

LAS VEGAS CITY SCHOOLS  
"BOARD OF EDUCATION"  
Regular Board Meeting

September 17, 2020

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building via Zoom Meeting located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 17<sup>th</sup> day of September 2020.

A quorum was present; the meeting was called to order by Board President Duran. The meeting began with the Pledge of Allegiance. Those present were as follows:

**ROLL CALL:** Board President Duran called for roll call:

Board Member Lucero – Present  
Board Member Armijo – Present  
Board Secretary Romero – Present  
Board Vice President Lujan – Present  
Board President Duran – Present

**RECORDER:** Marsha G. Archuleta

**ALSO PRESENT:** L. Larryssa Archuleta, Superintendent

**APPROVAL OF AGENDA:**

Board President Duran asked to review the agenda and make any adjustments that may be required. **\*Motion by Board Vice President Lujan to approve the agenda as presented. Motion seconded by Board Secretary Romero. Motion passed unanimously.**

**PUBLIC INPUT:**

No public input

**PRESENTATION:**

- A. Legion Drive Presentation – City of Las Vegas City Councilman Michael Montoya - **\*Motion by Board Member Lucero to table the City of Las Vegas Presentation. No second on the motion. Motion dies. \*Motion by Board Member Lucero to table. Motion seconded by Board Secretary Romero. Motion passed unanimously. \*Motion by Board Secretary Romero to untable the presentation by the City of Las Vegas. Motion seconded by Board Member Lucero. Motion passed unanimously.** City Councilman Michael Montoya and City Manager William Taylor stated the City of Las Vegas met with Superintendent Archuleta at the Old Memorial Middle School. The discussion consisted of a conversation and request for Las Vegas City Schools to donate some of the property located between Old National & Cinder Road to the City of Las Vegas. The City of Las Vegas is interested in expanding the Legion Drive West from Old National Road to Cinder Road (County Line). Councilman Montoya stated that years ago plans were worked on for a road from Grand Avenue through Cinder Road. Montoya stated the City already owns 350 feet of easement from Old National going towards Cinder Road. An additional easement needed along the proposed road is 900 feet. The easement width is 30 feet, square footage for the additional easement is 2,700, which is the equivalent of approximately .62 acres. Montoya stated the City is beautifying the area of the Riverwalk that runs all the way through Cinder Road. Suggested a possible trade in property that the City currently owns. Mr. Taylor stated the calculations that appear on the diagram were prepared by him and should be considered an estimate. Board Secretary Romero inquired if the City conducted a study indicating a need for the road and why

not consider another street that already extends towards Cinder Road. Montoya stated they had not conducted a study and hoped they could see if the City could acquire the property. Board Vice President Lujan was concerned about any district utilities that run through the area to include water rights. Feels further discussion is needed. Board Member Armijo feels that the traffic was pose a danger to students utilizing the athletic facilities near the road. Board Member Lucero was concerned with the fence that the City would construct and feels the road would not be wide enough for the traffic flow. Board Member Lucero asked about the purpose for the road and stated it may result in a speed way for traffic. Board President Duran asked about the final result of the road and if it would connect to NM highway 65. Montoya stated the City is interested now in only obtaining another outlet to the Cinder Road. Superintendent Archuleta stated that in the event the district moves to hybrid learning, Old Memorial Middle School will be used for learning with the appropriate social distancing. Montoya inquired about the playground equipment at Legion Park Elementary and asked if the equipment could be donated to Hannah Park. The City would take responsibility for the removal and setup of the equipment. The Parks and Recreation department is looking to get certified in playground equipment construction.

- B. Special Education COVID-19 Updates – Thomas Paul Trujillo, Special Education Director – Mr. Trujillo provided a brief update on the Special Education Department. Stated they are doing extremely well, working hard and with several initiatives. Mr. Trujillo shared the individualized continuous learning plan that was implemented in March for all students receiving services during the COVID crisis. This provides information to parents on the delivery of services via hybrid, in person or virtual method. The document details the legal aspects of ancillary services whether it be from the general classroom teacher or ancillary staff. This is a contingency for every scenario that could occur. The district is still responsible for IEP deadlines via virtual method.

#### MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – August 20, 2020 – **\*Motion by Board Secretary Romero to approve the minutes for the regular board meeting August 20, 2020. Motion seconded by Board Vice President Lujan. Motion passed unanimously.**

#### NEW BUSINESS:

- A. Discussion/Action: Policy Advisory 208 – JE Supplement – Student Attendance Supplement – 2<sup>nd</sup>/final reading. Superintendent Archuleta advised the board that the policy supplement reflects student attendance during COVID. She recommended approval as the 2<sup>nd</sup>/final reading. **\*Motion by Board Secretary Romero to accept Policy Advisory 208 – JE Supplement – Student Attendance Supplement as the 2<sup>nd</sup>/final reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- B. Finance Committee – The finance committee met September 15, 2020 at 5:10 pm and reviewed and approved the minutes for August 19, 2020. Mr. Thomas Trujillo presented the RFP for Occupational Therapy Services for review and recommendation to the Board for approval for Ardor Health to provide Occupational Therapy Services. He also recommended contracts for LSG & Associates and Matthew Kelly, Speech Pathologist to be recommended for approval by the Board. The Medicaid revenue was reviewed for fiscal year 2018-2019 and 2019-2020. Revenue generated from billings by ancillary staff for each year was approximately \$48,000-\$49,000.

The August 31, 2020 bank reconciliation reports for the General Fund and Student Activity Fund were reviewed and no variances were noted between the bank and general ledger balances. The August 31, 2020 Student Activity Fund Balance report was reviewed and no variances were noted. The committee reviewed the Cash Report, Revenues and Expenditures Report, RFR Report, Capital Outlay Report, list of donations, list of purchase orders, Pledged Collateral letter and Supplemental Pay Report.

The committee reviewed the Fixed Asset Inventory Report for 2019-2020 and would like to recommend to the Board for approval. In addition, the amended bus contracts were reviewed

and were recommended for approval. There was no federal revenue collected in August 2020. Outstanding RFRs total \$20,896 for 2019-2020 and \$163,610 for current fiscal year.

The meeting adjourned at 6:31 pm. Next meeting is scheduled for October 14, 2020 at 5:15 pm.

