

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"
Regular Board Meeting

January 16, 2020

A Regular Board Meeting of the Las Vegas City Schools Board of Education was held at the Administrative Building Board Room located at 901 Douglas Avenue, Las Vegas, New Mexico 87701 at 5:15 pm on the 16th day of January 2020.

A quorum was present; the meeting was called to order by Board President Romero. The meeting began with the Pledge of Allegiance. Those present were as follows:

ROLL CALL: Board President Romero called for roll call:

Student Representative Conway – Present
Board Member Lujan – Present
Board Member Armijo – Present
Board Secretary Lucero – Present
Board Vice President Duran – Present
Board President Romero – Present

RECORDER: Marsha G. Archuleta

ALSO PRESENT: L. Larryssa Archuleta, Superintendent

Denette Martinez	Elijah Martinez	Xandro Samaranayake	Yohan Samaranayake
Kelsey Kendall	Zane Deisler	Michell Aragon	Sandra Deisler
Ovidio Romero	Aggie Romero	Xzavier Cruz	Christine Vigil-Duran
Margaret Cde Baca	Earlene Cde Baca	Kristina Lucero-Martinez	Mari Hillis
Judge Eddie A. Trujillo	Vanessa Garcia	Kyle Conway	Carl Armijo
Ida Sue Gonzales	Mike Yara	Juan Carlos Fulgenzi	John Tiernan
Donna Lucero	L. Carla Pacheco	Matthew Probst	Thomas Paul Trujillo
Marisa Archuleta	(one name not legible)		

APPROVAL OF AGENDA:

Board President Romero asked to review the agenda and make any adjustments that may be required.

***Motion by Board Member Lujan to approve the agenda as presented. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

SWEARING IN OF NEWLY ELECTED BOARD OF EDUCATION MEMBERS:

The Honorable Eddie A. Trujillo, Las Vegas Municipal Court Judge, swore in Dennis E. Romero, Robert Duran III and Richard A. Armijo as the newly elected Board of Education Members to Las Vegas City Schools.

PUBLIC INPUT:

None

MINUTES:

- A. Discussion/Action: Minutes for Regular Board Meeting – December 19, 2010 – ***Motion by Board Member Lujan to approve the minutes for the regular board meeting December 19, 2019. Motion seconded by Board Secretary Lucero. Motion passed unanimously.**

NEW BUSINESS:

- A. Discussion/Action: Reorganization of the Board of Education – Board President Romero asked if there was any motions to reorganize the board of education. ***Motion by Board Secretary Lucero to nominations for the reorganization of the board. Motion seconded by Board Member Lujan. Motion passed unanimously. Motion by Board Member Lujan to nominate Robert Duran III for Board President. There were no other nominations. Board Secretary Lucero motioned to close the nominations for Board President. Motion seconded by Board Member Lujan. Motion passed unanimously. Board President Romero asked Robert Duran III if he accepted the nomination as Board President. He won by affirmation and accepted the nomination. Motion by Board Secretary Lucero to open nominations for Board Vice President. Motion by Board Member Armijo to nominate Dennis Romero for Vice President. Board President Romero nominated Leroy Lujan for Vice President. Motion by Board Secretary Lucero to cease nominations. Motion seconded by Board President Romero. Motion passed unanimously. Dennis Romero declined the nomination. Leroy Lujan won by affirmation and accepted the nomination. Motion by Board Secretary Lucero to open nominations for Board Secretary. Motion seconded by Board President Romero. Motion passed unanimously. Motion by Board Secretary Lucero to nominate Dennis Romero Secretary. Motion by Board Member Lujan to cease nominations for Secretary. Motion seconded by Board Secretary Lucero. Motion passed unanimously. Dennis Romero won by affirmation and accepted the nomination.**

***Motion by Board Secretary Romero to recess from regular session. Motion seconded by Board Member Lucero. Motion passed unanimously to recess at 5:30 pm.**

Motion by Board Member Lucero to return to regular session from recess. Motion seconded by Board Vice President Lujan. Motion passed unanimously to return to regular session at 5:50 pm.

