

**LAS VEGAS CITY SCHOOLS**  
**BOARD OF EDUCATION**

**OPEN MEETINGS RESOLUTION**

WHEREAS, the Las Vegas City Schools Board of Education met in regular session at 901 Douglas Avenue, Las Vegas, NM on July 16, 2020 at 5:15 P.M. as required per law; and,

WHEREAS, Section 10-15-1(B) of the Open Meeting Act (NMSA, 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policy-making body of any state or local public agency held for the purpose of formulation public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, or declared to be public meetings open to the public at all times; and,

WHEREAS, any meeting subject to the Open Meetings Act at which discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and,

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Las Vegas City Schools Board of Education that:

1. All meetings shall be held at Las Vegas City Schools Administrative Building, Central Office Board Room, 901 Douglas Avenue, Las Vegas, NM at 5:15 P.M., or as indicated in the meeting notice.
2. Unless otherwise specified, regular session shall be held each month on the Third (3<sup>rd</sup>) Thursday. The agenda will be available seventy-two (72) hours prior to the meeting from the Superintendent's Administrative Assistant in the Superintendent's Office, 901 Douglas Avenue, Las Vegas, NM.
3. Special meetings may be called by the Chairman or a majority of the members upon three (3) days notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public seventy-two (72) hours before any special meeting.
4. Emergency meetings will be called only under unforeseen circumstances which demand immediate action to protect the health, safety, and property of citizens or to protect the body from substantial financial loss. The Las Vegas City Schools Board of Education will avoid emergency meetings whenever possible. Emergency meetings may be called by the Chairperson or a majority of the members upon seventy-two hours' notice, unless threat of personal injury or property damage requires less notice. The notice for all emergency meetings shall include an agenda for the meeting or information on how the public may obtain a copy of the agenda.

5. For the purpose of regular meetings described in Paragraph 2 of the resolution, notice requirements are met if notice of date, time, place and agenda are posted in the following locations.
  - A. Las Vegas City Schools' Webpage @ [www.cybercardinal.com](http://www.cybercardinal.com);
  - B. Las Vegas City School Messenger Program;
  - C. Robertson High School Marquee/Reader Board;
  - D. Sierra Vista Elementary Marquee/Reader Board;
  - E. Robertson High School, 1236 Fifth Street, Las Vegas, NM;
  - F. Memorial Middle School, 1236 Fifth Street, Las Vegas, NM;
  - G. Sierra Vista Elementary School, 475 E. Legion Drive, Las Vegas, NM;
  - H. Los Niños Elementary School, 474 E. Legion Drive, Las Vegas, NM;
  - I. Silas Lopez Early Childhood Center, 1022 9<sup>th</sup> Street, Las Vegas, NM;
  - J. Mike Mateo Sena Elementary School, Sapello, NM.

The Superintendent's Administrative Assistant shall also mail copies of written notice to those broadcast stations licensed by the Federal communications commission and newspapers of general circulation which have made a written request for notice of public meeting.

For meeting(s) scheduled with less than three (3) days notice, the district will make every effort to provide notice to the local outlets for web or other media broadcast.

The Las Vegas School Board of Education Open Meetings Act shall be posted on the district's webpage at [www.cybercardinal.com](http://www.cybercardinal.com).

6. For the purposes of special meetings and emergency meetings described in Paragraphs 3 and 4 of this resolution, notice requirements shall be met by posting notices of the date, time, place and agenda in the Office of the Superintendent. The Superintendent's Administrative Assistant shall also provide telephone notice to those broadcast stations licensed by the Federal Communications Commission and newspapers of general circulation that have made a written request of notice of public meetings.
7. In addition to the information specified above, all notices shall include the following language: If an individual with a disability who is in need of a reader, amplifier, qualified language interpreter, or any other form of auxiliary aide or service to attend or participate in the hearing or meeting, please contact the Superintendent's Office at (505) 454-5700 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Superintendent's Office at (505) 454-5700 if a summary or other type of accessible format is needed.

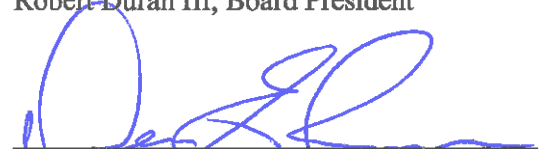
- 8. The Las Vegas City Schools Board of Education may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meetings requirement under Section 10-15-1(H) of the Open Meetings Act.
  - A. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Las Vegas City Schools Board of Education taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated with reasonable specificity in the motion for closure and the vote on the closure of each individual member shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
  - B. If the decision to hold a closed meeting is made when the Las Vegas City Schools Board of Education is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting, and the subjects to be discussed with reasonable specificity is given to the members and to the general public.
  - C. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.
  - D. Except as proved in Section 10-15-1(H) of the Open Meeting Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Las Vegas City Schools Board of Education in an open public meeting.

PASSED by the Las Vegas City Schools Board of Education this 16<sup>th</sup> day of July, 2020. The Las Vegas City Schools Board of Education Open Meetings Resolution shall be posted under the Board of Education icon on the district website.

**LAS VEGAS CITY SCHOOLS  
BOARD OF EDUCATION**

  
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Robert Duran III, Board President

  
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Date

  
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Dennis E. Romero, Board Secretary

  
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Date

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