1. Discussion/Action: BARs/Transfers/Expenditures/Awards - The following BARs were reviewed and recommended for ratification by the Board: BAR #069-000-1920-0034-I Fund 25171 CYFD for an increase of \$155,511; BAR #069-1920-1920-0038-I Fund 24189 Title IV for an increase of \$43,798; BAR #069-1920-0039-I Fund 24153 Title III for an increase of \$3,404; BAR #069-2021-0001-I Fund 24154 Title II for an increase of \$52,166 and BAR #069-2021-0002-D Fund 13000 Transportation for a decrease of \$37,525. **\*Motion by Board Secretary Romero to ratify BAR #069-000-1920-0034-I Fund 25171 CYFD for an increase of \$155,511; BAR #069-1920-1920-0038-I Fund 24189 Title IV for an increase of \$43,798; BAR #069-1920-0039-I Fund 24153 Title III for an increase of \$3,404; BAR #069-2021-0001-I Fund 24154 Title II for an increase of \$52,166 and BAR #069-2021-0002-D Fund 13000 Transportation for a decrease of \$37,525. Motion seconded by Board Member Armijo. Motion passed unanimously.**
  2. Discussion/Action: Fixed Assets Inventory 2019-2020 - **\*Motion by Board Secretary Romero to approve the Fixed Assets Inventory for 2019-2020. Motion seconded by Board Member Lucero. Motion passed unanimously.**
  3. Discussion/Action: Bus Contractors Contracts – Superintendent Archuleta stated that the contracts included the 1% increase and recommended approval. **\*Motion by Board Secretary Romero to approve the amended Bus Contractor Contracts. Motion seconded by Board Member Armijo. Motion passed unanimously.**
  4. Discussion/Action: RFP for Occupational Therapy Services - **\*Motion by Board Member Lucero to approve the RFP for Occupational Therapy Services. Motion seconded by Board Secretary Romero. Motion passed unanimously. \*Motion by Board Member Lucero to approve the contracts for LSG & Associates and Matthew Kelly. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- C. Capital Outlay – Superintendent Archuleta shared the status of projects throughout the district. There was an extensive discussion on the required for filters in the schools which are MERV 13; however, the district uses MERV 8 and is approved by NMPED. Sierra Vista had some broken windows that are being replaced, the School Based Health Center entrance has been moved to the back side of Sierra Vista. Piloting a national Telehealth Program at Robertson and the School Based Health Center there. Los Niños Elementary Project is ahead of schedule. Fire Marshal visited with Franken Construction about the fence. Access points for internet were placed at the Old Memorial Middle School, Marr Gym and Central Office. Hotspots will be placed around the community that will also allow internet access for students. Working with the City regarding playground equipment at Legion Park and Paul D. Henry Elementary.
- D. Audit Committee Report – Superintendent Archuleta stated there weren't any new updates regarding the audit committee.
- E. Superintendent's Report –
1. Personnel Report – Staff - Superintendent Archuleta reported the hiring of James Snyder and the retirement of Erlinda Lujan.
  2. Parent Survey – Superintendent Archuleta shared the results of a parent and staff survey. Stated parents are very concerned about their child returning to school. 76% of parents are not comfortable sending their child back to school. Parents would like flu shots for their child as well as the COVID test if possible.
  3. School Happenings – Superintendent Archuleta announced a Back To School Spirit Week for all students, back to school poster contest, football season was moved to February along with Homecoming. Wireless access points were installed at the school sites,

Secretary Stewart will be visiting the district September 23, 2020, the district was awarded an Appleseed Grant in the amount of \$3,000 that will be used to help students and families in need.

**EXECUTIVE SESSION:**

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. **\*Motion by Board Secretary Romero to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Vice President Lujan.**

ROLL CALL: Board President Duran called for roll call:

- Board Member Lucero – Yes
- Board Member Armijo – Yes
- Board Secretary Romero – Yes
- Board Vice President Lujan – Yes
- Board President Duran – Yes

Board entered into executive session at 6:33 pm.

**Motion by Board Secretary Romero to reconvene to regular session from Executive Session. Motion seconded by Board Member Lucero.**

ROLL CALL: Board President Duran called for roll call:

- Board Member Lucero - Yes
- Board Member Armijo – Yes
- Board Secretary Romero – Yes
- Board Vice President Lujan – Yes
- Board President Duran – Yes

**Board reconvened to regular session from Executive Session at 6:58 pm. Board President Duran stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.**

**FUTURE PLANNING:**

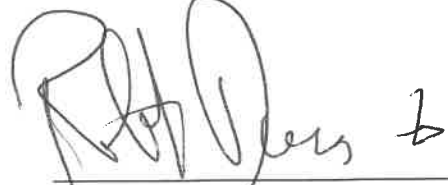
- A. The next regular board meeting is scheduled for October 15, 2020 at 5:15 pm.
- B. The NMSBA Fall Region III Virtual Meeting is scheduled for October 19, 2020 at 5:00 pm.

**ADJOURNMENT:**

**\*Motion by Board Secretary Romero to adjourn. Motion seconded by Board Member Lucero. Motion passed unanimously to adjourn at 7:00 pm.**

*\*Denotes Action Required*

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Handwritten signature of Robert Duran III in black ink, written over a horizontal line.

Robert Duran III, Board President

Handwritten signature of Dennis E. Romero in black ink, written over a horizontal line.

Dennis E. Romero, Board Secretary

**APPROVED: October 15, 2020**