- B. Discussion/Action: Board of Education Committees – The list of each board members and their respective committees in which each serve on was provided. ***Motion by Board Member Lucero to keep the committee assignments the same and Board Member Armijo would replace retired Board Member Lovato Pacheco on the committees she was assigned to. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- C. Discussion/Action: BPA Request for financial assistance for state competition – The Business Professionals of America (BPA) students along with their sponsor Denette Martinez showcased their talents and skills with several presentations that will be used for their upcoming competitions. The group of students shared their game development techniques, commercial and news casting abilities as well as marketing strategies to the board and audience. The BPA group asked for financial assistance for their state competition. ***Motion by Board Member Lucero to approve \$100 per student up to \$1,000, a bus and driver for the BPA state competition. Motion seconded by Board Vice President Lujan. Motion passed unanimously.**
- D. Discussion/Action: Policy Advisory 203 – JLCE Medical Care Management (Diabetes Management) – 2nd reading – Superintendent Archuleta stated that the policy advisory was sent from the NMSBA Policy Service for consideration of approval as the 2nd reading. ***Motion by Board Secretary Romero to accept Policy Advisory 203 – JLCE Medical Care Management (Diabetes Management) as the 2nd reading. Motion seconded by Board Member Lucero. Motion passed unanimously.**
- E. Robertson High School Dress Code – 2nd reading – Mike Yara, Robertson High School (RHS) Principal and Kyle Conway, Student Representative, discussed the revision to the dress code. Mandals were labeled as an item that isn't allowed as they pose a safety risk in the event of an emergency. Board Vice President Lujan was concerned about muscle shirts being listed on the allowed list and suggested that they be allowed only as part of the approved uniform attire. Superintendent Archuleta stated that would be listed on the dress code identifying that as part of

the uniform and not during the regular educational day. Superintendent Archuleta indicated that this dress code is part of the student handbook. She read aloud the current board policy relating to student dress code: *"The Board recognizes that each student's mode of dress and grooming is a manifestation of personal style and individual preference. The Board will not interfere with the right of students and their parents to make decisions regarding their appearance except when their choices affect the educational program of the schools or the health and safety of others. The Board authorizes the Superintendent to develop and enforce school regulations prohibiting student dress or grooming practices. Standard dress is implemented in grades K through 8. High school students must adhere to the dress and appearance standards set forth in the Las Vegas City School District's Dress Code."* ***Motion by Board Secretary Romero to table the Robertson High School Dress Code. Motion seconded by Board Vice President Lujan. Motion passed unanimously.**

- F. Discussion/Action: Inspection of Public Records Act Policy – Board Member Lucero asked for the reason the item was placed on the agenda. Superintendent Archuleta explained what the Inspection of Public Records Act (IPRA) was and the types of items or documents that may be requested. She shared the current amounts charged by the district for producing the documents as per board policy. Shared that she explored other the amounts charged by other school districts in the state. Stated that within the current year the district has received approximately 10 IPRA requests of which 5 were received during the current month. Shared concerns that it takes time from various positions to compile the information and stated it was a gross abuse of the IPRA policy for the information provided as some of it was repetitive; but, reiterated that the district has and will produce the information as required by the law. Another concern consisted of individuals making requests for information, the district preparing the documents for review and then the requester never picking it up. Board Member Armijo asked how often legal counsel is consulted. She stated that with one request consisting of over 1264 pages, counsel was consulted daily for review and redaction, if necessary, to ensure proper disclosure. There is information that cannot be released such as names of students, photos, and personally identifiable information. Other request totaled 800, 564, 364 and approximately 460 pages in a months' time. Board Member Lucero asked that an amended policy be presented for review and discussion at a future meeting. Board Vice President Lujan asked if there was a way to recoup costs associated with documents that are never picked up. Superintendent Archuleta stated unfortunately the law is written so that the requester pays for items after review and selecting any or all pages related to their request. Superintendent Archuleta stated that the information is open to the public but ask that people respect the process. She shared that she is currently working on an amended policy and will bring to the board for review, discussion and approval.
- G. Discussion/Action: RFP for Legal Services – Superintendent Archuleta recommended the district put out a Request for Proposals (RFP) for legal services. Shared in recent months some law firms presented information about their firm and services they provide. Board Vice President Lujan stated Board Member Armijo was new and hadn't heard the presentations. Board Secretary Romero stated Board Member Armijo was present. Mari Hillis, Director of Finance, stated that the district must follow the procurement process when considering the RFP. Ms. Hillis stated that a legal advertisement must be placed in the newspaper; then, after the process has closed a committee would review all RFPs and make a determination to the board. ***Motion by Board Member Lucero to accept the recommendation to put out a Request for Proposals (RFP) for legal services. Motion seconded by Board Secretary Romero. Motion passed unanimously.**
- H. Discussion: Truancy Presentation – Kristina Lucero-Martinez, Truancy Prevention Specialist, presented information regarding the attendance rates for the previous year and current for the 40th and 80th day reporting periods, truancy interventions and attendance/truancy professional learning committees. She reviewed the number of students referred to the Juvenile Probation Office, referrals to Children Youth and Family Division, letters sent to parents for absences in excess of 3, 5, 7 or 10 days. Discussed attendance contracts that are as a result of attendance

concerns; reviewed various interventions set forth to ensure students are in school daily. Ms. Lucero-Martinez shared ideas used to encourage and promote attendance as well as reduce truancy, including utilizing the Positive Behavior Intervention Support Program. There was a suggestion of using mandatory hall passes, admit slips required for all absences, participation points for activities, academic celebrations for good attendance and additional professional development training for staff.

