleta stated that the policy advisory was sent from the NMSBA Policy Service for consideration of approval. ***Motion by Board Secretary Lucero to approve Policy Advisory 184 as a 3rd reading and final reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- F. Discussion/Action: Policy Advisory 203 – JLCE Medical Care Management (Diabetes Management) – 1st reading – Superintendent Archuleta stated that the policy advisory was sent from the NMSBA Policy Service for consideration of approval. ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 203 – JLCE Medical Care Management (Diabetes Management) as the 1st reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- G. Finance Committee Report - The Finance Committee met December 18, 2019 at 5:15 pm. Minutes for November 20, 2019 were tabled. Bank reconciliation reports for the General Fund and Student Activity were reviewed as of November 30, 2019. No variances were noted between the bank balances and general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

The committee reviewed the Cash Report by Fund, Revenues and Expenditures Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs and Supplemental Pay Report.

The Student Nutrition Food Bid for January 1 – July 31, 2020 was reviewed and recommended for approval by the Board of Education. No federal revenue was collected in November. Outstanding RFRs total \$295,646. Next meeting is scheduled for January 15, 2020 at 5:15 pm.

- 1. Discussion/Action: BARs – Transfer/Expenditures/Awards - No BARs were submitted for review and approval.
 - 2. Discussion/Action: Per Pupil Expenditure Policy and Procedures 3rd reading – Superintendent Archuleta recommended approval. ***Motion by Board Member Lovato Pacheco to accept the Per Pupil Expenditure Policy and Procedures as the 3rd and final reading. Motion seconded by Board Secretary Luceco. Motion passed unanimously.**
 - 3. Discussion/Action: Student Nutrition Bid January 1 – July 31, 2020 - ***Motion by Board Secretary Lucero to approve the Student Nutrition Bid January 1 – July 31, 2020. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- H. Capital Outlay – Superintendent Archuleta reported that the committee met December 18, 2019 and discussed the fencing that needs to be added at the Sierra Vista Green House, all playgrounds have received their cover over equipment, an estimate of \$125,000 was obtained for new playground equipment for Sierra Vista, Mike Mateo Sena has a school security award that is pending, and the septic tank was replaced at Mike Mateo Sena. The HVAC system at Memorial Middle School estimate is \$150,000. The life skills room at the middle school is estimated at \$30,000 - \$50,000. The total bid for the Los Niños Elementary upgrade was \$13,895,000 and still needs the contingency to be factored in to the amount. TVs at the A+ Grill will be mounted during the winter break.
 - I. Audit Committee Report – Mari Hillis reported that December 16, 2019 she received an “Ok to Print” letter from the Office of State Auditor and anticipated the release of the 2018-2019 audit in late January.
 - J. Superintendent’s Report –
 - 1. Personnel – Superintendent Archuleta reported the hire of Anastacia Sena Jaramillo; resignation of Ty Lewis; and current vacancies.
 - 2. Maintenance – No report available.

3. Athletics – Mr. Fulgenzi was out of state attending the national athletic director's conference.
4. Transportation – Ida Sue Gonzales, Transportation Supervisor, reported the new activity bus was delivered and the other is in Moriarty finalizing the video camera installation and custom paint. The 48 passenger bus was delivered and is in use. Emergency evacuation for MMS/RHS was accomplished with teamwork from all areas. Stated they are preparing for the 80th day reporting period. She is looking to upgrade to digital radios and there is ongoing upkeep of vehicles and equipment.
5. Information Technology – John Tiernan, Director Information Technology, touched based on the e-rate status for the 2018-2019 school year. The district received all reimbursement totaling approximately \$193,000 from the e-rate program. Several education technology committee meetings have taken place and discussions include the various hardware and software that will be utilized in the classroom. Recently, the committee decided that students will using a tablet type devices and Chromebooks. All software is screened for educationally appropriate material.
6. Special Education – Thomas Paul Trujillo, Director of Special Education, reviewed the autism initiative to include 10 staff members and 2 students participating in the Autism: Evidence Based Instructional Strategies Training that took place December 11, 2019. All IEPs for Indicator 13 were submitted for review on December 3, 2019. All IEP deadlines for the 80th day reporting were met.
7. Student Nutrition – Pat Baca, Director of Student Nutrition, reviewed the basic claims report for November 2019. Stated that 450 meals were served to students in the after school program last month.
8. Bilingual – Carla Pacheco, Director of Bilingual, discussed the Clark Consulting Training for TESOL endorsed teachers. The consultant provided in class modeling for teachers. She indicated that preparations have commenced for the ACCESS testing scheduled for January 13, 2020.
9. Safety and Wellness – Michell Aragon, Safety and Wellness Coordinator, stated that 20 students and 5 staff members recently participated in the CPR certification class; the staff completed training on emergency protocols; and families have utilized the cardinal closet.
10. School Site Reports – School site reports were submitted for review. Carla Pacheco thanked her staff for lending a hand in ensuring the building was cleaned during the absence of the school custodian due to an accident.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and contract; NMSA 1978 Section 10-15-1-H (5) meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present specifically the Educational Assistant Collective Bargaining Agreement; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Member Lovato Pacheco to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and contract; NMSA 1978 Section 10-15-1-H (5) meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are**

present specifically the Educational Assistant Collective Bargaining Agreement; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Lucero.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board entered into executive session at 8:38 pm.

Motion by Board Member Lovato Pacheco to reconvene to regular session from Executive Session. Motion seconded by Board Secretary Lucero.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 8:51 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and contract; NMSA 1978 Section 10-15-1-H (5) meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present specifically the Educational Assistant Collective Bargaining Agreement; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

ACTION ITEM:

Discussion/Action: The Board of Education may take action regarding the Educational Assistant Collective Bargaining Agreement - ***Motion by Board Member Lovato Pacheco to approve and accept the Education Assistant Collective Bargaining Agreement. Motion seconded by Board Vice President Duran.**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Motion passed unanimously.

***Motion by Board Secretary Lucero to reconvene in Executive Session. Motion seconded by Board Vice President Duran.**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board reentered into Executive Session at 8:52 pm.

Motion by Board Secretary Lucero to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Duran.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Yes
Board Vice President Duran – Yes
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 9:55 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's evaluation and contract; NMSA 1978 Section 10-15-1-H (5) meetings for the discussion of bargaining strategy preliminary to collective bargaining negotiations between the policymaking body and a bargaining unit representing the employees of that policymaking body and collective bargaining sessions at which the policymaking body and the representatives of the collective bargaining unit are present specifically the Educational Assistant Collective Bargaining Agreement; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

- A. The next regular board meeting is scheduled for January 16, 2020 at 5:15 pm.
- B. The NMSBA 2020 Board Member Institute is scheduled for January 23-25, 2020 in Santa Fe, NM.

ADJOURNMENT:

***Motion by Board Secretary Lucero to adjourn. Motion seconded by Board Vice President Duran. Motion passed unanimously to adjourn at 9:57 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Dennis E. Romero, Board President



Gabe V. Luceo, Board Secretary

APPROVED: January 16, 2020