

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

June 20, 2019

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 20th day of June 2019.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Present
Board Secretary Lucero – Absent
Board Vice President Duran – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Jose "Majic" Medina	Leslie Larrañaga	Philip Garcia	Tom Meserve
Mabelle Roybal	Mari Hillis	Laurie Hutchinson	Jennifer L. Berged
John Tiernan	Pat Baca	Leasa Martinez	Gabriel Poblete
(One name not legible)			

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required. Superintendent Archuleta recommended approval of the agenda as presented. ***Motion by Board Vice President Duran to approve the agenda as presented. Motion seconded by Board President Romero. Motion passed unanimously.**

PUBLIC INPUT:

None

DISTRICT ACCOLADES:

- A. RHS Baseball – Coach Leroy Gonzalez along with Assistant Coaches Joel Silva, Joshua Romero, Jaryd Marquez and Chris Najar shared their successful baseball season and accomplishments. The RHS Baseball team were the 2019 District 2-AAA State Champions.
- B. Future Farmers of America – Mabelle Roybal and the Las Vegas FFA students thanked the Board of Education for their continued support throughout the year. Las Vegas FFA finished of the year as State Champions in Forestry and Agricultural Sales.

MINUTES:

- A. Discussion/Approval: Minutes for Regular Board Meeting – May 16, 2019 – ***Motion by Board Member Lovato Pacheco to approve the minutes for the regular board meeting May 16, 2019. Motion seconded by Board Vice President Duran. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Greenhouse Educational Programs – Superintendent Archuleta recommended approval of the photovoltaic system on the Greenhouse at Sierra Vista through the supervision of Dr. Peter Skelton. Indicated it would assist by offsetting electrical costs of the Greenhouse by generating energy. ***Motion by Board Member Lovato Pacheco to approve the photovoltaic system. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- B. Discussion/Action: RHS Lady Cardinal request for out of state travel to Boulder, Colorado – Coach Jose Medina addressed the board to request the out of state travel to attend the University of Colorado Summer Team Camp June 27-July 1, 2019. Stated that participating in team camps builds team chemistry and unity amongst the players, coaches, teams and the lady cardinal basketball program. ***Motion by Board Member Lovato Pacheco to approve the out of state travel to Boulder, Colorado for the Lady Cardinal Basketball team and financial assistant of \$100 per student up to \$1,000, bus (fuel) and driver. Motion by Board Vice President Duran. Motion passed unanimously.**
- C. Discussion/Action: Robertson High School National Honor Society Bylaws – Jennifer Lucero-Berged, National Honor Society Sponsor, shared the national bylaws and requirements for students that wish to become members of the organization. She reviewed the membership eligibility criteria, selection of member process, discipline and dismissal, members of the committee, member meeting requirements, and acknowledgement form for students, parents, officers and advisor. ***Motion by Board Member Lovato to accept the RHS NHS Bylaws as the first reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- D. Discussion/Action: 12 month employee calendar – Superintendent Archuleta presented the 12 month employee calendar and indicated she factored in days the district would be in session during the Christmas break so that anyone that may need to conduct business can do so during the identified days. ***Motion by Board Member Lovato Pacheco to approve the 12 month employee calendar as presented. Motion by Board Vice President Duran. Motion passed unanimously.**
- E. Discussion/Action: Title I Parent and Engagement and Parent Compact – 3rd reading - ***Motion by Board Member Lovato Pacheco to approve the Title I Parent and Engagement and Parent Compact as the 3rd and final reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- F. Discussion/Action: Review Board Policies Governing Special Education, Review of Procedures – Leasa Martinez, Special Education Coordinator, shared the updates from the Handbook of Special Education Procedures. Discussion regarding page 316 of the handbook relating to NMSA 1978 § 26-2B Lynn and Erin Compassionate Use Act as amended through SB 204 and SB 406 (2019) and board policy. ***Motion by Board Member Lovato Pacheco to accept the Handbook of Special Education Procedures but review of board policy is requested and needed regarding the Lynn and Erin Compassionate Use Act as amended through SB 204 and SB 406. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- G. Discussion/Action: Policy Advisory 166 – EBC/EBC-RB Emergencies - ***Motion by Board Vice President Duran to accept Policy Advisory 166 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- H. Discussion/Action: Policy Advisory 167 – GBEB Staff Conduct – ***Motion by Board Vice President Duran to accept Policy Advisory 167 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- I. Discussion/Action: Policy Advisory 168 – GCB Professional Staff Contract and Compensation - ***Motion by Board President Romero to accept Policy Advisory 168 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- J. Discussion/Action: Policy Advisory 169 – GCCF Sabbatical Leave - ***Motion by Board Vice President Duran to accept Policy Advisory 169 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**