- I. Finance Committee Report - The Finance Committee met January 15, 2020 at 5:15 pm. Minutes for the December 18, 2019 meeting were reviewed and approved. Bank reconciliation reports for the General Fund and Student Activity Fund were reviewed as of December 31, 2019. No variances were noted between the bank and general ledger balances. The Student Activity Fund Balance Report was reviewed and no variances were noted.

The committee reviewed the Cash Report by Fund, Revenues and Expenditures Budget versus Actual Report, RFR Report, Bond Building & SB-9 Report, List of Open POs, List of Student Activity Donations, Pledged Collateral Report, and Supplemental Pay Report. The mid-year Financial Report for the operating fund was reviewed and discussed.

Federal revenue collected in December was \$19,539. Outstanding RFRs total \$427,075.

The following BAR was reviewed and recommended for approval: BAR #069-000-1920-0020-D. A decrease BAR for the Instructional Materials fund in the amount of \$2,631. Next Finance Committee meeting is scheduled for February 18, 2020 at 5:15 pm.

***Motion by Board Vice President Lujan to approve BAR #069-000-1920-0020-D decrease BAR for Instructional Materials fund in the amount of \$2,631. Motion seconded by Board Member Lucero. Motion passed unanimously.**

- J. Capital Outlay – Superintendent Archuleta reported that the committee met January 14, 2020 and discussed the septic tank replacement at Mike Mateo Sena. She stated the bid was awarded to Northeastern Construction. There was discussion about a couple of changes that were needed due to an environmental concern. Board Member Lucero asked the purpose of the changes. One change was due to the change in scope of work and the other was discovered during the project. The electric statements for the past 12 months for the Patio and Career Education Buildings were sent to an engineer to analyze the usage in preparation for the HVAC system replacement. Superintendent advised that she attended a meeting December 17th and December 23rd with the Public Schools Capital Outlay Committee (PSCOC) in which the district was awarded approximately \$1,620,000.00 for the Los Niños Elementary Building Systems Upgrade. The guard shack at Robertson was put in and stationed in the parking area at Mike Marr Gym. She also shared that she would be submitting a request in March to the Public Schools Finance Authority (PSFA) for additional funding. The lights at Mike Marr Gym were replaced with LED lights over the winter break by Electric Horsemen. She advised that the district was submitting a legislative appropriation request for the cost to demolish Paul D. Henry, a life skills room for Memorial Middle School, mariachi music equipment and the Robertson track and football field totaling approximately \$2,700,000.
 1. Fencing Project – Superintendent Archuleta advised the board that the state fire inspector’s office was back logged and the \$8,000 fence design was waiting for the engineer’s stamp and approval.
 2. Funding for Paul D. Henry demolition – Superintendent Archuleta shared that the cost to completely demolish, remove and level the area which is now Paul D. Henry is estimated at approximately \$600,000.

- K. Audit Committee Report – Mari Hillis reported that the district received a notice that the audit was released. First the Office of the State Auditor approves it, then there is a five day waiting period. It should be available by Monday, January 20, 2020.
- L. Superintendent's Report –
1. Student Representative – Kyle Conway asked about the weighted Grade Point Average and how it effects current seniors. Superintendent Archuleta shared that the policy was approved October 2017. The policy took effect beginning with the 2017-2018 freshman cohort on down. The policy does not affect the current senior class.
 2. Personnel – Superintendent Archuleta reported the hire of Anna Valdez; resignation of Angela Hinkledey; and current vacancies.
 3. Maintenance – Juan Carlos Fulgenzi, Director of Support Services, reported that 152 work orders were in progress, leach line at Mike Mateo Sena was installed, guard shack at RHS was delivered and set on the northwest side of Cardinal Stadium, a pipe busted in front of Marr Gym near the stairway, LED lights were installed at Marr Gym, leaks in restrooms were repaired, door handles were replaced that have been yanked, and the monthly upkeep of playground equipment and heating units is ongoing.
 4. Athletics – Juan Carlos, Director of Co-Curricular Activities, shared that the Meet the Cardinals Winter fundraiser took place December 15th, 1st day for Spring sports per NMAA is February 1st, Cardinal Wrestling Classic is scheduled for January 24th-25th, Key Club students are going to Los Niños to read to 1st grade students, RHS Bowling had students participate in a tournament at Santa Ana Starlight Bowling Center, Speech and debate competed January 17th, Publications competed January 25th at Highland High, Student Leadership Council Regional Conference was January 25th at West Las Vegas, FFA had an upcoming conference in Albuquerque, BPA competed in Mora January 15th, Band and Choir attended the All State conference and Esports began it official season January 20th.
 5. Transportation – Ida Sue Gonzales, Transportation Supervisor, reported her department completed the 80th day reporting, the replacement digital radios were ordered, there is ongoing upkeep of vehicles and equipment, the first activity bus was delivered, two route buses that were to be delivered in December should arrive in January, and a substitute bus driver resigned but a new driver is in the process of finalizing certification.
 6. Information Technology – John Tiernan, Director Information Technology, advised that over the winter break several projects were completed to include wiring clean up at Los Niños in preparation for the upcoming construction, repairs to the bell and intercom system at Robertson, access control system at Sierra Vista was installed, and through e-rate four computer labs were rewired.
 7. Special Education – Thomas Paul Trujillo, Director of Special Education, reviewed the autism and gifted initiatives. Training for the Applied Behavior Analysis is scheduled for March 11 during the half day elementary in-service. Currently, a review of procedures and the Technical Assistance Manual in Gifted Education is in progress to understand regulatory requirements, implementation, and adoption of standards pertaining to the determination and identification of gifted students.
 8. Student Nutrition – Pat Baca, Director of Student Nutrition, was not available; the monthly claims summary was submitted for review.
 9. Bilingual – Carla Pacheco, Director of Bilingual, discussed the preparation for the ACCESS testing for ELL students and ensured staff completed the yearly certification. ACCESS testing will take place through March. Testers will begin AVANT Assessment for Spanish Language Proficiency taking the place of the Woodcock Muñoz Assessment.

