

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

June 18, 2020

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building via Zoom Meeting located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 18th day of June 2020.

A quorum was present; the meeting was called to order by Board President Duran. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Duran called for roll call:

Board Member Lucero – Present (via Zoom)
Board Member Armijo – Present
Board Secretary Romero – Present
Board Vice President Lujan – Absent (present telephonically 5:35 pm)
Board President Duran – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

John Tiernan

APPROVAL OF AGENDA:

Board President Duran asked to review the agenda and make any adjustments that may be required. ***Motion by Board Member Armijo to approve the agenda as presented. Motion seconded by Board Secretary Romero. Motion passed unanimously.**

PUBLIC INPUT:

No public input

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – May 21, 2020 – ***Motion by Board Secretary Romero to approve the minutes for the regular board meeting May 21, 2020. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- B. Discussion/Action: Minutes for Special Board Meeting June 12, 2020 - ***Motion by Board Secretary Romero to approve the minutes for the special board meeting June 12, 2020. Motion seconded by Board Member Armijo. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: 12-month employee calendar – Superintendent Archuleta presented the calendar for 12 month employees for approval. Board Member Armijo asked about employees working during the break for Christmas and New Year. Stated that the calendar showed employees working those days. Superintendent Archuleta stated that the dates were miscoded and would be corrected to indicate those holidays off. Superintendent Archuleta recommended approval with the days corrected to reflect those holidays as non-work days. ***Motion by Board Member Armijo to approve the 12-month calendar with the changes to Christmas and New Year as non-work days for 12-month employees. Motion seconded by Board Secretary Romero. Motion passed unanimously.**

- B. Discussion/Action: Ratification of Title I Grant – Superintendent Archuleta presented the Title I Grant information and recommended ratification. The grant encompasses the Student Engagement Advisors that service students, support safety and truancy. ***Motion by Board Member Armijo to approve ratification of the Title I Grant. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- C. Discussion/Action: Ratification of Title II Grant - Superintendent Archuleta presented the Title II Grant information and recommended ratification. The grant includes allocations for professional development for staff in iReady, planning for implementation of instruction in the fall and additional supplemental training. ***Motion by Board Secretary Romero to approve ratification of the Title II Grant. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- D. Discussion/Action: Ratification of Title III Grant – Superintendent Archuleta stated that Carla Pacheco had provided a detailed overview of the Title III grant at the May board meeting and recommended ratification. ***Motion by Board Member Armijo to approve ratification of the Title III Grant. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- E. Discussion/Action: Ratification of Title IV Grant – Superintendent Archuleta stated that the Title IV grant focuses on social, emotional and team building with students and technology. Superintendent Archuleta recommended ratification. ***Motion by Board Member Armijo to approve ratification of the Title IV Grant. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- F. Discussion/Action: Ratification of Bilingual Multicultural Education Program Application – Superintendent Archuleta indicated that the information was presented at the previous board meeting by Carla Pacheco, Director of Bilingual Education. Superintendent Archuleta recommended ratification. ***Motion by Board President Duran to approve ratification of the Bilingual Multicultural Education Program Application. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- G. Discussion/Action: Ratification of Elementary Fine Arts Grant – Superintendent Archuleta stated that the grant provides music and art instruction in addition to supplies and materials for students in the elementary. Superintendent Archuleta recommended ratification. ***Motion by Board Secretary Romero to approve ratification of the Elementary Fine Arts Grant. Motion seconded by Board Vice President Lujan. Motion passed unanimously.**
- H. Discussion/Action: Policy Advisory 139 – GBK-R Staff Grievances – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 139 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- I. Discussion/Action: Policy Advisory 140 – JLI Student Safety – 2nd/final reading ***Motion by Board Secretary Romero to approve Policy Advisory 140 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- J. Discussion/Action: Policy Advisory 141 – EE Transportation Services; EE-E Transportation Services (Transportation Service Provider Requirements) – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 141 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- K. Discussion/Action: Policy Advisory 142 – EEA Student Transportation; EEA-R Student Transportation; EEA-E Student Transportation (School Bus Incident Report – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 142 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- L. Discussion/Action: Policy Advisory 143 – EEAA Eligibility for Bus Transportation/Walkers and Riders – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 143 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- M. Discussion/Action: Policy Advisory 144 – EEAB Special Education Student Transportation – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 144 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**

- N. Discussion/Action: Policy Advisory 145 – EEAE Bus Safety Program; EEAE-R Bus Safety Program (Emergency Procedures) – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 145 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- O. Discussion/Action: Policy Advisory 146 – EEAEA Bus Driver Requirements, Training and Responsibilities (includes Bus Assistants and Substitutes) – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 146 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- P. Discussion/Action: Policy Advisory 147 – EEAEB Bus Purchasing and Maintenance – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 147 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- Q. Discussion/Action: Policy Advisory 148 – EEAEC Student Conduct on Schools Busses – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 148 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- R. Discussion/Action: Policy Advisory 149 – EEAF A Transportation to Student Activities; EEAF A-E Transportation to Student Activities (Responsibilities) – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 149 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- S. Discussion/Action: Policy Advisory 150 – EEAF B Extracurricular Activity Event Driver Requirements (OMIT) – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 150 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- T. Discussion/Action: Policy Advisory 151 – EEAG Student Transportation in Private Vehicles – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 151 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- U. Discussion/Action: Policy Advisory 152 – GDF Support Staff Hiring – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 152 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- V. Discussion/Action: Policy Advisory 153 – JJJ Extracurricular Activity Eligibility – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 153 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- W. Discussion/Action: Policy Advisory 154 – JKD Student Suspension/Expulsion – 2nd/final reading - ***Motion by Board Secretary Romero to approve Policy Advisory 154 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- X. Discussion/Action: Policy Advisory 155 – JLCD Administering Medicines to Students – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 155 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- Y. Discussion/Action: Policy Advisory 156 – JLCG Do Not resuscitate Orders; JLCG-R Do Not Resuscitate Orders – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 156 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- Z. Discussion/Action: Policy Advisory 158 – IKAB Report Cards / Progress Reports – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 158 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- AA. Discussion/Action: Policy Advisory 159 – IKACA Parent Conferences; IKACA-R Parent Conferences (Literacy Proficiency Notification and Conference) – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 159 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- BB. Discussion/Action: Policy Advisory 160 – IKE Promotion and Retention of Students – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 160 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**