- K. Discussion/Action: Policy Advisory 170 – GCF Professional Staff Hiring - ***Motion by Board Vice President Duran to accept Policy Advisory 170 as the 2nd reading. Motion seconded by Board President Romero. Motion passed unanimously.**
- L. Discussion/Action: Policy Advisory 171 – GDF Support Staff Hiring - ***Motion by Board Vice President Duran to accept Policy Advisory 171 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- M. Discussion/Action: Policy Advisory 172 – GCFC Professional Staff Certification and Credentialing Requirements - ***Motion by Board Vice President Duran to accept Policy Advisory 172 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- N. Discussion/Action: Policy Advisory 173 – GDFA Support Staff Certification and Credentialing Requirements - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 173 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- O. Discussion/Action: Policy Advisory 174 – GCMF Professional Staff Duties and Responsibilities - ***Motion by Board Vice President Duran to accept Policy Advisory 174 as the 2nd reading. Motion seconded by Board President Romero. Motion passed unanimously.**
- P. Discussion/Action: Policy Advisory 175 – GCO-R Evaluation of Professional Staff Members - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 175 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- Q. Discussion/Action: Policy Advisory 176 – GCQ Professional Staff Termination of Employment - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 176 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- R. Discussion/Action: Policy Advisory 177 – GCQC Resignation of Professional Staff Members - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 177 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- S. Discussion/Action: Policy Advisory 178 – GCA Professional Staff Positions - ***Motion by Board Vice President Duran to accept Policy Advisory 178 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- T. Discussion/Action: Policy Advisory 179 – GDQF Discipline, Suspension and Termination of Professional Staff Members - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 179 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- U. Discussion/Action: Policy Advisory 180 – GDB Support Staff Contracts and Compensation - ***Motion by Board Vice President Duran to accept Policy Advisory 180 as the 2nd reading. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- V. Discussion/Action: Policy Advisory 181 – GDQD Discipline, Suspension and Termination of Support Staff Members - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 181 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- W. Discussion/Action: Policy Advisory 182 – IJOC School Volunteers - ***Motion by Board Member Lovato Pacheco to accept Policy Advisory 182 as the 2nd reading. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- X. Discussion/Action: Policy Advisory 183 – IKF Graduation Requirements - ***Motion by Board Member Lovato Pacheco to table Policy Advisory 183 for further discussion. Motion seconded by Board Vice President Duran. Motion passed unanimously.**
- Y. Discussion/Action: IDEA-B Application Ratification – Leasa Martinez, Special Education Coordinator, reviewed the application that was submitted. Superintendent Archuleta recommended approval of the IDEA-B application. ***Motion by Board Vice President Duran to ratify the IDEA-B application as presented. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously.**
- Z. Finance Committee Report – The Finance Committee met June 19, 2019 and reviewed the bank reconciliation reports for the General Fund and Student Activity fund as of May 31, 2019. No

variances were noted between the bank balances and general ledger balances. The Student Activity Fund Balance report was reviewed and no variances were noted.

The Committee reviewed the Cash Report by Fund, Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs, Pledged Collateral letter and the Supplemental Report.

Federal RFR revenue collected in May was \$9,602. Outstanding RFRs total \$751,148. The Finance Committee reviewed the Bus Contracts for the 2019-2020 year and recommended approval.

***Motion by Board Vice President to approve the 2019-2020 Bus Contracts. Motion seconded by Board President Romero. Motion passed unanimously.**

AA. Capital Outlay

1. Update on Phase II Los Niños Elementary – Superintendent Archuleta stated a team from PSFA is scheduled to meet with her July 9, 2019 to discuss Phase II and the timeline of events.
2. Update on projects – exterior painting at Mike Mateo Sena was completed, Testudo Engineering is approximately 70% complete with the fire panels, the RHS fencing project is in progress, updating the A+ Grill, campus landscaping at RHS, reviewing the roof at McFarland and obtaining quotes to update the life skills room at RHS.