10. Safety and Wellness – Michell Aragon, shared that the first SHAC meetings are scheduled for last of January and May to set forth the goals for the upcoming school year, dental screenings should be completed by the end of January, immunization and flu shots were completed, professional development is ongoing for Eureka Math and Positive Behavior Intervention Support, fire safety reminders are sent to staff reminding of requirements, an ergonomic training took place for student nutrition staff and custodians.
11. School Site Reports – reports were available for review

EXECUTIVE SESSION:

The Board of Education convened in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent’s contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. ***Motion by Board Vice President Lujan to convene in closed session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent’s contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant. Motion seconded by Board Secretary Romero.**

ROLL CALL: Board President Duran called for roll call:

- Board Member Lucero – Yes
- Board Member Armijo – Yes
- Board Secretary Romero – Yes
- Board Vice President Lujan – Yes
- Board President Duran – Yes

Board entered into executive session at 8:43 pm.

Motion by Board Secretary Romero to reconvene to regular session from Executive Session. Motion seconded by Board Vice President Lujan.

ROLL CALL: Board President Duran called for roll call:

- Board Member Lucero - Yes
- Board Member Armijo – Yes
- Board Secretary Romero – Yes
- Board Vice President Lujan – Yes
- Board President Duran – Yes

Board reconvened to regular session from Executive Session at 10:30 pm. Board President Duran stated that the Board of Education convened into Executive Session pursuant to NMSA 1978 Section 10-15-1-H (2) discussion of limited personnel matters specifically the Superintendent’s contract; and NMSA 1978 Section 10-15-1-H (7) meetings subject to the attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant and no action was taken.

***Motion by Board Vice President Lujan to extend Superintendent Archuleta’s contract two years to include school year 2020-2021 and 2021-2022 and a salary increase of 4% taking the salary to \$124,800 beginning school year 2020-2021. Motion seconded by Board Secretary Romero.**

ROLL CALL: Board President Duran called for roll call:

Board Member Lucero – Yes
Board Member Armijo – Yes
Board Secretary Romero – Yes
Board Vice President Lujan – Yes
Board President Duran – Yes

Motion passed unanimously.

Board President Duran asked Superintendent Archuleta if she would accept the two year contract extension through school year 2021-2022 and 4% salary increase to her current salary. Superintendent Archuleta accepted.

FUTURE PLANNING:

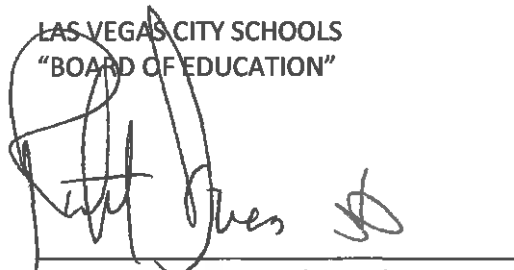
- A. The NMSBA 2020 Board Member Institute is scheduled for January 23-25, 2020 in Santa Fe, NM.
- B. The next regular board meeting is scheduled for February 20, 2020 at 5:15 pm.

ADJOURNMENT:

***Motion by Board Vice President Lujan to adjourn. Motion seconded by Board Secretary Romero. Motion passed unanimously to adjourn at 10:35 pm.**

****Denotes Action Required***

LAS VEGAS CITY SCHOOLS
"BOARD OF EDUCATION"



Robert Duran III, Board President



Dennis E. Romero, Board Secretary

APPROVED: February 20, 2020