- CC. Discussion/Action: Policy Advisory 161 – IKEB Acceleration; IKEB-R Acceleration – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 161 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- DD. Discussion/Action: Policy Advisory 162 – IKF Graduation Requirements – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 162 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- EE. Discussion/Action: Policy Advisory 163 – JG Assignment of Students to Classes and Grade Levels; JG-R Assignment of Students to Classes and Grade Levels – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 163 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- FF. Discussion/Action: Policy Advisory 164 – GCH Professional Staff Orientation and Training – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 164 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- GG. Discussion/Action: Policy Advisory 165 – JFABD Admission of Homeless Students; JFABD-R – Admission of Homeless Students; and JFABD-EA - Admission of Homeless Students – 2nd/final reading – ***Motion by Board Secretary Romero to approve Policy Advisory 165 as the 2nd/final reading. Motion seconded by Board Member Armijo. Motion passed unanimously.**
- HH. Finance Committee – The finance committee met June 17, 2020 at 12:00 pm and reviewed the bank reconciliation reports for the General Fund and Student Activity Fund as of May 31, 2020. No variances were noted between the bank and the general ledger balances. The Student Activity Fund Balance Report for May 2020 was reviewed and no variances were noted.

The committee reviewed the following reports as of May 31, 2020: Cash Report by Fund, Revenues and Expenditures Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of POs, Pledged Collateral Report and Supplemental Pay Report.

Federal revenue collected in May totals \$414,325. Outstanding RFRs total \$709,927.

The following BARs were reviewed and recommended for approval: 2019-2020 Year End Clean Up BAR; BAR #069-000-1920-0009-IB Student Activity Fund 23000; BAR #069-000-1920-0026-I Transportation Fund for \$57,268; BAR #069-000-1920-0027-I Instructional Materials Fund for \$12,917; and BAR #069-000-1920-0028-I Athletics Fund for \$26,137. Next finance committee meeting is scheduled for July 15, 2020 at 5:15 pm.

1. Discussion/Action: BARs – Transfers/Expenditures/Awards – ***Motion by Board Secretary Romero to approve 2019-2020 Year End Clean Up BAR; BAR #069-000-1920-0009-IB Student Activity Fund 23000; BAR #069-000-1920-0026-I Transportation Fund for \$57,268; BAR #069-000-1920-0027-I Instructional Materials Fund for \$12,917; and BAR #069-000-1920-0028-I Athletics Fund for \$26,137. Motion seconded by Board Member Armijo. Motion passed unanimously.**
 2. Discussion/Action: CARES Act BAR – Superintendent Archuleta recommended approval. ***Motion by Board Vice President Lujan to approve the CARES Act BAR. Motion seconded by Board President Duran. Motion passed unanimously.**
- II. Capital Outlay – Superintendent Archuleta shared that the playground at Mike Mateo Sena has been completed, landscaping and gutter project at Memorial Middle has been completed, the life skills room for Memorial Middle School has a designated location, weekly meetings for the Los Niños (LNE) project take place every Wednesday, MCRs (change order within a project) were submitted in the LNE Project under the 10 % threshold, the playground is complete at Sierra Vista Elementary, partial vacation of 4th Street near Robertson High School was approved at the City of Las Vegas Council meeting and the fence project can continue in July, and scoreboards are in the process of installation.

JJ. Audit Committee Report – Superintendent Archuleta stated there weren't any new updates regarding the audit committee.

KK. Superintendent's Report

1. Personnel Report - Superintendent Archuleta reported the new hire of Elaine Martinez-Gonzalez as the Director of Curriculum and Instruction and Federal Programs; and retirement of Patricia Mendoza, Elementary Teacher.

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Vice President Lujan to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Romero.**

ROLL CALL: Board President Duran called for roll call:

Board Member Lucero – Yes
Board Member Armijo – Yes
Board Secretary Romero – Yes
Board Vice President Lujan – Yes
Board President Duran – Yes

Board entered into executive session at 5:43 pm.

Motion by Board Secretary Romero to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Lujan.

ROLL CALL: Board President Duran called for roll call:

Board Member Lucero - Yes
Board Member Armijo – Yes
Board Secretary Romero – Yes
Board Vice President Lujan – Yes
Board President Duran – Yes

Board reconvened to regular session from Executive Session at 5:56 pm. Board President Duran stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

FUTURE PLANNING:

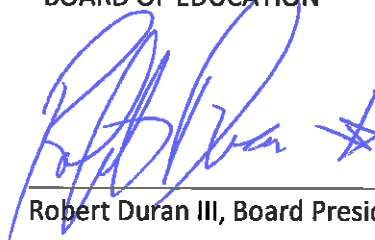
- A. The next regular board meeting is scheduled for July 16, 2020 at 5:15 pm.
- B. The Board of Education discussed scheduling a Special Board Meeting Board Retreat July 18, 2020 at 9:00 am.

ADJOURNMENT:

***Motion by Board Secretary Romero to adjourn. Motion seconded by Board Member Lucero. Motion passed unanimously to adjourn at 6:01 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Robert Duran III, Board President



Dennis E. Romero, Board Secretary

APPROVED: July 16, 2020