BB. Audit Committee Report – Mari Hillis, Director of Finance, reported that she was in contact with the auditing firm to schedule a meeting September for the 2018-2019 audit.

CC. Superintendent's Report –

1. Personnel – Superintendent Archuleta announced the resignation/retirement of Robert Armijo, Anna Espinoza, David Hill and Beverly Sanchez; and reviewed the list of current vacancies.
2. Maintenance – Tom Meserve, Director of Operations, shared the number of work orders that are open and those that have closed. Stated that the maintenance crew continues to manicure the campuses, there were several graduations that occurred in which the department set up for during May, continued painting around district and worked on sewer issues at Mike Mateo Sena.
3. Transportation – Mr. Meserve reviewed the transportation log for the year.
4. Information Technology – John Tiernan, Director of Information Technology, reported that his department was working on various small projects throughout the summer to prepare for the upcoming school year, running wires and replacing networking equipment, and computer labs will be updated with Windows 10 operating system.
5. Bilingual – Carla Pacheco, Director of Bilingual, shared that the Woodcock Muñoz testing was completed on time. Stated teachers were inquiring about their endorsement stipends that were paid out previously. Two teachers were contracted to work on a Dual Language Matrix that would align the dual language program from Kindergarten through 6th grade and provide a scope as to what will be taught in the Spanish language. A Dual Language checklist for the Immersion Program and Heritage program will also be developed.
6. Athletics – The athletic report was provided with the number of student athletes that participated throughout the year. The report also listed the club and organization participants and accolades achieved for the 2019-2020 year.
7. Safety and Wellness – Michell Aragon, Safety and Wellness Coordinator, reviewed the Safety and Health Progress Report and timelines identified within each element.

8. Student Nutrition – Pat Baca shared the monthly claims summary for May for the Student Nutrition Department with approximately 13,232 breakfasts, 13,353 lunches and 424 snacks served.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Vice President Duran to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Member Lovato Pacheco:**

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Absent
Board Vice President Duran – Yes
Board President Romero – Yes

Board entered into executive session at 7:00 pm.

Motion by Board Vice President Duran to reconvene to regular session from Executive Session. Motion seconded by Board Member Lovato Pacheco.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Absent
Board Vice President Duran – Yes
Board President Romero – Yes

Board reconvened to regular session from Executive Session at 8:00 pm. Board President Romero stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent's contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

Motion by Board President Romero to approve the terms of the Superintendent's contract for the 2019-2020 year with a salary of \$120,000. Motion seconded by Board Vice President Duran.

ROLL CALL: Board President Romero called for roll call:

Board Member Lujan – Absent
Board Member Lovato Pacheco – Yes
Board Secretary Lucero – Absent
Board Vice President Duran – Yes
Board President Romero – Yes

Motion passed unanimously. Board President Romero asked Superintendent Archuleta if she would accept the contract terms and salary of \$120,000 for the 2019-2020 school year. Superintendent Archuleta accepted.

FUTURE PLANNING:

- A. The Board retreat is scheduled for Saturday, June 22, 2019 at 9:00 am at New Mexico Highlands University SUB room 321.
- B. The next regular board meeting is scheduled for Thursday, July 18, 2019 at 5:15 pm.

ADJOURNMENT:

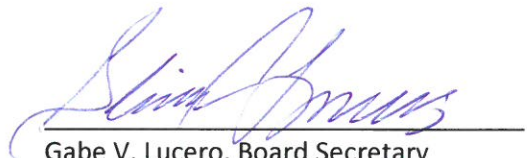
*Motion by Board Vice President Duran to adjourn. Motion seconded by Board Member Lovato Pacheco. Motion passed unanimously to adjourn at 8:03 pm.

**Denotes Action Required*

LAS VEGAS CITY SCHOOLS
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Dennis E. Romero, Board President



Gabe V. Lucero, Board Secretary

APPROVED: July 18, 2019